



THE CAUSEWAY

## STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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**Steventon Parish Council Meeting was held on Tuesday 7<sup>th</sup> February 2023 at 7pm  
in Saint Michael's School Hall**

### **1. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr Sally Povolotsky.

### **2. PRESENT**

Dr C Wilding, Chair, Mr J Bennett, Mrs S Broadbent, Mr J Clark, Mrs C Denton, Mr J Rice and Mr M Stimpson-Tame.

Mrs A Einon (Parish Clerk) was in attendance. The meeting was joined by ten members of the public.

### **3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS**

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

There were no declarations.

### **4. PUBLIC PARTICIPATION**

#### **4.1. Chicane Hanney Road**

The chicane is still very difficult to see particularly at night, now covered in mud and no illuminated bollards.

Unfortunately, there seems to have been no progress OCC have been negotiating over ownership of the verges which has now been going on for years. The Linden development access to Hanney Road has also not been finished nor agreed.

#### **4.2. Lack of pavement Hanney Road**

The pavement ends some 100 yards before the turning for Harding Way. The route is obviously used as there is a muddy track along the verge.

This was in the original planning application for the phase 3 development but after much discussion by OCC it was decided that installation was too costly and not necessary. The costs involved in moving telegraph and lamp posts to enable a suitable width path was not possible. At the same time the footpath installed on Harding Way was removed.

#### **4.3. 20 mph speed restriction**

The consultation has finished, the applications started earlier than Steventon are going ahead and ours should go to a cabinet meeting in February. Sally will support the application. The 20 mph limit will be enforceable when introduced.

#### **4.4. Speeding in Barnett Road and the village**

Possible introduction of speed humps in Barnett Road was proposed. Speedwatch would be asked if they could do a check on the road. The monitor had recorded maximum speeds in the Abingdon Road of 65 coming into the village and 89 leaving.

#### **4.5. Level crossings**

The time that the level crossings had the gates closed had increased and the time shut longer. At a meeting with Network Rail they had said that the priority was to keep the trains running. There is no mechanism to stop trains within eight minutes. Attempts to arrange meetings with the emergency services and network rail have failed. Emergency service personnel are not allowed to use their mobile phones to contact the railway and the dedicated phones by the crossings have been removed. Dr Wilding will write again to instigate a meeting.

**Action 23/02/01: Dr Wilding**

#### **4.6. Abandoned car**

There is an abandoned car in the school car park area.

#### **4.7. Bridge and Hill**

There is water running down the hill again. The bridge has been temporarily repaired underneath, it is safe to operate but only with the current restrictions. Further investigations would require the trains to be stopped at a cost of thousands of pounds, OCC have asked for access, which has been agreed, only for the NR operators to arrive too late to do the inspection.

#### **4.8. Thames Water**

Dr Wilding attended the briefing in London. Thames Water are losing a million pounds a day on leaks.

### **5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE**

### **6. APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 3 January, were accepted as a true record

Proposed: Mr Rice Seconded: Mr Stimpson-Tame

### **7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS**

#### **7.1. Bus shelter Little Green**

The new seat had been installed.

#### **7.2. Signage at Copse**

The signs had been received and installation is being organised.

### **8. PLANNING MATTERS**

#### **8.1. APPLICATIONS**

##### **8.1.1. [P22/V2875/HH](#) 20 Milbank Way Steventon Abingdon OX13 6FF**

Hip to gable extension of garage roof to provide occasional annex accommodation.

No objection

##### **8.1.2. [P23/V0116/HH](#) 5 The Green Steventon Abingdon OX13 6RR**

Single storey side extension to house

No objection

### **9. THAMES WATER THE RESERVOIR**

Dr Wilding attended the forum in London last week. A presentation from Water Southeast and Thames Water overview of their plan till March. Meetings being held in the local area; Dr Wilding went to one in Oxford which was not well attended. The Parish Council have been asked if we would like to meet, and there is an open meeting on 18<sup>th</sup> February. The last meeting with Thames Water was not productive, they do not respond or act on any input it is a paper tick box, they have consulted.

Breakouts at the forum illustrated that all were at the conceptual stage, desk studies only. Many uncertainties comment at the time said there would be very little access to any reservoir. The open meeting said that was wrong and there would be complete access.

