



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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**Steventon Parish Council Meeting was held on Tuesday 7th March 2023 at 7pm
in the Millennium room of Steventon Village Hall**

1. APOLOGIES FOR ABSENCE

Apologies had been received from Mr J Rice.

2. PRESENT

Dr C Wilding, Chair, Mr J Bennett, Mrs S Broadbent, Mr J Clark, Mrs C Denton and Mr M Stimpson-Tame. Mrs A Einon (Parish Clerk) and Cllr Sally Povolotsky (OCC & VWHDC) were in attendance. The meeting was joined by twelve members of the public.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

There were no declarations.

4. PUBLIC PARTICIPATION

For information the Annual Meeting with the Parish would be held on Tuesday 25th April 2023, when reports on the years activities would be given by associated groups. All welcome to a glass of wine and some crisps.

The May Parish Council meeting after the elections, would be held on 9th May in St Michael's School Hall, this is the first date that the new Parish Council are able to meet by law.

Dr Wilding reported back on items raised at the previous meeting:

Chicane Hanney Road

Update from Michelle Plowman OCC: Vistry are to organise a section 278 agreement unfortunately there are no time scales to be met. Delayed initially due to land issues, not in OCC control. Developer has to follow procedures which have been forwarded to maintenance for attention.

20 mph speed restriction

The 20 mph installation has been delayed as the Oxford Bus Company objected to the installation. It is hoped it will be passed at the next meeting at the end of March. Speedwatch have caught nine buses speeding.

Level crossings

Dr Wilding had written again to instigate a meeting with the emergency services.

4.1 Church dog bin

A dog bin near the church was again raised. The Parish Council had tried to get a private contractor who had quoted for installation and emptying some additional bins, but unfortunately he had not taken up the contract. Installation of bins was not the problem but regular emptying was obviously required. The Vale will not take on or install any more bins. It has to be the responsibility of everyone to monitor a report those who do not pick up after their dog.

4.2 S106 funds

The village map had been installed. Benches around the village, all bespoke to reflect the area, were in hand. The first to be a time spiral on the village green which would take 12 weeks to make. The history society were helping with events to record. The Eco park is currently on hold though further discussions are ongoing.

4.3 Thames Water

At their open meeting GARD had been prevented from putting up literature in the foyer by security guards.

Reminder that the consultation was open until 21st March the more that complete the better.

4.4 Milton Cycle path

Milton park have the upgrade of the footpath between Steventon and Milton as a priority on their planned cycle routes.

4.5 Electric car charging points

No plans to install electric car charging points for general use in the village.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

County councillor grant funding had been reset and applications were invited.

The bridge sign is currently blocking the cycle path. The water leak on the hill was booked to be flushed which should divert the water elsewhere. The finances at the Vale are healthy. The A34 resurfacing had now finished which should improve the number of lorries passing through the village at night.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 7th February, were accepted as a true record with the following modifications:

4.8 Losing not loosing

9. insert exercises after consulted.

Proposed: Mr Bennett Seconded: Mr Stimpson-Tame

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

Covered under 4 above.

8. PLANNING MATTERS

8.1. APPLICATIONS

8.1.1 [P23/V0447/FUL](#) Orchard Farm Hanney Road Steventon Abingdon OX13 6AP

Temporary agricultural barn for the storage of farm machinery and ancillary equipment

No objection

9. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

Items from the risk assessment action register

9.1. Bi-annual inspection by Council Specialist Tree Working Group

The inspection of the trees on the green by Arbor should be done during March. An inspection of ash trees in the Copse had resulted in many trees with blue spots that require attention. A quote of £1600 per day to for four men and a cherry picker was discussed. It was unclear how much could be done in a day and how many days were likely to be needed a further meeting with Arbor to be arranged, but the work should be scheduled as soon as possible for the most urgent to be done.

9.2. Annual inspection by the Council of unadopted roads, footpaths and waterways

A schedule to be drawn up for each councillor to have a nominated area to inspect.

COMMUNITY INFRASTRUCTURE LEVY (CIL)

The Vale of White Horse DC had asked the Parish to confirm if they would require immediate transfer of any monies due under CIL or if they should be held by the Vale. After discussion it was agreed that immediate transfer of funds was the preferred option.

WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

11.1. Finance and General Purposes Committee JB, JC, JR, CW, Clerk

Not met.

11.2. Planning Committee – Parish Council members.

A meeting was held Tuesday 21st February. The minutes were circulated and approved.

11.3. Burial Ground CD, JC, MST, Clerk

Agreed fence removal as part of quote from P Brew.

11.4. Human Resources CW,CD,SB,JR

Not met

11.5. Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall.

SB, JC, CD, JR, MST, CW

11.5.1. Sports Hall Funds (Alternative uses) CW, SB, JC, JR, MST

Legal advice sought working group meeting 22nd March.

11.5.2. Play area

Quote for repairs on play area, plus installation of signs in copse, removal of fence, total cost of £3035 .

11.5.3. Little Green

Parking again a problem at the Hanney Road end with cars parked on the green not the road.

11.5.4. Trees

See 9.1 above.

11.6. Village Infrastructure & Resilience – Railway, Roads, Drains JB, JR, CW.

The ditch group had met again at the North Star and cleared the ditches along the causeway. Favourable comments from villagers on the state of the banks and ditches.

11.7. Sarinc CD

Sarinc for grass cutting quote for the year £3750. Agreed to accept.

11.8. Neighbourhood Plan. JC, CW, Clerk, and volunteers: Lorraine Atkins, Laura Bosley, Dick Bosley, Caroline Miller, Nick Thompson

Dr Wilding had updated the NPPF references and created the additional appendix required.

11.9. Website group. JR, Clerk

Not met.

11.10. S106 Art working group CW, JC, SB, Clerk, Abi Brown (Vale), volunteer Lin Dewsnap

See 4.2 above. We had been recommended to apply for the full amount for the benches rather than staged.

Investigate some form for protection for the map. Exterior grade Perspex cut to size.

11.11. Other representative reports

11.11.1. Milton Park Forum. CW, JR

Meeting due 24th March

11.11.2. Causeway Trust JC

Next meeting in April.

FINANCE Financial report 2022-23

The financial report was discussed and approved.

Proposed: Mr Clark Seconded: Mrs Broadbent

12.2. Cheques for Signature

CORRESPONDENCE

13.1. Received

8/2/23	E	Carlaw, Clare	Affinity Water Water Resources Management Plan	2	
8/2/23	E	Beki Haines	Re: Installation date	5	
8/2/23	E	Christopher Wilding	Network - Rail Emergency Services access at level		
8/2/23	E	Communications	Press release: Hundreds use new website to help s		
8/2/23	E	Gateway Confirmation	Successful Receipt of Online Submission for Refer		
8/2/23	E	John Clark	Fwd: Avril Ivin Funeral		
8/2/23	E	John Clark	Re: Fwd: Installation date various	11	
8/2/23	E	NALC	NEWSLETTER ETC	15	
8/2/23	E	Ordnance Survey	Final Reminder - Ordnance Survey:		
8/2/23	E	Society of Local Council Clerks	Support menopause at work	2	
9/2/23	E	Healthwatch Oxfordshire	Read the latest news from Healthwatch Oxford	2	
9/2/23	E	The Circuit	Please update your defibrillator record on The Ci	5	
10/2/23	E	Christopher Wilding	s106 art - benches		
11/2/23	E	Christopher Wilding	Re: Parking outside the Co-op		
11/2/23	E	Sheenagh Broadbent	Parking outside the Co-op +	5	
12/2/23	E	Christopher Wilding	Parish report		
13/2/23	E	Povolotsky, Sally	Re: Planning meeting Tuesday 21st February		
13/2/23	E	Abingdon Printroom	Re: Steventon Logo		
13/2/23	E	Christopher Wilding	Re: Village Map	2	
13/2/23	E	Christopher Wilding	Parish Council report attached		

