



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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**Steventon Parish Council Meeting was held on Tuesday 4th July 2023 at 7pm
in the Millennium room of the Village Hall.**

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Povolotsky

2. PRESENT

Dr C Wilding, Chair, Mr J Bennett, Mrs S Broadbent, Mr J Clark, Ms L Perkins, Mr J Rice, Mr R Wilkinson and Mr M Stimpson-Tame. Mrs A Einon (Parish Clerk) was in attendance. The meeting was joined by eight members of the public.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

Dr Wilding declared an interest in item 8.1.5.

4. PUBLIC PARTICIPATION

4.1. STONEBRIDGE ROAD PARKING

Commercial vehicles from Cotswold Vehicle Recovery, based in Carterton, were making it difficult for residents to get in and out of their property. On occasions there have been three recovery vehicles parked on the street. The Parish Council had written to the company but had no response. Dangerous and obstructive parking should be reported to the police on 101. The Vale of White Horse and Oxfordshire County Council are responsible for parking in the area.

4.2. BLOCKED DRAIN

Castle Street had a blocked drain resulting in a garage being flooded. Problems with drainage, potholes, lighting should be reported online at Fixmystreet.

4.3. 20 MILE PER HOUR LIMIT.

The new signage had now been installed and the limit activated.

4.4. DOG POO

Dog poo in the village is a big problem, irresponsible owners not picking up after their pets. The Parish Council are investigating the costs of a bag supply station in the hope it may improve the problem.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

No councillor in attendance.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 6th June, were accepted as a true record.

Proposed: Mrs Broadbent Seconded: Mr Simpson-Tame

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. VILLAGE INFRASTRUCTURE

Outstanding item of allocation areas to councillors. Mr Clark with the Clerk would work on a map for consideration.

Action 1/7/23: Mr Clark/Clerk

7.2. S106 ART

The village map required a weatherproof Perspex cover. Mr Clark agreed to measure the size required.

Action 2/7/23: Mr Clark

8. PLANNING MATTERS

8.1. Applications

8.1.1. [P23/V1394/DIS](#) 57 The Causeway Steventon Abingdon OX13 6SE

Discharge of condition 4(Windows) on application P22/V2340/LB. (Alterations and upgrades to existing windows and new openings formed as per the plans and statement).

8.1.2. [P23/V1361/DIS](#) Manor Farm Church Lane Steventon Abingdon OX13 6SN

Discharge of conditions 3(phased risk assessment) & 4(remediation strategy) on planning application P23/V0267/N4C Change of use from agricultural to flexible use including B8.

8.1.3 [P23/V1427/HH](#) 85 Hanney Road Steventon Abingdon OX13 6AN

Rear double storey extension, side dormer extensions, front porch and remodelling ground floor and loft floor.

Steventon Parish Council are concerned that the application is not a simple residential extension of a dwelling house. The number of bedrooms and layout seem to indicate a care home or house of multiple occupancy, both of which require detailed building regs etc. The current car movements and parking also indicate other than normal occupancy of a dwelling house. This was raised previously when a garden extension was given permission.

<http://www.oasisprivatecare.co.uk/> indicates that care is provided elsewhere, but is this for staff accommodation etc.

There is no objection to the building work but as above serious concerns as to purpose.

8.1.4 [P23/V0496/HH](#) 81 Hanney Road Steventon Abingdon OX13 6AN

Erection of single storey rear; part single storey front; rear hip to gable loft conversion with two side dormers extension.

No objection to this application. Although it is extensive it does not exceed the current roof line.

Dr Wilding left the meeting for the item 8.1.5.

8.1.5 [P22/V2195/FUL](#) 59 Hanney Road Steventon Abingdon Oxfordshire OX13 6AH

Demolish existing 2 bed bungalow. Erect new 4 bed chalet style house (amended plans and additional flood risk information submitted 29 June 2023)

No objection to the proposed lower profile, though still had some concerns about overshadowing of neighbouring properties.

VWHDC Planning Committee to decide on the application for 2-6 High Street tomorrow, 5th July. The Parish council would be able to speak for 3 minutes, Dr Wilding agreed to attend the meeting and speak on behalf of the council as no other councillor was available.

9. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

Items from the risk assessment action register

9.2. Risk Register.

Reviewed and agreed for a further year.

9.3. Check made quarterly to ensure no personal details of the general public are held on computer.

No personal data retained.

9.4. Bi-annual check to ensure duplicates of critical files are stored away from Clerk`s house.

Back up copy of data previously kept with Carole Denton, no longer working as usb stick not large enough to backup. It was agreed to purchase two portable hard drives and Mr Wilkinson agreed to hold one and exchange at each meeting.