The diagram on display was still the old size. Detailed costings to enable comparisons and priorities not there. An adaptive plan has options and provision for change not so a reservoir. The Secretary of State will decide.

## 10. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

10.1 Code of Conduct, adopted June 22.

Agreed readoption for further year.

10.2 Review and agree Grants/Donations to be made for the year and check against current Regulations.

Applications received.

South and Vale Carers Centre Didcot
Home Start Southern Oxfordshire
Oxfordshire South and Vale Citizens Advice
Thames Valley Air Ambulance
Oxfordshire Association for the Blind
Vale Community Impact (previously Wantage Independent Advice Centre)
Aspire 20 <sup>th</sup> Anniversary appeal

It was decided to increase the budget and to allocate £200 each.

10.3 Bi-annual check to ensure duplicates of critical files are stored away from Clerk's house.

No critical documents are kept at the Clerk's house.

## WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

11.1. **Finance and General Purposes Committee JB, JC, JR, CW, Clerk**

Not met.

11.2. **Planning Committee – Parish Council members.**

A meeting to be held on Tuesday 21<sup>st</sup> February.

11.3. **Burial Ground CD, JC, MST, Clerk**

Look at removing the fence.

11.4. **Human Resources CW,CD,SB,JR**

Not met

11.5. **Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. SB, JC, CD, JR, MST, CW**

**11.5.1. Sports Hall Funds (Alternative uses) CW, SB, JC, JR, MST**

Meeting of open spaces on Thursday for s106 eco park some costings for village hall 30-60k Sports and Social 100k.

**11.5.2. Play area**

Graffiti remover required. Youth shelter respray. Mr Brew has the report and is looking to quote for repairs that are in his scope.

**11.5.3. Little Green**

Parking again a problem at the Hanney Road end with cars parked on the green not the road.

**11.5.4. Trees**

Arbor Trees had been asked to quote for a survey of the trees on the green which has come in at £1704 to include renumbering the trees. The Parish Council agreed to accept the quote. The ash in the Copse was still to be inspected. Mr Clark and the Clerk are meeting with Tim O'Connor of Arbor at the Copse on Tuesday.

11.6. **Village Infrastructure & Resilience – Railway, Roads, Drains JB, JR, CW.**

The bank and ditches around the corner of Mill Street had been cleared. The ditch group will meet again on Saturday to start at the North Star at 10.30. All volunteers welcome.

11.7. **Sarinc CD**

Submit the application to Sarinc for grass cutting for the year. The request for a skip for the burial ground bin had been considered but felt could be delayed until it was fuller will monitor.

11.8. **Neighbourhood Plan. JC, CW, Clerk, and volunteers: Lorraine Atkins, Laura Bosley, Dick Bosley, Caroline Miller, Nick Thompson**

Dr Wilding had updated the NPPF references and was working on the additional appendix required. The contact in the Vale Robyn Tobutt is on maternity leave and her stand in is Tom Gill.

**11.9. Website group. JR, Clerk**

Not met.

**11.10. S106 Art working group CW, JC, SB, Clerk, Abi Brown (Vale), volunteer Lin Dewsnap**

Dr Wilding had written to Peter Greenfield to clarify the time scales needed for creating benches.

He is investigating landowners permissions. The map installation is scheduled for 13<sup>th</sup> February.

**11.11. Other representative reports**

**11.11.1. Milton Park Forum. CW, JR**

**11.11.2. Causeway Trust JC**

9 of the disease resistant elms had been planted they would be closely monitored.

**FINANCE Financial report 2022-23**

The financial report was discussed and approved.