13/2/23	E	Christopher Wilding	Village Map		
13/2/23	E	Jess	Council Defibrillator Grant Funding		
13/2/23	E	Martin Stimpeon-Tame	Re: Village Map + various	6	
13/2/23	E	Roz Robertson	STATEMENT OF ACCOUNT	2	
13/2/23	E	Steventon News	Re: Parish Council report attached		
14/2/23	E	Graham2, Robert - OCC	TTRO (T11689) Emergency Temporary Road Close		
14/2/23	E	Hirons, Matthew - OCC	Vale Planting 2022-23	3	
14/2/23	E	Communications	press release: Vale sets out a budget for 2023/24		
14/2/23	E	envirocrime southandvale	VWHDC - Abandoned vehicle complaint (ID:		
14/2/23	E	Hilary Otterburn	Causeway trust		
14/2/23	E	OALC	Year End Training 8th March 2023	5	
14/2/23	E	Lisa Stead	Re: Town and Parish Community Engagement Sur		
14/2/23	E	Steventon News	Re: Village Map		
14/2/23	E	Steventon Parish Council	S106 application		
15/2/23	E	Povolotsky, Sally	NPF changes		
15/2/23	E	CPRE	Abingdon Reservoir & 5 Year Housing Land Supply		
15/2/23	E	Sarinc	Re: Grass cutting etc	2	
15/2/23	E	Cerys Bowmer	Council Defibrillator Grant Funding	2	
15/2/23	E	Derek Stork	Re: Abingdon Reservoir & 5 Year Housing Land	8	
15/2/23	E	Grants	Climate Action Fund CAF22-23\100041		
15/2/23	E	Jane Bevan	Re: Climate Action Fund CAF22-23\100041		
15/2/23	E	Joseph Bennett	Re: Planning meeting Tue 21st Feb- Apologies		
15/2/23	E	Sheenagh Broadbent	Re: Climate Action Fund CAF22-23\100041		
16/2/23	E	Eveleigh, Katharine - OCC	Content/advertorial for energy bill help service		
16/2/23	E	Communications	Press release: Leisure centres to be greener than		
16/2/23	E	Communications	Updated press release: Leisure centres to be gree		
16/2/23	E	Help	Vale Community Impact Annual General Meeting		
16/2/23	E	ONPA	Invitation to workshop		
16/2/23	E	Rachel Groves	SESRO Community Commitments		
17/2/23	E	GARD	WRSE draft regional plan consultation		
17/2/23	E	Grants	Automatic reply: Climate Action Fund CAF22-23\1		
20/2/23	E	Christopher Wilding	Fwd: Deer		
20/2/23	E	Christopher Wilding	Re: Fwd: Deer		
20/2/23	E	Municipal Team 1	Re: dead deer	3	
20/2/23	E	Rosemary	Re: Parish Council Planning meeting		
20/2/23	E	South Oxfordshire and VWHDC	Help us to keep your community connected		
21/2/23	E	Adam Bows	Notes & Actions from Ock Catchment Partnership	5	
21/2/23	E	Communications	Press release - EV charging has doubled in first		
22/2/23	E	Communications	Press Release: Vale budget for 2023/24 protects		
22/2/23	E	Joel Draper	Come & Meet Enrych - 4pm 21st March or 7pm 27		
22/2/23	E	John Lawson	Re: County responses to water resource consultat		
22/2/23	E	steventonvillagehall bookings	Re: Bookings please	3	
22/2/23	E	Stuart & Louise Brockman	Parish council owned speed indicator device	2	
23/2/23	E	Corrigan, Steven	Pre-Election Period Guidance		
23/2/23	E	Chris Butcher	Defibrillator Enquiry		
23/2/23	E	Christopher Wilding	Re: Bookings please		
23/2/23	E	Communications	press release: Household Support Fund closes but		
23/2/23	E	Communications	South Oxfordshire and Vale of White Horse		