COOPTION OF JOHN RICE TO PARISH COUNCIL (Omitted from June Agenda)

Mr John Rice had been coopted to the Parish council under the 35 day rule. Not enough nominations for the election to fill all of the vacancies. Applications had now been received, two definite and two provisional for the remaining vacancy. Interviews to be arranged as soon as possible.

WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

11.1. Finance and General Purposes Committee JB,SB, JC, JR, CW, Clerk

Not met.

11.2. Planning Committee – Parish Council members.

Not met

11.3. Burial Ground JC, MST, RW, Clerk

Not met

11.4. Human Resources CW,SB, JR, RW

Not met

11.5. Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. SB, JC, JR, LP, MST, CW

Not met

Request from Vale to use S106 funds available for tennis courts. Agreed though would prefer the money to be used more locally in neighbouring villages.

11.6. Village Infrastructure & Resilience – Railway, Roads, Drains JB, JR, CW.

Not met

There was a demonstration of pothole filling in Hanney Road on 26th June. The different methods will be monitored for cost, duration, and ease of use.

The speed monitors will be changed to 20 mph next week.

11.7. Sarinc RW

Allotment inspection planned in September. St Michael's is nearly ready to rent. The Parish Council thanked Sarinc for all the work in the village and asked that their thanks be passed to Andrew the warden.

11.8. Neighbourhood Plan. JC, LP, CW, Clerk, and volunteers: Caroline Miller, Nick Thompson

Sending to Vale officer next week for comment.

11.9. S106 Art working group CW, JC, SB, Clerk, Abi Brown (Vale), volunteer Lin Dewsnap

Revising the schedule of benches priority given to the bench on the green.

11.10. Other representative reports

11.10.1. Milton Park Forum. CW, JR

Meeting on the 20th June. Testing beehive to Didcot station on the driverless bus. Reminder Didcot Garden Party 22nd July to 30th August, lots of events planned.

Cinder track cycle path conversion having access issues may take 12 months. Milton Park to Sutton Courteney running.

11.10.2. Causeway Trust

Not met. The newly planted elms are doing well.

FINANCE Financial report 2023-24

The financial report was discussed and approved.

Proposed: Mr Benett Seconded: Mr Clark

12.2. Cheques for Signature

CORRESPONDENCE

13.1. Received

07/06/23	E	Christopher Wilding	Cricket club and various	6	
07/06/23	E	Corrigan, Steven	Parish Council Code of Conduct Training		
07/06/23	E	Didcot Garden Town	Didcot Garden Town Newsletter - Summer 2023		
07/06/23	E	Elections	Re: costs to parish		
07/06/23	E	Graham2, Robert - OCC	TTRO (T12231) Temporary Road Closure, East Hend		
07/06/23	E	Martin Stimpson-Tame	Abingdon Road Development various	13	
07/06/23	E	OALC	Job advert and Playground Inspection Training	4	
08/06/23	E	Cllr Sally Povolotsky	FW: Distribution S-14(2) NOTICE - T11738 Didcot,		
08/06/23	E	Cllr Sally Povolotsky	FW: Media release: Didcot Central Corridor public		
08/06/23	E	Cllr Sally Povolotsky	Please share with local Community Groups		
08/06/23	E	Sheenagh Broadbent	Councillors	4	
08/06/23	E	TVERC	TVERC Junes News Item 2023		
09/06/23	E	Butler, Adrian	Re: Planning Application P23/V0909/MPO		
09/06/23	E	Derek Stork	GARD response to RAPID draft Gate 2 recommend		
09/06/23	E	NALC	STAR COUNCIL AWARDS 2023	5	
09/06/23	E	Rees, Elliot	Re: VE21/175 -43 St Michaels Way OX13 6BA -		
10/06/23	E	registration	Planning Decision Notice - P23/V0447/FUL		
11/06/23	E	Cllr Sally Povolotsky	Debate not hate survey - please help us protect c		
12/06/23	E	Cllr Sally Povolotsky	Hanney Road		
12/06/23	E	Communications	South and Vale media release – Let’s talk rubbish		
12/06/23	E	Emergency Planning	Amber thunderstorm warning 12th June 2023		
12/06/23	E	South Oxon and VWHDC	We want to know residents think of our waste		
12/06/23	E	Woodley, Vanessa	Pothole Innovations Day 26th June 2023	2	
13/06/23		OALC Event Bookings	Your Booking at https://www.oalc.org.uk		
13/06/23	E	RAPID	Re: GARD response to RAPID draft Gate 2 recomm		
13/06/23	E	S.M. Rees	Re: Signage Suppliers for hall car park	3	
13/06/23	E	sarinc	Re: Grass cutting		
13/06/23	E	Tor Saner	9th July - kids party	2	
14/06/23	E	Climate Action	Invitation to online forum on improving energy ef		
14/06/23	E	Darch, Tim - OCC	Agenda and Teams invitation: PTRs Meeting, Tues	2	
14/06/23	E	Reeves Memorials	Amended David Jarvis Memorial Application		
14/06/23	E	SLCC	Important planning update for clerks		
14/06/23	E	Steventon Webmasters	Website contact An Update on the Water Reso		
15/06/23	E	Communications	Press release - Have your say on air quality		
15/06/23	E	haveyoursay	Have your say on the South and Vale Air Quality A		
15/06/23	E	John Clark	Re: Fwd: Community Tree Care Volunteers	5	
15/06/23	E	John Clements	HGV parking and traffic on Stonebridge Road		
15/06/23	E	Lloyd, Jeremy	Sensitive Interests		
15/06/23	E	Povolotsky, Sally	Re: HGV parking and traffic on Stonebridge Road,		
15/06/23	E	Stuart & Louise Brockman	Re: Harwell's amazing dashboard	2	
15/06/23	E	tree planting	Community Tree Care Volunteers		
16/06/23	E	Barry, Emily	Parish Council Code of Conduct training		
16/06/23	E	Butler, Adrian	Planning application P23/V1247/O - land off Abing		
16/06/23	E	Oxon Sa	Re: Official notification to submit your authority's	2	
16/06/23	E	playsafety	Notification of play area inspection in July for		
17/06/23	E	dawn lorenz	Interring pemission and fees	3	