Proposed: Mr Bennett Seconded: Mr Rice

**12.2. Cheques for Signature**

**CORRESPONDENCE**

**13.1. Received**

3/1/23	E	HM Land Registry	Important news about HM Land Registry		
4/1/23	E	Adam Bows	Fw: Storm Discharge (raw sewage release)	3	
4/1/23	E	Communications	Graffiti-strewn car park given a makeover		
4/1/23	E	OALC	Clerks the Knowledge + various	8	
5/1/23	E	National Association of Local Councils	NALC OPEN LETTER + various	17	
5/1/23	E	Rita Atkinson	Abingdon DAMASCUS Youth Project	2	
6/1/23	E	Fras, Ewa - OCC	UE weekly update, Friday 6th of January	5	
6/1/23	E	Adrian Drozd	Broken Glass on The Green	2	
6/1/23	E	Lisa Dymock	Re: From Steventon Friendly Association		
6/1/23	E	Martin Stimpeon-Tame	Re: Broken Glass on The Green + various	13	
8/1/23	E	Steventon News	FEBRUARY ISSUE -cut off date is 15 Jan	4	
8/1/23	E	tim oconnor	Re: review of trees	7	*
9/1/23	E	OPCC Comms TVP Mailbox	Final views on policing budget	3	
9/1/23	E	Roz Robertson	SIGNS	4	
11/1/23	E	Cookson, David	Re: Eco Park	5	
12/1/23	E	Francis, Mark - OCC	Automatic reply: Speedwatch		
12/1/23	E	Communications	FREE FOLLOW-UP ENERGY ADVICE WEB		
12/1/23	E	Diane Montrose	Oxford's pioneering Community Led	2	
12/1/23	E	Nick and Mary Thompson	Coronation celebration?	2	
12/1/23	E	Sport England	Help keep Sport England's Active Places		
13/1/23	E	Arts-Hub Wantage	Arts-Hub Wantage - Newsletter January 23		
13/1/23	E	BHIB Councils Insurance	Important Notice for our Customers		
13/1/23	E	Blewbury Parish Council Clerk	Reservoir		
13/1/23	E	donotreply	BACS Remittance Vale of White Horse		
14/1/23	E	southandvale	Planning Decision Notice - P22/V2322/HH		
14/1/23	E	Victoria Ruffy	Re: Horse box parking	3	
16/1/23	E	Keep, Hayley	P21/V3241/106 Research and design Art		
16/1/23	E	Madigan, Andrew - E&E	Re: High Street, - Works Postponed	2	
16/1/23	E	Arbor Tree Specialists LTD	Arbor Tree Specialists LTD - Quote		

16/1/23	E	Christopher Wilding	: Dangerous parking +- various	16	
16/1/23	E	John Clark	Re: litter bin plus various	17	
16/1/23	E	Kedel Ltd	New Order Confirmation: PO37440		
16/1/23	E	Phil Brew	Re: litter bin plus		
16/1/23	E	Playground Facilities Ltd	Reminder: Invoice 2007 from Playground	3	
16/1/23	E	PSGA comms	Angela, register for the OS webinar for loc	2	
16/1/23	E	Sheenagh Broadbent	Re: Fwd: litter bin plus + various	13	
17/1/23	E	Collodel, Angel - OCC	Revised TTRO (T1120) Temporary Footpath		
17/1/23	E	Arien Designs Ltd	Countryside Interpretation Signs 2023		
17/1/23	E	Communications	Press release - Help is at hand for people		
17/1/23	E	Lesley Tait	Planning our future water resources -	2	
17/1/23	E	southandvale	Planning Decision Notice - P22/V2289/HH		
17/1/23	E	Richard Inman	Rural Cost of Living Survey - Your Help	2	
17/1/23	E	Stuart & Louise Brockman	Speedwatch signs	2	
17/1/23	E	Toby Wintgens	Playing Pitch Strategy - request for info		
18/1/23	E	S.M. Rees	Re: bookings	2	
18/1/23	E	Vale of White Horse District Coun	Your comments Review of Drayton		
19/1/23	E	Beki Haines	Re: Installation date	4	
19/1/23	E	Derek Stork	Statement by Steventon PC on Reservoir P	4	
19/1/23	E	southandvale	Planning Consultation - P23/V0116/HH		
20/1/23	E	Communications	Have your say on conservation		
20/1/23	E	Ordnance Survey	Ordnance Survey: Are we delivering		
20/1/23	E	Trevor	memorials		
21/1/23	E	Set In Stone	Re: memorials		
22/1/23	E	Sarinc	Re: Grass and copse	4	
23/1/23	E	Oxfordshire County Council	Please help make every metre count for		
23/1/23	E	Waste Team southandvale	The Great British Spring Clean 2023		
24/1/23	E	Cllr Pete Sudbury	Re: Oxfordshire County Council Cabinet		
24/1/23	E	Shantel Olivia Peek	Order PO37440		
25/1/23	E	Corrigan, Steven	May 2023 elections		
26/1/23	E	Kedel	Your KEDEL LIMITED delivery L7690110		
26/1/23	E	Christopher Wilding	Fwd: Subscription request: ONPA		
28/1/23	E	The Circuit	Please update your defibrillator record	2	
29/1/23	E	YouTube	Patrina Effer sent you a video: Steventon A		
30/1/23	E	Emergency Planning	Annual Emergency Planning Unit Town		
30/1/23	E	michael jarvis	FW: Winter jobs for Andrew		*
30/1/23	E	southandvale	Planning Consultation - P22/V2875/HH		
31/1/23	E	Povolotsky, Sally	Re: Meeting 7th February		
31/1/23	E	Communications	Fun, free and low-cost activities		
31/1/23	E	CPRE Oxfordshire	CPRE Oxfordshire January Newsletter: Star		
31/1/23	E	C R Wilding	Benches s106 application + various	8	
31/1/23	E	Jane Olds	Oxfordshire SLCC Branch Update - Feb		
31/1/23	E	Licensing Vale	LAPREM/20246/23 - New Premises Licenc		*
31/1/23	E	Lydia Inglis	Reservoir opposition support		*
1/2/23	E	Darch, Tim -OCC	PTRs meeting: Tuesday 21 February,		
1/2/23	E	Lyons, Megan Fg Off	20230201-BZN_ACP_Design_Principles-O		
1/2/23	E	Gemma Tindsley	Community First Oxfordshire Membership		

