



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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**Steventon Parish Council Meeting was held on Tuesday 2nd January 2024 at 7pm
in the Millennium room of the Village Hall.**

1. APOLOGIES FOR ABSENCE

No apologies had been received.

2. PRESENT

Dr C Wilding, Chair, Mr J Bennett, Mrs S Broadbent, Ms L Cann, Mr J Clark, Ms L Perkins, Mr J Rice, Mr M Stimpson-Tame and Mr R Wilkinson. Mrs A Einon (Parish Clerk) and Cllr S Povolotsky (VWHDC & OCC) were attendance. The meeting was joined by one member of the public.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting. No declarations were made.

4. PUBLIC PARTICIPATION

Nothing was raised in public participation.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Sally Povolotsky has asked for the clay compaction application by Thames Water to be referred to Planning Committee.

GARD are calling for a Public Enquiry into the reservoir.

The culvert in Mill Street requires a replacement slab which will not be possible to access until the water has reduced from normal winter flow.

The spring on the hill has been scheduled for a flush through to correct the current overflow into the road.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 5th December were accepted as a true record.

Proposed: Mr Bennett Seconded: Mrs Broadbent

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. SEAT IN HIGH STREET BUS STOP

Installation was awaited by Mr Brew. Also, the agreed work on the bus shelter. An official order has been placed for both.

8. PLANNING MATTERS

8.1. Applications

8.1.1. P23/V2809/DIS Picked Mead Hanney Road Steventon Abingdon OX13 6AP

Discharge of conditions 3(Surface Water Drainage) & 4(Foul Water Drainage) on application ref. P23/V1743/HH Single storey side extension

8.1.2. P23/V2529/LB 101 The Causeway Steventon Abingdon OX13 6SJ

Addition of solar panels on SE roof of house (this was an extension, constructed in 2009). Batteries installed within storage room.

No objection

8.1.3. P23/V2559/FUL Land to the South of Hanney Road Cow Common OX13 6AP

Temporary Clay Compaction Trial (including compaction trials, pit, with associated stockpiles and topsoil mounds), construction compound, security fencing, access tracks and formation of access from Hanney Road, overground surface water drainage pipe, alongside other associated works.

Steventon Parish Council do not object to the compaction trial, but require stringent safety, noise, movement, operating times, and transport restrictions to be applied.

Extracts from the application in italics

Core working hours.

While the core working hours are yet to be finalised, it is anticipated at this stage they could be held from 07:00 to 19:00 from Monday to Friday. Working outside normal daytime hours is not anticipated nor is it considered that timed deliveries of materials could extend outside normal hours.

To limit the disturbance to nearby properties we recommend working hours from 08.00 to 18.00 Monday to Friday with no weekend or bank holiday working.

Transport Statement

The site is located to the south of Hanney Road, from which it is proposed that access will be provided. Hanney Road is a single carriageway subject to a 50mph speed limit. To the east the road provides a connection to Steventon where the speed limit reduces to 30mph and then forms a T-junction with Abingdon Road and High Street within Steventon. B4017 Abingdon Road provides a link to the north along the towards Abingdon via Drayton ...

The Hanney Road is a narrow road unsuitable for HGV's it is potholed and badly surfaced, not designed to carry HGV's of up to 44 tonne. The access to Steventon is via a chichane which is constantly being demolished by the current traffic levels. The speed limit in Steventon is 20 mph. The T junction in the village is narrow and HGV's frequently have to stop traffic in all directions to make the turn. There is no mention that Steventon bridge is limited to single lane traffic due to its instability. Steventon village High Street is gridlocked at rush hours.

Heavy Goods Vehicle Routing

It is anticipated that vehicles would arrive and depart from the site from the east using Hanney Road, the B1047 High Street and the A4130 Abingdon Road to access the A34 and Milton Interchange. This follows the routes identified for lorries on the Oxfordshire lorry route map. The A415 between the Marcham Road Interchange and the A338 is an environmentally sensitive area and HGV traffic associated to the temporary Clay Compaction Trial site will not use this route.

There is no mention of provision for clearing the road of any mud and debris resulting from the access and egress from the site.

An assessment of the worst-case scenario trip generation against vehicle flows along Hanney Road in a typical weekday were carried out. It was considered via a first principle assessment that during the peak of the work there would be a maximum of:

- 60 HGVs (equating to 120 HGV movements).
- Two LGVs (equating to four movements).
- 17 staff vehicles (equating to 34 movements).
- Three visitor vehicles (equating to six movements).