17/06/23	E	Steve Penney	COMMERCIAL VEHICLE ISSUE STONEBRIDGE R		
18/06/23	E	Povolotsky, Sally	Fw: COMMERCIAL VEHICLE ISSUE STONEBRIDGE		
18/06/23	E	Povolotsky, Sally	Re: Planning application P23/V1247/O - land off		
19/06/23	E	Becky Crockett	Reminder: CPRE Vale of White Horse District AGM		
19/06/23	E	crwilding	Parish Council report		
19/06/23	E	michael jarvis	Footpath overgrown.		
19/06/23	E	registration	Planning Amendment Consultation - P23/V1247/		
19/06/23	E	Steventon News	Re: Parish Council report		
20/06/23	E	Cllr Sally Povolotsky	FW: Oxfordshire County Council response to P22/		
20/06/23	E	Cllr Sally Povolotsky	FW: Wild orchids		
20/06/23	E	Cllr Sally Povolotsky	Thames Water - SESRO - Clay Compaction Trial		
20/06/23	E	OPCC Comms TVP Mail	Custody Visitors (Abingdon)		
20/06/23	E	Rice, Emily - OCC	£280,000 SSEN Community Resilience Funding -	2	
20/06/23	E	Weston, Natalie - OCC	Highway maintenance open day - Saturday 15th		
21/06/23	E	Communications	Press release: Ukrainian housing officer Olha now		
21/06/23	E	harwell.ssg (MAG)	FW: Minutes from previous SSG Meeting are avai		
21/06/23	E	Sophie Balchin	Re: Notification of play area inspection in July for		
22/06/23	E	Barton, Jackie	Re: Pothole Innovations Day 26th June 2023 Hann		
22/06/23	E	Cllr Sally Povolotsky	FW: Byway steventon emergency access to the		
22/06/23	E	Cllr Sally Povolotsky	Re: Meeting 4th July		
22/06/23	E	John Rice	Pothole Innovations Day 26th June 2023 Hanney	5	
22/06/23	E	Lynda Moore	FW: Championing our Local countryside - meeting		
22/06/23	E	Oxfordshire County Council	Oxford United's proposals for the land		
22/06/23	E	The Circuit	It's time to update your defibrillator record on	4	
23/06/23	E	Communications	Press release: Latest images unveiled for new cou		
23/06/23	E	Matt Harrap	Re: Ambulance service		
23/06/23	E	Patrick Locke	Re: Harwell's amazing dashboard	3	
23/06/23	E	registration	Planning Consultation - P23/V0496/HH		
24/06/23	E	Leon Smith	Cremation ashes in Steventon	2	
25/06/23	E	Adrian Joyce	Dog fouling at the church yard.		
25/06/23	E	Derek Stork	Re: GARD response to RAPID draft Gate 2 recomm	2	
25/06/23	E	libby tanton-joy	Permission to use outside space		
25/06/23	E	Paul Hickey	Re: GARD response to RAPID draft Gate 2 recomm	2	
26/06/23	E	Collodel, Angel - OCC	TTRO (T12197) Temporary Road Closure - Steven		
26/06/23	E	Communications	Press release: Summer season set to start at Abbe		
26/06/23	E	Oxfordshire Treescape	Oxfordshire Treescape Project: moving to a new		
26/06/23	E	planningbusinessenquirie	Planning Committee Meeting - P22/V1425/FUL		
27/06/23	E	Cllr Duncan Enright	Pothole Innovations Day 26th June 2023 Hanney		
27/06/23	E	Cookson, David	P23V0958 S106 Funding request from Vale of Wh	2	
27/06/23	E	Planning Business Enquiries	Re: Planning committee 5th July		
28/06/23	E	Adam Bows	Ock Catchment Partnership & tour of Hinksey He	3	
28/06/23	E	James Beckett	Speed displays		
28/06/23	E	M & J Didcock	Memorial Application t/l Maldwyn James		
28/06/23	E	Nicky Paris	GNS Feedback and Poster		
28/06/23	E	Ordnance Survey	Angela your OS licence (customer) number is cha		
29/06/23	E	Communications	Press release: Abingdon and Wantage get high-d		

