



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

Telephone: 01235 831024

Email steventonpc@tiscali.co.uk

Website: steventonoxon.org.uk

**Steventon Annual Parish Council Meeting will be held on Tuesday 9th May 2023 at 7pm
in the St Michael's School Hall**

1. ELECTION OF CHAIR AND VICE CHAIR OF THE PARISH COUNCIL TO STAND FOR ONE YEAR

Dr C Wilding was elected to act as Chair for the next year, Mrs S Broadbent was elected as vice-chair.

2. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Sally Povolotsky

3. PRESENT

Dr C Wilding, Chair, Mr J Bennett, Mrs S Broadbent, Mr J Clark, Ms L Perkins, Mr R Wilkinson and Mr M Stimpson-Tame. Mrs A Einon (Parish Clerk) was in attendance. The meeting was joined by eight members of the public.

Dr Wilding welcomed the newly elected Parish Council, two vacancies exist for co-option.

4. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

No declarations were made.

5. PUBLIC PARTICIPATION

5.1. TREES IN THE COPSE

Copse has a lot of rubbish from the trees that have been felled and left behind it looks untidy. It was explained that the wood had been left for the benefit of wildlife. There will be replanting of a variety of trees and shrubs. Unfortunately, more trees will have to come down later in the year. It is anticipated that some of the wood will make its way to local log burners.

5.2. POTHoles

Keep reporting on FixMyStreet repairs are calculated on the number of reports.

5.3. LITTER BINS

Some of the inner sleeves have rotted through. Please measure and notify the Clerk who will attempt to find replacements.

5.4. BARNET ROAD CROSSING

The wooden barrier is broken. Please report of FixMyStreet and/or let the Clerk know the details of the problem.

Dr C Wilding reported. Following a Freedom of Information request from Network Rail for information on level crossing "down-times at Stocks Lane and the Causeway we have received data for March 2022 and 2023 for comparisons. We are currently looking at the data and will be forwarding the information to the County and District Councils together with the Emergency Services. The data will allow for the Emergency services to adjust their procedures for attending incidents south of the Railway crossings. In this respect on the 2nd of March this year the barriers were down between 12.00 and 13.00 for 50% of the time, between 13.00 and 14.00 they were down for 77.5% of the time!!!

At a recent emergency incident, the Police and the Fire brigade had accessed via the byway but the ambulance got caught at the crossing.

The Water Resources South-East (WRSE) had passed all options to the next stage. RAPID had asked for information on the Severn/Thames water transfer by December rather than 2024.

6. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

None present.

7. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 4th April, were accepted as a true record with the following modifications:

4.1 Change Steventon Sports and Social Club to Steventon Cricket Club.

4.3 Replace hight with height.

10.11.2 Replace Waked with Walked.

Proposed: Mr Bennett Seconded: Mrs Broadbent

8. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

None indicated.

9. PLANNING MATTERS

9.1. APPLICATIONS

9.1.1 [P23/V0910/FUL](#) Land to the rear of 119 The Causeway Steventon Abingdon OX13 6SJ

Demolition of outbuilding and erection of single storey dwelling house

Object. The conservation officer's comments on the pre-application are fully supported by the Parish Council.

"The site is partially within the conservation area and forms part of the open space to the rear of the dwellings along The Causeway that was historically orchards and arable land in the flood plain of Ginge Brook. Development here would erode the legibility of this open space and its historic connection and contribution to the overall character of the conservation area. A proposal would have to demonstrate that the character of the site and the contribution it makes to the significance of the conservation area and nearby designated heritage assets is not harmed by the scheme. The character of this part of the conservation area is defined by linear development that follows The Causeway. This development pattern is very legible within the conservation area and as experienced in its wider setting.

I am concerned that development here would erode the pattern of development in this part of the conservation area by extending built form and domestic uses into the open area to the rear of properties on The Causeway."

The recent rejection at appeal of the application to build behind 95 supports this view. The Parish Council is keen to maintain the character of the village and feels that this is overdevelopment and detrimental to the area.

The proposed build creates a narrow access with parking for two cars both for the existing and the new build. The plan is to reverse park one behind the other, with no room for manoeuvres. It is more likely that cars will be parked in the road, a narrow residential slip which will affect nearby residents access. Both the houses will be large 4+ bedrooms and two spaces each will not provide sufficient parking in the village location.

The pre assessment advice does not seem to have been considered. There are no detailed designs or flood assessment.