A weekday movement of 120 HGV's (2 every 10 minutes) plus other vehicles cannot be described as insignificant.

9. Items from the risk assessment action register

9.1. Review Financial Report and agree Precept for next Year at the January Meeting.

The level of Precept was discussed and agreed to submit for £34,500 a £500 increase on last year.

Proposed: Mr Clark. Seconded: Mr Wilkinson

9.2. Check made quarterly to ensure no personal details of the general public are held on computer.

Personal details of the general public are not held on computer.

10. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVE'S ACTIVITIES

10.1. Finance and General Purposes Committee JB, SB, JC, JR, CW, Clerk

Not met.

10.2. Planning Committee – Parish Council members.

Not met.

10.3. Burial Ground JC, MST, RW, Clerk

Meeting arranged for Sunday 21st January.

10.4. Human Resources CW, SB, JR, RW

Not met.

10.5. Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground

SB, JC, JR, LP, MST, CW

Mr Rice had been in contact with Oxford Direct Services but had no costings or proposals as yet..

Action 1/01/24: Mr Rice

Village Greens a review of the previous agreement to allow commercial use of the village greens with permission and a small charge. Concern was expressed over the current state of the village greens which appear to have been overused for football resulting in areas of mud. A decision was taken to amend the policy to exclude commercial use of the greens effective immediately. Ashleigh had Steventon on his website as a site for regular and half-term football training a commercial use. The Parish Council did not approve of this use and were very concerned about safety and safeguarding e generally.

Waterways The Ginge has been obstructed by grass mowings and willow tree trimmings being allowed to access the water, these pile up and block the flow at culverts along the route which can cause flooding to properties in the village. Mr Wilkinson reported having removed a rigid boot liner from Sheepwash lane where it was blocking a culvert. Dr Wilding would point out the problem in his Steventon News report.

Flood prevention, many of the culverts in the village were not flowing well. OPC to be asked to quote. Initially the culvert under the St Michael's playground into the allotment should be examined.

Action 2/01/24: Mr Simpson-Tame

Bollards around the little green. No progress. Mr Brew had been asked to quote for supply and installation.

The dog bin had been removed from the village green by the Vale. No opportunity had been given to replace the rusting receptible and the Vale will no longer empty. Mr Simpson-Tame volunteered to cost bins and find companies that will empty, and the costs involved.

Action 3/01/24: Mr Simpson-Tame

10.6. Village Infrastructure & Resilience – Railway, Roads, Drains JB, LJC, JR, CW.

Not met

10.7. Information dissemination JB, SB, LJC, MST, Clerk

A meeting has been arranged for 16th January at the NorthStar.

Action 4/01/24: L-J Cann

10.8. Sarinc

Currently compiling the Annual report.

10.9. Neighbourhood Plan. JC, LP, CW, Clerk, and volunteers: Caroline Miller, Nick Thompson

Plan submitted. The consultation period had been extended to 25th January. Independent examiners invited to tender. Adrew Ashcroft preferred.

10.10. S106 Art working group CW, JC, SB, Clerk, Abi Brown (Vale), volunteer Lin Dewsnap

The Vale requires permissions from those owning land on which benches were proposed. The David Wilson development would require a letter of permission. Visit to Peter Greenaways workshop to view progress in February.

10.10.1. Milton Park Forum CW, JR.

To meet on 25th January.

10.10.2. Causeway Trust

Not met.

11. FINANCE**11.1. Financial report 2023-24**

The financial report was discussed and approved.