29/06/23	E	CPRE Oxfordshire	June Newsletter: Stop Botley West Scoping Repor		
30/06/23	E	Customer Care	Great Annual Savings has entered administration.		
30/06/23	E	registration	Planning Amend Consultation - P22/V2195/FUL -		
02/07/23	E	Brendan McCabe	Parish councillor		
03/07/23	E	Claudio	Grants for UK Charities and Not-For-Profits		
03/07/23	E	Community renewals	Renewal Information Request		
03/07/23	E	Suspicious Email Report	Thank you for reporting a suspicious email		
03/07/23	E	sylvia pajak	The Old Farm House 5 Kennel Lane		
04/07/23	E	Earl Ashford.	Footpath		
04/07/23	E	Joe Bennett	Apologies for tonight's meeting	2	
04/07/23	E	NALC	NALC EVENTS	13	
04/07/23	E	registration	Planning Decision Notice - P23/V0897/HH		

13.2. Sent

07/06/2023	E	planning	Planning Application P23/V0909/MPO		
07/06/2023	E	Elections	Re: costs to parish		
07/06/2023	E	Christopher Wilding	Re: Cricket club		
13/06/2023	E	Tor Saner	Re: 9th July - kids party		
13/06/2023	E	Martin Stimpson-Tame	Re: Church yard skip		
13/06/2023	E	sarinc	Re: Grass cutting		
13/06/2023	E	S.M. Rees	Re: Signage Suppliers for hall car park		
15/06/2023	E	Cllr Christopher Wilding	Interesting Guardian article concerning water		
15/06/2023	E	Democratic Services	Re: Register of interest		
16/06/2023	E	rtchapman	Advertising on the village green		
16/06/2023	E	playsafety	Re: Notification of play area inspection in July f	2	
16/06/2023	E	Oxon Sa	Re: Official notification to submit your authorit		
17/06/2023	E	dawn lorenz	Re: Interring pemission and fees		
17/06/2023	E	Oxon Sa	Re: Official notification to submit your authorit		
19/06/2023	E	Christopher Wilding	Re: Steventon News report		
20/06/2023	E	registration.hub	Green forms		
20/06/2023	E	Woodley, Vanessa	Re: Pothole Innovations Day 26th June 2023		
20/06/2023	E	Martin Stimpson-Tame	Re: Pothole Innovations Day 26th June 2023		
20/06/2023	E	John Rice	Re: Pothole Innovations Day 26th June 2023		
21/06/2023	E	Woodley, Vanessa	Re: Pothole Innovations Day 26th June 2023		
22/06/2023	E	Cllr Sally Povolotsky	Meeting 4th July		
22/06/2023	E	Cllr Christopher Wilding	Meeting Tuesday 4th July		
22/06/2023	E	Stuart & Louise Brockman	Re: Harwell's amazing dashboard		
03/07/2023	E	Patrick Locke	Re: Harwell's amazing dashboard		
03/07/2023	E	Info Didcock	Re: Memorial Application t/l Maldwyn James		
04/07/2023	E	Joe Bennett	Re: Apologies for tonight's meeting		
04/07/2023	E	Leon Smith	Re: Cremation ashes in Steventon		
04/07/2023	E	Brendan McCabe	Re: Parish councillor		
04/07/2023	E	libby tanton-joy	Re: Permission to use outside space		

MATTERS FOR FUTURE DISCUSSION AND INFORMATION

School parking. Possible communication with headteacher to remind of parking at the rear of the school.

DATE OF NEXT MEETING

Parish Council meeting to be held 5th September 2023 in the Millennium room of the Village Hall.
The meeting closed at 9.15 pm.

APPROVAL Signed as a true record of the Meeting:

Name: Dr C Wilding

Position: Chair of the Parish Council

Signature:

Date: 5th September 2023