9.1.2 [P23/V0447/FUL](#) Orchard Farm Hanney Road Steventon Abingdon OX13 6AP

Temporary agricultural barn for the storage of farm machinery and ancillary equipment (As amended by plan received 02 May 2023)

No objection

10. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

Items from the risk assessment action register

10.1. Standing Orders.

Adopt for a further year.

10.2. Bi-annual check to ensure the latest [most suitable] anti-virus software is being used.

McAfee software is in use.

REPRESENTATIVE MEMBERS TO COMMITTEE, SUB-COMMITTEE, WORKING GROUP AND INDIVIDUAL REPRESENTATIVES FOR YEAR 2023-24. Changes indicated in the list below by strikethrough replaced by ().

WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

12.1. Finance and General Purposes Committee JB,(SB), JC, ~~JK~~, CW, Clerk

Not met.

12.2. Planning Committee – Parish Council members.

Not met

12.3. Burial Ground ~~ED~~, JC, MST, (RW), Clerk

Met on 23rd April

Action 1/5/23: Report of working group

12.4. Human Resources CW, ~~ED~~, ~~SB~~, ~~JR~~ (RW)

Not met

12.5. Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall.

SB, JC, ~~ED~~, ~~JR~~, (LP), MST, CW

Not met

12.5.1. Sports Hall Funds (Alternative uses) CW, SB, JC, ~~JR~~, MST

No response to the letter to Mr Paton. Dave Cookson researching available funds.

12.5.2. Play area

Requires a person to inspect on a regular basis and report back any problems.

Action 2/5/23: Candidate

12.5.3. Little Green

Mr Stimpson-Tame working on a plan.

12.5.4. Trees

The worst of the trees with ash die back in the Copse had been felled further examinations would be made in the autumn when it was likely that more would need removing..

12.6. Village Infrastructure & Resilience – Railway, Roads, Drains JB, . ~~JR~~, CW.

Outstanding item inspection of roads and footpaths and waterways schedule for each councillor to have nominated area.

Action 3/5/23: map and nominations

12.7. Sarinc ~~ED~~ (RW)

Nothing to report.

12.8. Neighbourhood Plan. JC, (LP), CW, Clerk, and volunteers: Caroline Miller, Nick Thompson

Ready to go after the holiday, map sorted, consultation statement to be completed.

12.9. Website group. ~~JR~~, Clerk

Not necessary unless a change of provider required.

12.10. S106 Art working group CW, JC, SB, Clerk, Abi Brown (Vale), volunteer Lin Dewsnap

The original map is now on display in the village hall.

Investigate some form for protection for the outside map. Exterior grade Perspex cut to size.

Action 4/5/23: cover for map

12.11. Other representative reports

12.11.1. Milton Park Forum. CW, ~~JR~~

12.11.2. Causeway Trust JC

FINANCE Financial report 2022-23

The financial report was discussed and approved.

Proposed: Mr Bennett Seconded: Mr Clark

13.2. Annual return 2022-23

This item was deferred to the next meeting.