Proposed: Mr Bennett Seconded: Mr Clark

11.2. Cheques for Signature**12. CORRESPONDENCE****12.1. Received**

06/12/2023	E	Carole Hooper	Re: Steventon PC meeting	2	
06/12/2023	E	Communications	South and Vale media release - Join the fight		
06/12/2023	E	Didcot Garden Town	Didcot Garden Town Newsletter - Autumn 2023		
06/12/2023	E	NALC	NALC NEWSLETTER	9	
06/12/2023	E	Rezia Khan	Gigaclear Ultrafast Broadband Update in Partnersh		
07/12/2023	E	Planning Policy S&V	FW: Your comments are invited on the Steventon		
08/12/2023	E	Povolotsky, Sally	Archeology Notification of works - Thames Water		
08/12/2023	E	CAG Oxfordshire	Nature Recovery Networks Follow Up and Events		
08/12/2023	E	Highways Engagement	Re: barricade and broken railings		
08/12/2023	E	John Clark	Proposed reservoir by Thames Water	2	
08/12/2023	E	Oxfordshire County Council	Winter support for residents - Better Housing, Be		
08/12/2023	E	Oxfordshire Neighbour PA	ONPA December 2023 Mailing		
08/12/2023	E	Sheenagh Broadbent	Fwd: Football Club and Academy...		
08/12/2023	E	The Circuit	Your defibrillator may have been used today	2	
10/12/2023	E	Christopher Wilding	Parish report		
11/12/2023	E	McEwan-James, Arthur - OCC	Re: footpath 299/7		
11/12/2023	E	By The Meadow Farm	Re: Earth works		
11/12/2023	E	Christopher Wilding	Re: Earthworks on Green		
11/12/2023	E	Cllr Sally Povolotsky	Re: SESRO - Official Letter Cllr Povolotsky		
11/12/2023	E	Laurie_Jane Cann	Re: Bus Shelter abin		
11/12/2023	E	Sheenagh Broadbent	Earthworks on Green	3	
12/12/2023	E	Joanna Davis	Re: Cricket Cottage, 14 The Green, Steventon,	2	
12/12/2023	E	Rev Phil Sutton	no_subject	3	
12/12/2023	E	Thames Valley Alert	Best of Thames Valley celebrated at 2023		
13/12/2023	E	Keep, Hayley	Reminder - 2022_23 annual CIL report		
13/12/2023	E	Beccie Bitmead	Milton Lane Flooding	4	
13/12/2023	E	defib	Your Defibrillator is NOT AVAILABLE		
13/12/2023	E	FixMyStreet	Your report has been logged: Road flooded		
13/12/2023	E	Gemma Tindsley	Community First Oxfordshire Membership	2	
13/12/2023	E	Kelly Brownsill-Wilkins	Re: Defib	6	
13/12/2023	E	Nicola Gray	PO41256 shipping advice	2	

13/12/2023	E	Policy Team	Update on Oxfordshire Councils Charter		
13/12/2023	E	Society of Local Council Clerks	News Bulletin - 13 December 2023		
13/12/2023	E	TalkTalk Help & Support C	Re: Not receiving all emails promptly		
14/12/2023	E	Collodel, Angel - OCC	TTRO (T13150) Temporary Road Closure		
14/12/2023	E	Sheenagh Broadbent	Some good news for once		
16/12/2023	E	steventonvillagehall bookings	Defibrillator	2	
18/12/2023	E	Darch, Tim - OCC	PTR meeting November 2023: minutes		
18/12/2023	E	WEL, Distribution List	WEL Medical Shop Order: 25907	2	
18/12/2023	E	Christopher Wilding	Re: School close		
18/12/2023	E	Elancity UK Technical support	Re: evolus - CLAIM-UK/01166-2023	2	*
18/12/2023	E	Online	Your WEL Medical - Shop order has been received!	4	
18/12/2023	E	Phil Brew	Re: bench		
19/12/2023	E	British Heart Foundation	Thank you for helping the ambulance services		
19/12/2023	E	Christopher Wilding	Re: Fwd: evolus - CLAIM-UK/01166-2023		
19/12/2023	E	Christopher Wilding	Neighbourhood Plan	2	
19/12/2023	E	OALC	OALC December update for member councils	2	
19/12/2023	E	Sheenagh Broadbent	Re: Fwd: evolus - CLAIM-UK/01166-2023		
19/12/2023	E	Sheenagh Broadbent	Re: Your comments are invited on the Steventon	2	
19/12/2023	E	Steventon Neighbour Plan	Appendix 7	3	
20/12/2023	E	Belcher, Gavin - OCC	Re: Meeting Minutes - 23/11/2023		
20/12/2023	E	No Reply National Trust	National Trust - response to your recent contact		
20/12/2023	E	Office of the PCC	December update from the PCC		
20/12/2023	E	W E L Medical	Your W E L Medical order will be delivered today	8	
21/12/2023	E	Sutton	Re: exclusive right		
21/12/2023	E	Derek Stork	GARD calls for Public Inquiry		
21/12/2023	E	Mark Mathews	Re: SESRO (Abingdon Reservoir) Clay Compaction		
21/12/2023	E	Robin Wilkinson	Re: evolus - CLAIM-UK/01166-2023	3	
21/12/2023	E	Wantage Town Clerk	Public Meeting on the future of Wantage Hospital		
22/12/2023	E	Rymer, Andy - OCC	Weekly Update 22/12/2023		
22/12/2023	E	Didcock	Burial for the late Michael Jarvis		
24/12/2023	E	Suspicious Email Reporting	Thank you for reporting a suspicious email		
29/12/2023	E	Christopher Wilding	Re: CIL return		
29/12/2023	E	Sheenagh Broadbent	Re: CIL return		

12.1.1 ELAN CITY quote for battery charger and four batteries. It was agreed to order the charger and two batteries for the sids.

