



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

Telephone: 01235 831024

Email steventonpc@tiscali.co.uk

Website: steventonoxon.org.uk

**Steventon Parish Council Meeting was held on Tuesday 6th February 2024 at 7pm
in the Millennium room of the Village Hall.**

1. APOLOGIES FOR ABSENCE

Apologies had been received from Mr Bennett and Cllr S Povolotsky (VWHDC & OCC).

Councillor L-J Cann has resigned from the Parish Council.

2. PRESENT

Dr C Wilding, Chair, Mr J Bennett, Mrs S Broadbent, Mr J Clark, Ms L Perkins, Mr J Rice, Mr M Stimpson-Tame and Mr R Wilkinson. Mrs A Einon (Parish Clerk) was in attendance. The meeting was joined by seven members of the public.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

No declarations were made.

4. PUBLIC PARTICIPATION

Dr Wilding updated.

There was no news on a public enquiry into the reservoir proposal. Public scrutiny is still an option. The Secretary of State decided on Teddington on 3rd January that the proposal to extract water and replace with treated sewage would require a development consent order.

There is a meeting next Monday at County Hall with Thames Water concerning their approach to flood modelling. Sally Povolotsky has received a response from Thames Water concerning the impact on residents of their proposals, in which they state that they are aware of concerns.

4.1. Cycle path by railway.

What is happening about the proposed all weather cycle path from Steventon to Milton. Milton Park have done feasibility studies there are some issues on width and compulsory purchase. They are keen to get it incorporated as an integrated cycle route, which ultimately will go to Grove. It is hoped there will be some progress next year.

4.2. Flooding

Gardens in Castle Street had been flooded mainly caused by garden rubbish entering the Ginge and causing blockages at the culverts.

4.3. Flood Group

The Steventon Community Flood Group want to educate villagers to preserve and protect ditches and waterways. They propose to publish all emergency contact numbers and provide methods of contact to report incidents. The group is splitting into sections to deal with Ecology, Response, and Admin.

Thames Water sewage say that nobody contacted them about sewage problems during the last flooding incident, and that reports to OCC were insufficient to trigger funding.

It is essential to report incidents even if you have dealt with the problem as funding relies on the number of recorded incidents that are logged.

4.4. Abbots meadow

The maintenance company do not appear to be maintaining the ditches.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

No report was available.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 2nd January were accepted as a true record.

Proposed: Mr Rice Seconded: Mrs Broadbent

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. PLAYGROUND REPAIR AND MAINTENANCE

Mr Rice had obtained three quotes for the repair of the seesaw and an ongoing inspection schedule. Councillors had examined the quotes prior to the meeting and after discussion agreed that ODS (Oxford Direct Services) should be awarded both the repair and the ongoing maintenance orders. Official orders to be placed.

7.2. OPC QUOTE REQUEST

Mr Stimpson-Tame had arranged to meet with OPC to request quotes to clear the culverts and examine flows initially at North Star under the road, outside the school under the road and across the play area into the allotments, and at the war memorial the culvert under High Street. Their response had been that it was not possible for them to do this work without direction from OCC Highways as they were all owned by the County. Quotes were requested with a view to contacting Highways and the Parish contributing to the costs.

7.3. DOG BIN REPLACEMENT

Mr Stimpson-Tame had received quotes from Biffa concerning the emptying of dog bins. The prices given were 4 bins per month emptied twice each month for 12 months would cost £2240. Weekly empty would be approximately £4k. Clarification on size and number of bins and required frequency to be decided.

8. STEVENTON FLOOD GROUP

The Steventon Community flood group have started on a flood emergency plan which should be ready for the next Parish council meeting.

Leaders: Response group – Simon Holloway. Ecology group – Owen Sutcliffe.

A map had been drawn dividing the village into four and the volunteers within would operate,

G1: South of the Railway. G2: Linden and Causeway. G3: Barnett Road. G4: Green and High Street.