23/2/23	E	Communications	Leaders Statement: Anniversary of Ukraine		
23/2/23	E	registration@southandvale.gov.uk	Planning Consultation - P23/V0447/FUL		
24/2/23	E	Pringle, Henrietta - OCC	TVERC Spring Recorder's Conference		
24/2/23	E	NatWest PLC	Thank you for submitting your Stationery request		
24/2/23	E	Tim O'Connor	Re: Order for review		
24/2/23	E	Trevor Newman	Add On Inscription		2
25/2/23	E	Abingdon Marathon	Re: Abingdon Marathon donation		
25/2/23	E	Christopher Wilding	Fwd: Eco park		3
25/2/23	E	tim oconnor	Ash trees		3
26/2/23	E	Joseph Bennett	Re: cheque book		2
27/2/23	E	GARD	Response to the Planning Policy Consultation 2023		
27/2/23	E	Christopher Wilding	Fwd: Network - Rail Emergency Services access		
27/2/23	E	harwell.ssg (MAG)	New Site Stakeholder website - OFFICIAL		
27/2/23	E	Letcombe Regis Parish Clerk	Re: Response to the Planning Policy Consultation		
28/2/23	E	Rodgers, Christine - OCC	Annual Review of Parish Council Contact Details		
28/2/23	E	CPRE Oxfordshire	February Newsletter: Planning Reforms Consultatio		
28/2/23	E	finance oalc.org.uk	OALC Membership Invoice 2023		
28/2/23	E	Liz Folley	SLCC Branch Meeting 07.03.22 10am		
28/2/23	E	Tim Owen Owen	Peter Greenfield seat		
1/3/23	E	Caversham Lakes	Public Consultation Event At Caversham Lakes		
1/3/23	E	Christopher Wilding	Hanney Road Chicane		
1/3/23	E	Christopher Wilding	Re: Fwd: Ash trees		2
1/3/23	E	Emma Burwood (Magnox)	Meeting pack of papers and reports for the Harwel		
1/3/23	E	Infrastructure Claims	Anticipated Community Infrastructure Levy (CIL) p		
1/3/23	E	Minerals & Waste Plan - E&E	Oxfordshire Minerals and Waste Local Plan- Upda		
1/3/23	E	Phil Brew	Quotes		
1/3/23	E	Phil Brew	P Brew PL ins Certificate		
1/3/23	E	regrequests@southandvale.gov.uk	Re: Electoral roll		
2/3/23	E	Plowman, Michelle - OCC	Re: Hanney Road Chicane		
2/3/23	E	Communications	Please help to share our message about poll clerk		
2/3/23	E	Diane Montrose	NEWS: Oxfordshire Community Land Trust Hits Half		
2/3/23	E	Gemma Tindsley	Community Emergency Plans (CEP)		
2/3/23	E	John Rice	Re: Meeting Tuesday 7th March		
2/3/23	E	Margaret Eaglestone	Parish councils		
2/3/23	E	Online	Your WEL Medical - Shop order		
2/3/23	E	Sally Povolotsky	Re: Hanney Road Chicane + various		7
2/3/23	E	Steventon Cricket club	Steventon Cricket Nets		
3/3/23	E	Corrigan, Steven	Pre-election and candidate briefing slides		
3/3/23	E	Christopher Wilding	Re: Hanney Road Chicane		
3/3/23	E	Communications	Improvements to be made to cycle and walking		
3/3/23	E	Linda Benton	Framing the map		
4/3/23	E	Sales welmedical	Information regarding your recent purchase		2
4/3/23	E	W E L Medical	Your W E L Medical order will be delivered today		2
6/3/23	E	Wyer, Nicola	Didcot LCWIP - Part A, Public Consultation		
6/3/23	E	Christopher Wilding	Fwd: The recent Letter sent to Graham Gregory		
6/3/23	E	Cllr Pete Sudbury	Re: Headline Figures for the Thames Water draft P		
6/3/23	E	Communications	Vale of White Horse District Council media		
6/3/23	E	Emergency Planning	FOR INFORMATION: Adverse Weather warning		2

6/3/23	E	George Paton	The recent Letter sent to Graham Gregory Eco Park		
6/3/23	E	South East Employers	SEE Newsletter - March 2023		
6/3/23	E	Steventon Webmasters	Fwd: Website contact Uneven and unsafe pathway		
7/3/23	E	Cookson, David	Re: Fwd: The recent Letter sent to Graham Gregor		
7/3/23	E	Christopher Wilding	Re: Fwd: The recent Letter sent to Graham Gregory		
7/3/23	E	Christopher Wilding	Graham Gregory		
7/3/23	E	Kerry Tuson	Part two of Age UK Oxfordshire's cost-of-living i		
7/3/23	E	OCC	Healthier Housing & Better Sexual Health Service		