12.2. Sent

13/12/2023	E	Beccie Bitmead	Re: Milton Lane Flooding	2	
11/12/2023	E	By The Meadow farm	Earth works	2	
06/12/2023	E	Carole Hooper	Re: Steventon PC meeting		
11/12/2023	E	Christopher Wilding	Re: Parish report		
19/12/2023	E	Christopher Wilding	Re: Neighbourhood Plan		
08/12/2023	E	Cllr Christopher Wilding	Fwd: barricade and broken railings		
11/12/2023	E	Cllr Christopher Wilding	Fwd: Earth works		
12/12/2023	E	Cllr Christopher Wilding	Fwd: Cricket Cottage, 14 The Green	2	
13/12/2023	E	Cllr Christopher Wilding	Fwd: P23V0523 Steventon Benches S106		
18/12/2023	E	Cllr Christopher Wilding	Fwd: evolus - CLAIM-UK/01166-2023		
19/12/2023	E	Cllr Christopher Wilding	sad		

21/12/2023	E	Cllr Christopher Wilding	Fwd: GARD calls for Public Inquiry		
29/12/2023	E	cllr Christopher Wilding	CIL return		
01/01/2024	E	Cllr Christopher Wilding	Fwd: evolus - CLAIM-UK/01166-2023		
27/12/2023	E	Steventon PC	Meeting 2nd January 2024	2	
27/12/2023	E	Cllr Sally Povolotsky	Fwd: Meeting 2nd January 2024		
11/12/2023	E	defib scas	Defib		
08/12/2023	E	Elancity UK Technical support	Re: Nouvelle demande		
20/12/2023	E	enquiries nationaltrust	Priory Cottages in Steventon Oxfordshire		
22/12/2023	E	didcockfunerals	Re: Burial for the late Michael Jarvis		
12/12/2023	E	Joanna Davis	Re: Cricket Cottage, 14 The Green,		
19/12/2023	E	Kate.Morris southandvale	Broken Dog Bin - Village Hall, Steventon		
29/12/2023	E	Keep, Hayley	Re: Reminder - 2022_23 annual CIL report		
13/12/2023	E	Kelly Brownsill-Wilkins	Re: Defib	3	
11/12/2023	E	Laurie_Jane Cann	Re: Bus Shelter abin		
13/12/2023	E	Martin Stimpson-Tame	Re: Confirm please		
21/12/2023	E	MJDidcock Funeral Service	exclusive right		
13/12/2023	E	Nicola Gray	Re: PO41256 shipping advice		
18/12/2023	E	Phil Brew	bench		
24/12/2023	E	Phishing gov	Fwd: Alert: Update-Your-Email		
12/12/2023	E	Rev Phil Sutton	Re: no_subject	3	
21/12/2023	E	Robin Wilkinson	Re: evolus - CLAIM-UK/01166-2023	2	
20/12/2023	E	Sheenagh Broadbent	Re: Your comments are invited		
16/12/2023	E	steventonvillagehall bookings	Re: Defibrillator	2	
17/12/2023	E	Sue Rees	defib		
18/12/2023	E	tech elancity.net	evolus		
12/12/2023	E	tim oconnor	Order etc		
13/12/2023	E	abingdonmarathon	Donation		
12/12/2023	E	Trevor Newman	Johnson memorials		

15. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Grove station affecting Steventon. It was felt that more information was needed from Network Rail on frequencies of trains and therefore level crossing closures.

Steventon defibrillators do not appear on the Heart find a defib register.

16. DATE OF NEXT MEETING

Parish Council meeting to be held 6th February 2024 in the Millennium room of the Village Hall.

The meeting closed at 9.00 pm.

APPROVAL Signed as a true record of the Meeting:

Name: Dr C Wilding

Position: Chair of the Parish Council

Signature:

Date: 6th February 2024