Early warning system with contact numbers held on the system triggers text notification with provision for voice over landlines. Has 10000 messages.

A container would be required to store equipment.

Upstream level monitoring to be investigated.

9. PLANNING MATTERS

9.1. Applications

9.1.1. [P24/V0120/HH](#) 6 Barnett Road Steventon Abingdon OX13 6AJ

Front extension, changes to ground floor windows & doors

No objection

9.1.2. [P24/V0226/HH](#) 19 Stocks Lane

Proposed ground floor side extension and first floor side extension. Proposed front porch and external alterations. Proposed demolition of existing conservatory

No objection

10. ITEMS FROM THE RISK ASSESSMENT ACTION REGISTER

10.1. Code of Conduct (Practice.)

The code of conduct was approved.

10.2. Review and agree Grants/Donations to be made for the year and check against current Regulations.

Applications for donations were considered. It was agreed to give £250 to each of the applicants listed: Oxfordshire South and Vale Citizens Advice, Thames Valley Air Ambulance, Oxfordshire Association for the Blind, Vale Community Impact (previously Wantage Independent Advice Centre), Aspire appeal, Oxfordshire Mind, Be Free Young Carers and The Abingdon Bridge

10.3. Bi-annual check to ensure duplicates of critical files are stored away from Clerk's house. No critical files are stored.

11. TREES AND STAKES

The suggestion that any purchase of trees and stakes could be shared with the Causeway Trust was agreed in principle, but the Parish has no requirement at present. The whips obtained by the Parish come complete with stakes.

12. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVE'S ACTIVITIES

12.1. Finance and General Purposes Committee JB, SB, JC, JR, CW, Clerk

Not met.

12.2. Planning Committee – Parish Council members.

Not met.

12.3. Burial Ground JC, MST, RW, Clerk

Met on 21st January. Discussed and agreed an area to scatter ashes, a provision requested by residents. A tree to be planted and the grass around just to be mown. Grass had been cleared and a comment would be published in Steventon News.

12.4. Human Resources CW, SB, JR, RW

Not met.

12.5. Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground SB, JC, JR, LP, MST, CW

Comment that horses were using the footpaths in the copse, Mr Rice had not found any hoof prints. It was suggested that the bridleway be clearly signed, at present it was not clear which was the official route.

Action 1/02/24: Mr Rice

The Forest school to be invited to assist with planting whips in the Copse. Ms Perkins offered to speak to the pupils and show a video she has from the Woodland Trust.

The power cut in the village had been the result of a tree falling on the line in Mr Tyrrells field. There had been a delay in repair due to access.

12.6. Village Infrastructure & Resilience – Railway, Roads, Drains JB, LJC, JR, CW.

Not met. Dr Wilding had written to Mr David Johnson MP re the Wantage and Grove Station. He is supporting reopen but has not considered that increased stopping could well mean that our village is cut in half while the crossings are shut for even longer than at present.

12.7. Information dissemination JB, SB, LJC, MST, Clerk

A meeting was held on 16th January at the NorthStar. There was a further meeting scheduled for 13th February but unfortunately the lead on this, Ms Cann has resigned as a councillor. The original meeting was productive with suggestions on the way forward.

12.8. Sarinc

Currently compiling the Annual report.

12.9. Neighbourhood Plan. JC, LP, CW, Clerk, and volunteers: Caroline Miller, Nick Thompson

Independent examiners invited to tender. Nothing further at present.

12.10. S106 Art working group CW, JC, SB, Clerk, Abi Brown (Vale), volunteer Lin Dewsnap

The Vale requires permissions from those owning land on which benches were proposed. The David Wilson development would require a letter of permission. Dave Cookson was chasing to get funding released for the benches.

12.10.1. Milton Park Forum CW, JR.

Unfortunately no one has been available to attend the meeting on 25th January.

12.10.2. Causeway Trust

Not met.

13. FINANCE**13.1. Financial report 2023-24**

The financial report was discussed and approved.