13.2.1. section 1

13.2.2. section 2

13.3. Cheques for Signature

CORRESPONDENCE

14.1. Received

5/4/23	E	Matthews, Julia	P22/V0909/FUL - Little Lane Orchard, 95 The Cau		
5/4/23	E	Povolotsky, Sally	Fw: P22/V0909/FUL - Little Lane Orchard, 95 The		
5/4/23	E	Aspire Oxford	Aspire's Spring Newsletter 2023		
5/4/23	E	Christopher Wilding	Re: Planning, skip, report,grass etc	19	
5/4/23	E	donotreply	BACS Remittance from Vale of White Horse District	2	
5/4/23	E	OALC	Training for April and May	4	
5/4/23	E	Jane Bevan	Re: Climate Action Fund CAF22-23\100041	4	
5/4/23	E	NALC	NALC NEWSLETTER etc	19	
5/4/23	E	Neighbourhood Alert	Open letter from New Chief Constable Jason Hogg [8	
5/4/23	E	Rachael Pocock	Planning query		
6/4/23	E	Corrigan, Steven	Notice of uncontested election	3	
6/4/23	E	Keep, Hayley	P21/V3241/106 Research and design for Art proj		
6/4/23	E	Martin Stimpson-Tame	Pot hole on little green +	15	
6/4/23	E	Sheenagh Broadbent	Re: Notice of uncontested election + various	12	
7/4/23	E	Derek Stork	Briefing on RAPID draft decisions on Strategic Wa	6	
7/4/23	E	Joseph Bennett	Re: Planning committee meeting		
7/4/23	E	Phil Brew	Keys		
7/4/23	E	S.M. Rees	Coming elections	2	
8/4/23	E	Povolotsky, Sally	Re: Planning Committee Thursday 13th April 7 pm		
9/4/23	E	Steventon News	May ISSUE -cut off date is 16 April	3	
11/4/23	E	Sarinc	Re: Annual Meeting with the Parish	4	
11/4/23	E	Adam Bows	Water Resources newsletter - Spring edition	10	
11/4/23	E	Communications	South Oxfordshire and Vale of White Horse Distric	3	
11/4/23	E	Infrastructure Claims	Community Infrastructure Levy (CIL) Payment Not		
11/4/23	E	Meryl Smith	OPFA membership renewal		
11/4/23	E	michael jarvis	Sports club patio.		
12/4/23	E	John Rice	I can make tomorrow's planning meeting now.+	5	
12/4/23	E	registration@southandvale	Planning Application Withdrawal - P22/V1312/FU		
13/4/23	E	memorials	Re: Cheque	2	
13/4/23	E	Nick and Mary Thompson	Crowning Glory		
13/4/23	E	Planning Vale	Re: Planning Application P22/V1425/FUL		
13/4/23	E	Vanessa Clipstone	Automatic reply: 2-6 High Street Steventon	2	
14/4/23	E	Cllr Sally Povolotsky	FW: Monthly Report	3	
14/4/23	E	Sammy-Jo Hagan	Re: Milton Heights - Interactive Workshop		
18/4/23	E	Citizens Advice South and Vale	What our research team have uncovered and great		
18/4/23	E	Hilary Otterburn	Re: Annual Meeting with the Parish		
18/4/23	E	Margaret Hart	Re: Donation from Steventon Parish Council		
19/4/23	E	OPCC Comms TVP Mailbox	April update from the Police & Crime Commissioner		
19/4/23	E	Oxfordshire CC Payment Team	Oxfordshire CC - Remittance advice		
20/4/23	E	Emma Fisher	Steventon SSSC Patio	4	
20/4/23	E	Info Didcock	Re: Burial fees	2	

20/4/23	E	Sharon O'Loughlin	Loose manhole cover on the corner of the green on	3	
20/4/23	E	Town and Parish Council Websites	New Payment Received		
21/4/23	E	John Clark	Re: grass cutting and various	17	
21/4/23	E	registration@southandvale	Planning Consultation - P23/V0910/FUL		
21/4/23		Jade Heborn	Fair on Little Green		*
25/4/23	E	Lidgard, Kay	Re: Tree Planting Funding - short notice opportunity		
25/4/23	E	crwilding	Re: Emergency services		
25/4/23	E	Rita Atkinson	Re: Annual Meeting with the Parish	2	
25/4/23	E	Roxanne Langdon	Your SLCC Account		
26/4/23	E	Heycock, Gabby - OCC	FW: Stocks Lane Byway emergency access		
26/4/23	E	MacDougall, Rob - OCC	Re: Emergency access		
26/4/23	E	Jane Olds	Oxfordshire SLCC - May 23 Branch Catchup		
27/4/23	E	Arbor Tree Specialists LTD	Arbor Tree Specialists LTD - Invoice (SI-1214) fo		
27/4/23	E	CPRE Oxfordshire	April Newsletter: Star Count Results; Local Elect		
27/4/23	E	tim oconnor	Re: Ash trees in copse		
28/4/23	E	registration@southandvale	Planning Decision Notice - P23/V0522/HH		
29/4/23	E	registration@southandvale	Planning Decision Notice - P23/V0165/FUL		
30/4/23	E	lucy perkins	lucy perkins new email		
1/5/23	E	Derek Stork	RAPID Gate 2 Draft Decisions Response		
2/5/23	E	Didcock	M&J Didcock Funeral Service		
2/5/23	E	electoralregistration	Angela Einon: Electoral Register Monthly Changes		
2/5/23	E	Oxfordshire Playing Fields A	Playground Inspection Training		
2/5/23	E	RAPID	Re: RAPID Gate 2 Draft Decisions Response		
3/5/23	E	Oxfordshire County Council	Edward invites you to complete: Oxfordshire Count		
3/5/23	E	R Wilkinson	Re: email address	2	
3/5/23	E	Reeves Memorials	David Jarvis Memorial Application		
4/5/23	E	Cookson, David	Request from East Hanney to spend contribution		*
4/5/23	E	Rees, Elliot	VE21/175 -43 St Michaels Way OX13 6BA -Without		*
4/5/23	E	Gemma Tindsley	Community First Oxfordshire Spring Newsletter		
5/5/23	E	Worsley, Sally-Anne	Change of use of building from agricultural to co		
6/5/23	E	lucy perkins	Re: Welcome previous and new councillors		