13.2. Sent

8/2/23	E	Beki Haines	Re: Installation date + cheque		4
8/2/23	E	Cllr John Clark	Fwd: Installation date		2
8/2/23	E	John Clark	Re: Fwd: Avril Ivin Funeral		
8/2/23	E	tim oconnor	Order for review		
11/2/23	E	Cllr Christopher Wilding	Re: s106 art - benches		
12/2/23	E	Parish councillors	Planning meeting Tuesday 21st February		
12/2/23	E	abingdon@Hobs.com	Steventon Logo		
13/2/23	E	Parish councillors	The Copse		
13/2/23	E	Povolotsky, Sally	Re: Planning meeting Tuesday 21st February		
13/2/23	E	Cllr Christopher Wilding	Fwd: Steventon Logo		
13/2/23	E	Roz Robertson	Re: PAYMENT		
13/2/23	E	Sarinc	Grass cutting etc		
14/2/23	E	John Clark , c	Re: Village Map		
15/2/23	E	Cerys Bowmer	Re: Council Defibrillator Grant Funding		
15/2/23	E	Cllr Sheenagh Broadbent	Fwd: Climate Action Fund CAF22-23\100041		
15/2/23	E	Joseph Bennett	Re: Planning meeting Tue 21st Feb- Apologies		
17/2/23	E	Grants	Re: Climate Action Fund CAF22-23\100041		
20/2/23	E	Rosemary Howden , Robi	Parish Council Planning meeting		
20/2/23	E	admin.vale@biffa.co.uk	dead deer		
20/2/23	E	Cllr Christopher Wilding	Re: Fwd: Deer		
20/2/23	E	Cllr Christopher Wilding	Fwd: Draft WRSE response text for PCC and leakage		
20/2/23	E	Cllr Christopher Wilding	Fwd: dead deer		
20/2/23	E	Licensing Vale	Re: LAPREM/20246/23 - New Premises Licence Appli		
20/2/23	E	Municipal Team 1	Re: dead deer		
22/2/23	E	Parish councillors	Election		
22/2/23	E	Cllr Christopher Wilding	Fwd: Bookings please		
22/2/23	E	steventonvillagehall bookings	Bookings please		2
23/2/23	E	Cllr Christopher Wilding	Re: Bookings please		
24/2/23	E	Cllr Christopher Wilding	Eco park		
24/2/23	E	Joe Bennett	cheque book		3
24/2/23	E	Trevor Newman	Re: Add On Inscription		
25/2/23	E	Cllr Christopher Wilding	Fwd: Ash trees		
27/2/23	E	info@sarinc.org.uk	Re: Grass cutting etc		
27/2/23	E	Cllr Christopher Wilding	Re: Eco park Image and wording for Website		
27/2/23	E	Stuart & Louise Brockman	Re: Parish council owned speed indicator device		
27/2/23	E	tim oconnor	Re: Ash trees		
28/2/23	E	Cllr Christopher Wilding	Fwd: Peter Greenfield seat		
28/2/23	E	Cllr Christopher Wilding	Fwd: Fwd: OCC Report		

28/2/23	E	Cllr Christopher Wilding	Fwd: Ash trees	
1/3/23	E	Parish councillors	Meeting Tuesday 7th March	
1/3/23	E	cllr sally Povolotsky	Meeting Tuesday 7th March	
1/3/23	E	elections@southandvale.gov.uk	Electoral roll	
1/3/23	E	Phil Brew	Re: P Brew PL ins Certificate	
3/3/23	E	Cllr John Clark	Re: Quotes	
3/3/23	E	John Clark	Re: Framing the map	
6/3/23	E	Cookson, David	Fwd: Fwd: Fwd: The recent Letter sent to Graham G	2
6/3/23	E	Povolotsky, Sally	Fwd: Fwd: Website contact Uneven and unsafe path	
6/3/23	E	Cllr Christopher Wilding	Fwd: The recent Letter sent to Graham Gregory Eco	
7/3/23	E	Cllr Christopher Wilding	Re: Graham Gregory	
7/3/23	E	Cllr Christopher Wilding	Fwd: Fwd: Fwd: The recent Letter sent to Graham G	
7/3/23	E	Steventon News	Fwd: Part two of Age UK Oxfordshire's cost-of-liv	

MATTERS FOR FUTURE DISCUSSION AND INFORMATION

DATE OF NEXT MEETING

Parish Council meeting to be held 4th April 2023 in the millennium room of the village hall.

The meeting closed at 9.45 pm.

APPROVAL Signed as a true record of the Meeting:

Name: Cllr Chris Wilding

Position: Chair of the Parish Council

Signature:

Date: 4th April 2023