Proposed: Mr Clark Seconded: Mr Wilkinson

13.2. Bank mandate

The Clerk was again attempting to get the bank mandate changed to the current members of the parish council. It was felt that all councillors should be able to sign when required. The requirement is for the name, email address and mobile phone number to be submitted.

13.3. Cheques for Signature**14. CORRESPONDENCE****14.1. Received**

03/01/2024	E	Snoxell, Lauren (Distribution)	SSEN Distribution - Storm Henk Update - 3rd Janua	2	
03/01/2024	E	Beccie Bitmead	Re: Milton Lane Flooding		
03/01/2024	E	Christopher Wilding	Re: Coop Steventon safety issues + various	20	
03/01/2024	E	Cllr Sally Povolotsky	Re: Coop Steventon safety issues + various	13	
03/01/2024	E	didcockfunerals	Re: Burial for the late Michael Jarvis		
03/01/2024	E	John Clark	Re: Planning return + various	14	
03/01/2024	E	lucy perkins	Re: Planning return + various	7	
03/01/2024	E	Martin Stimpson-Tame	Re: Planning return + various	23	
03/01/2024	E	premiumcompatibles	PremiumCompatibles		
03/01/2024	E	Policy Team	Tell us your views - Draft Oxfordshire Councils C		*
03/01/2024	E	Sheenagh Broadbent	Re: Planning return + various	16	
03/01/2024	E	Stakeholder Engagement	SSEN final push to restore power to customers	3	
04/01/2024	E	Bill Temple	Hanney Road	2	
04/01/2024	E	Communications	An update on the flooding situation in our district		
04/01/2024	E	crwilding	Fw: Response Thames Water		
04/01/2024	E	Elancity UK Technical support	Re: evolis - CLAIM-UK/01166-2023		
04/01/2024	E	Emergency Planning	Weather and Flooding Information update.	2	
04/01/2024	E	FixMyStreet	New FixMyStreet : 'Road flooded'	5	
04/01/2024	E	Gateway Confirmation	Successful Receipt of Online Submission for Refer	3	
04/01/2024	E	harwell.ssg (MAG)	SSG Minutes November 2023	3	
04/01/2024	E	Infrastructure Claims	Re: Reminder - 2022_23 annual CIL report		
04/01/2024	E	OPCC Comms	One day left to share your views on policing budg		
04/01/2024	E	registration southandvale	Planning Amendment - P23/V2502/FUL		
04/01/2024	E	Town and Parish Council Webs	Re: Steventon oxon village website		
05/01/2024	E	Fras, Ewa- OCC	UE weekly update w/e 5th of January 2024	5	
05/01/2024	E	Adam Bows	Ock Catchment Partnership - meeting 11 Jan 2024 a	3	
05/01/2024	E	Clear Councils	Winter safety and risk management tips for council		
05/01/2024	E	Communications	Important flood warning update		
05/01/2024	E	ONPA	ONPA January 2024 Mailing		
05/01/2024	E	Parish Precepts	Re: Precept 2025		
06/01/2024	E	Chief Exec - Internal	Flooding update	4	