14.1.1. Jade Hebborn request to run childrens fair on the little green. Arrive 19th June and open 22nd to 2nd July. Happy to discuss actual opening days. Smaller fair than last year no dogs and no arguments. The Parish council discussed and agreed that the fair was good for the village and should be encouraged without causing problems to immediate residents. To close by 9 pm.

14.1.2. Dave Cookson – request from East Hanney
The Parish Council felt that there was still plenty of time for Steventon to spend the S106 monies available within the village and were not prepared to give it away.

14.1.3. VE21/175 -43 St Michaels Way Elliot Rees
Respond to letter from the Vale, copy to Sally Povolotsky, making a formal complaint.

14.2. Sent

5/4/23	E	steventonvillagehall bookings	Planning committee meeting	2	
6/4/23	E	Sheenagh Broadbent	Re: Notice of uncontested election		
7/4/23	E	Povolotsky, Sally	Fwd: Planning Committee 13th April 7 pm	3	
7/4/23	E	Sarinc , office.3241@st-mich	Annual Meeting with the Parish		

8/4/23	E	Martin Stimpson-Tame	Re: Church yard skip	2	
8/4/23	E	Town & Parish Council Websites	Re: Fwd: Web contact form	2	
9/4/23	E	Jane Bevan	Re: Climate Action Fund CAF22-23\100041	2	
11/4/23	E	info@sarinc	Re: Annual Meeting with the Parish	3	
12/4/23	E	michael jarvis	Re: Sports club patio.		
13/4/23	E	Cllr Christopher Wilding	Fwd: Planning ApplicationL + various	10	
13/4/23	E	John Rice	Re: I can make tomorrow's planning		
13/4/23	E	memorials	Re: Cheque	2	
13/4/23	E	Nick and Mary Thompson	Re: Crowning Glory		
13/4/23	E	planning@whitehorsedc.gov.uk	Planning Application P22/V1425/FUL		
13/4/23	E	tim oconnor	Re: Ash trees in copse		
13/4/23	E	Trevor Newman	Cheque		
13/4/23	E	Vanessa laister	2-6 High Street Steventon		
14/4/23	E	Cllr Martin Stimpson-Tame	Burial group meeting Sunday 23rd		
14/4/23	E	John Clark	Re: PC meeting Tuesday 9th May 2023		
16/4/23	E	burial working group	Re: Burial group meeting Sunday 23rd		
19/4/23	E	BD Tonks	Burial fees		
20/4/23	E	S.M. Rees	Re: Report for Annual Meeting	2	
20/4/23	E	Sharon O'Loughlin	Re: Loose manhole cover	2	
21/4/23	E	Rachael Pocock	Re: Planning query	2	
23/4/23	E	John Clark	Re: Copse		
24/4/23	E	Kay.Lidgard environment-agency	Re: Tree Planting Funding - short notice		
25/4/23	E	Cllr Sally Povolotsky	Emergency access	2	
25/4/23	E	Rita Atkinson	Re: Annual Meeting with the Parish		
2/5/23	E	fisherstu	Re: Steventon SSSC Patio	3	
2/5/23	E	lucy perkins	Re: lucy perkins new email		
3/5/23	E	Info	Re: email address	3	
3/5/23	E	Joe Bennett	Email address		
3/5/23	E	Robin Wilkinson	email address	3	
4/5/23	E	Info Didcock	Re: Burial fees	2	
7/5/23	E	Sheenagh Broadbent	Re: Welcome previous and new councillors		

MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Mr Clark reported that the tree at Kings Lane had been inspected and pruned.

The Thames Water manhole cover had not been repaired.

Two parish councillors required to make a full complement.

DATE OF NEXT MEETING

Parish Council meeting to be held 6th June 2023 in the Millennium room of the Village Hall.

The meeting closed at 8.45 pm.

APPROVAL Signed as a true record of the Meeting:

Name: Dr C Wilding

Position: Chair of the Parish Council

Signature:

Date: 6th June 2023

:

2023 - 1137

Initialed