06/01/2024	E	Laurie_Jane Cann	Re: Water + various	9	
07/01/2024	E	Fiona Habermehl	Damage to The Green (odd numbers	2	
07/01/2024	E	steveeaton	Waste Drainage		
07/01/2024	E	Steventon News	FEBRUARY ISSUE -cut off date is 14 January	3	
08/01/2024	E	Wilson, Paul- OCC	Re: Steventon Road Closures and Highways	3	
08/01/2024	E	adv	DELIVERY AND INVOICE -ELANCITY ORD		
08/01/2024	E	Communications	South Oxfordshire and Vale of White Horse Distric		
08/01/2024	E	councillorpriorityfund	Form received - Priority fund request 5067-8425-7		
08/01/2024	E	Derek Stork	Re: Thames Water revised Water Resources	4	
08/01/2024	E	FedEx Express	Your package will be delivered today 774697070967		
08/01/2024	E	OALC	Happy New Year from OALC!	5	
08/01/2024	E	Martin Trower	Re: Steventon Village Greens		
08/01/2024	E	NALC	NALC EVENTS	17	
08/01/2024	E	Sally P	Re: Councillor priority fund	4	
08/01/2024	E	Stuart Fisher	Marquee at the Social Club		
08/01/2024	E	Thames Valley Alert	The PCC invites organisations +various	9	
09/01/2024	E	Thompson, Richard	Re: Steventon Parish Concerns - Flooding	2	
09/01/2024	E	Worsley, Sally-Anne	New road name for 8 new properties	2	
09/01/2024	E	Georgeayres	Re: The Green - repairs		
09/01/2024	E	Nevil Muncaster	Re: Urgent Correspondence - Steventon Flooding		
10/01/2024	E	Communications	FW: Press release: Building our tomorrow together		
10/01/2024	E	jointheconversation	Further information regarding South		
10/01/2024	E	South and Vale District Councils	your views on the Joint Local Plan Pref	2	*
12/01/2024	E	registration southandvale	Planning Amendment - P23/V2120/HH		
12/01/2024	E	registration southandvale	Planning Amendment - P23/V2121/LB		
12/01/2024	E	Town & Parish Council Websites	January 2024 Email Newsletter		
13/01/2024	E	Alex Freeman	Trees & stakes		*
14/01/2024	E	Cllr Pete Sudbury	Re: Report on Abingdon Reservoir Design		
14/01/2024	E	crwilding	Parish Report attached		
15/01/2024	E	Lloyd, Mathew	Environment Agency		
15/01/2024	E	Abingdon Funeral	updated forms request	2	
15/01/2024	E	Alice Hemming	Workshop for rural community businesses in Vale		
15/01/2024	E	Nathan Briant	(Relatively) New news site		
15/01/2024	E	National Highways	Let's drive safely in 2024		
15/01/2024	E	The Local Government Boundary Commission	Vale of White Horse - IC - Stakeholders		*
15/01/2024	E	tree planting	Tree Guardian Newsletter		
16/01/2024	E	Steventon Webmasters	Fwd: Website contact		
16/01/2024	E	The Circuit	Contacting The Circuit	2	
17/01/2024	E	Gemma Tindsley	Delivering the Housing that your Rural Community	4	
18/01/2024	E	Collodel, Angel- OCC	TTRO (T13302) Temporary Road Closure	3	
18/01/2024	E	registration southandvale	Planning Consultation - P24/V0120/HH		
18/01/2024	E	Rezia Khan	FW: Gigaclear Ultrafast Broadband Update in Partn		
18/01/2024	E	TalkTalk Help & Support	Re: Missing or slow delivery emails	4	
18/01/2024	E	Wendy Carless	Help with Blewbury's Speed Indicator Devices	4	
19/01/2024	E	Povolotsky, Sally	Buckinghamshire, Oxfordshire and Berkshire	3	
19/01/2024	E	Mark Mathews	SESRO (Abingdon Reservoir) clay compaction trial	2	

19/01/2024	E	registration southandvale	Planning Decision Notice - P23/V2431/FUL		
19/01/2024	E	registration southandvale	Planning Amendment - P23/V2648/FUL		
19/01/2024	E	Sally Harding thameswater	Ground Investigation Work for Proposed Reservoir	2	
20/01/2024	E	info SROs thameswater	Automatic reply: Meeting 2nd March 9.30 to 12.30		
22/01/2024	E	Darch, Tim- OCC	Next PTRs meeting: March 14th 2024	2	
22/01/2024	E	Communications	South and Vale media release - Enjoy dinosaur fun		
22/01/2024	E	Communications	Press release: Food vendor ordered to pay nearly		
22/01/2024	E	Planning Vale	FW: Land behind 31-33 The Causeway Steventon		
22/01/2024	E	Suspicious Email Reporting	Thank you for reporting a suspicious email		
23/01/2024	E	Communications	The first edition of Vale News for 2024		
23/01/2024	E	Ordnance Survey	Ordnance Survey: Are we delivering	3	
23/01/2024	E	Rev Phil Sutton	FW: Coroners order for burial		
24/01/2024	E	steve.h.stanford	Flooding Incident		
24/01/2024	E	Ashleigh simms	Re: Steventon Village Greens		
24/01/2024	E	iain cotton	memorial permit application.	2	
24/01/2024	E	Waste Team southandvale	Great British Spring Clean 2024		*
25/01/2024	E	Graham2, Robert- OCC	TTRO (T13355) Temporary Road Closure	2	
25/01/2024	E	didcockfunerals	Ashes interment for the late Colin Barry Mainston		
25/01/2024	E	J.Godfrey & Son Funeral Services	Fee ref t/l Rudham	6	
26/01/2024	E	Steere-Smith, Sarah - OCC	SESRO Technical Briefing from Thames Water		
26/01/2024	E	M & J Didcock Funeral Service	Cremation certificate the late Barry Mainstone		
27/01/2024	E	Brian Leahy	Interference to the free access from Steventon Hi		
28/01/2024	E	Dani Rogers	Research for my dissertation - Young people and p		
28/01/2024	E	Mark Salter	Kids playground next to the school		
29/01/2024	E	CPRE Oxfordshire	Whoops - Happy New Year!		
29/01/2024	E	OCC	The latest news for your communities		
30/01/2024	E	Power, Nathalie	57 The Causeway, OX13 6SE, P23/V2120/HH		
30/01/2024	E	Communications	Press release: Game, Set and Match!		
30/01/2024	E	Joe Bennett	Re: Meeting Tuesday 6th february 2024	2	
30/01/2024	E	registration southandvale	Planning Consultation - P24/V0226/HH		
30/01/2024	E	registration southandvale	Planning Decision Notice - P23/V2529/LB		
31/01/2024	E	John Rice	Playground maintenance contract + various	5	*
01/02/2024	E	Cookson, David	Re: S106 funds		
01/02/2024	E	Charlotte Dreyer	Merger Consultation - Faringdon Learning Trust an		
01/02/2024	E	Citizens Advice Oxfordshire South & Vale	A Round Up of 2023		
01/02/2024	E	Communications	South and Vale media release - Successful recycli		
01/02/2024	E	Help	WIAC t/a Vale Community Impact:		
01/02/2024	E	TVE Records Centre (TVERC	TVERC February 2024 News Item		
04/02/2024	E	John Jarvis	Copse		
05/02/2024	E	Sheenagh Broadbent	Fwd: Emergency alert platform		

14.1.1 **PLAYGROUND** had been dealt with under matters arising

14.1.2 **TREES AND STAKES** dealt with at item 11

14.1.3 **RETURNS REQUIRED** for Local Plan Boundary Commission and Great Spring clean up.

14.2. Sent

03/01/2024	E	Sally Povolotsky	news		
04/01/2024	E	Bill Temple	Fwd: Corrected TTRO (T12916) Temporary Road Closu		

04/01/2024	E	Elancity UK Technical supp	Re: evolis - CLAIM-UK/01166-2023		
04/01/2024	E	parish.precepts	Precept 2025		
04/01/2024	E	Town and Parish Web	Re: Steventon oxon village website	2	
05/01/2024	E	Cllr Christopher Wilding	commercial		
08/01/2024	E	Sally P , Christopher Wild	Re: Councillor priority fund		
08/01/2024	E	Beccie Bitmead	Fwd: New FixMyStreet updates on report: 'Road flo		
08/01/2024	E	Fiona Habermehl	Re: Damage to The Green (odd numbers, opposite		
08/01/2024	E	G Ayres	Re: The Green - repairs		
08/01/2024	E	Sports and Social Club	Steventon Village Greens		
08/01/2024	E	Stuart Fisher	Re: Marquee at the Social Club		
09/01/2024	E	Cllr Christopher Wilding	Fwd: FW: Steventon flooding and flood group forma		
09/01/2024	E	John Clark	Re: Fwd: New road name for 8 new properties off The C		
13/01/2024	E	Christopher Wilding	Re: Parish report		
13/01/2024	E	John Clark	Re: Fwd: Trees & stakes		
15/01/2024	E	Lloyd, Mathew	Re: Environment Agency	2	
15/01/2024	E	Worsley, Sally-Anne	Re: New road name for 8 new properties off The Cause		
16/01/2024	E	Cllr Sally Povolotsky	Fwd: Your report has been logged: Pavement unsafe		
16/01/2024	E	Martin Stimpson-Tame	Re: The causeway path		
16/01/2024	E	Sheenagh Broadbent	Re: Environment Agency		
17/01/2024	E	abingdon.funeralcoop	Fwd: Steventon burial ground	4	
17/01/2024	E	Enforcement Team	Land behind 31-33 The Causeway Steventon		
17/01/2024	E	registration.hub	green form		
18/01/2024	E	Martin Stimpson-Tame	Re: Email issue	4	
18/01/2024	E	phishing@talktalk.co.uk	Fwd: You have a new notification	3	
18/01/2024	E	Wendy Carless	Re: Help with Blewbury's Speed Indicator Devices	3	
20/01/2024	E	<u>SESRO thameswater</u>	Meeting 2nd March 9.30 to 12.30		
20/01/2024	E	John Clark	Re: just checking		
20/01/2024	E	Sally Harding	Re: Ground Investigation Work for Proposed Reservoir		
22/01/2024	E	Cllr Christopher Wilding	Re: Steventon Village Greens		
22/01/2024	E	Phishing gov	Fwd: Account Verification Reminder		
22/01/2024	E	tim oconnor	Re: Order etc		
23/01/2024	E	Cllr Christopher Wilding	Meeting 16th January		
25/01/2024	E	Cllr Christopher Wilding	Fwd: Steventon Village Greens		
25/01/2024	E	J.Godfrey & Son Funeral Ser	Re: Fee ref t/l Rudham	3	
26/01/2024	E	Steere-Smith, Sarah - OCC	Re: SESRO Technical Briefing from Thames Water re flo		
26/01/2024	E	Martin Trower	Steventon Village greens		
27/01/2024	E	Brian Leahy	Re: Interference to the free access from Steventon Hi	2	
28/01/2024	E	Christopher Wilding	Re: Reservoir poster		
28/01/2024	E	Mark Salter	Re: Kids playground next to the school		
30/01/2024	E	Cookson, David	S106 funds		
30/01/2024	E	Cllr Sally Povolotsky	Fwd: Meeting Tuesday 6th february 2024		
30/01/2024	E	Joe Bennett	Re: Meeting Tuesday 6th february 2024		
30/01/2024	E	Laurie_Jane Cann	Re: Meeting Tuesday 6th february 2024		
30/01/2024	E	Martin Stimpson-Tame	Re: Trees in school car park	2	
30/01/2024	E	School Office St. Michaels	Tree work		
01/02/2024	E	Power, Nathalie	Re: 57 The Causeway, OX13 6SE, P23/V2120/HH		
01/02/2024	E	Cllr Christopher Wilding	Fwd: S106 funds		
04/02/2024		Brian Leahy	Re: Interference to the free access from Steventon		

15. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Grove station affecting Steventon. It was felt that more information was needed from Network Rail on frequencies of trains and therefore level crossing closures.

Steventon defibrillators do not appear on the Heart find a defib register.

16. DATE OF NEXT MEETING

Parish Council meeting to be held 2nd April 2024 in the Millennium room of the Village Hall.

The meeting closed at 9.15 pm.

APPROVAL Signed as a true record of the Meeting:

Name: Dr C Wilding

Position: Chair of the Parish Council

Signature:

Date: 5th March 2024