1/2/23	E	Thames Valley Environ(TVERC	TVERC February News Item		
2/2/23	E	Treasurer	Abingdon Marathon donation		
3/2/23	E	Hilary Otterburn	Re: Causeway Trust		
3/2/23	E	Society of Local Council Clerks	News Bulletin - 3 February 2023		
3/2/23	E	Town & Parish Council Websites	Re: website		
6/2/23	E	GW shelter	FW: GW Shelter Solutions update		
6/2/23	E	South Oxfordshire and Vale WHD	Help us to keep your community connect		

### 13.1.1 M Jarvis

Mill Street ditch and Sports and Social Club hedge.

The Mill Street ditch had been cleared by the volunteer ditch group. The hedge by the Sports and Social Club is within the area of their lease. Dr Wilding would speak to them.

### 13.1.2 Ditch Rookery Farm/Vicarage road

A large vehicle had damaged the culvert and ditch. Dr Wilding would speak to Rookery Farm owner to see if he had any knowledge of who and how it had happened.

### 13.1.3. JFest licence

An application for an alcohol licence for JFest at Willowbrook Farm was discussed. There was little information and no specific dates. The Parish Council support JFest and have no objection.

### 13.1.4 Blewbury Parish Council offer of support against the reservoir.

Appreciate the offer and suggest they write and/or complete the consultation response.

### 13.2. Sent

6/1/23	E	Adrian Drozd	Re: Broken Glass on The Green		
6/1/23	E	Lisa Dymock	Re: From Steventon Friendly Association		
6/1/23	E	Martin Stimpeon-Tame	Re: Broken Glass on The Green	4	
6/1/23	E	Rita Atkinson	Re: Abingdon DAMASCUS Youth Project	2	
7/1/23	E	shirley b	Memorial Penny		
9/1/23	E	tim oconnor Arbor	Re: review of trees	6	
11/1/23	E	John walkinginengland	Fwd: Article for your local newsletter		
12/1/23	E	Nick and Mary Thompson	Re: Coronation celebration?	2	
12/1/23	E	Roz Robertson	Re: INVOICE	3	
16/1/23	E	Christopher Wilding	Re: Horse box parking + various	13	
16/1/23	E	Cllr C R Wilding	Re: Parish report		
16/1/23	E	Phil Brew	Re: litter bin plus		
17/1/23	E	Stuart & Louise Brockman	Re: Speedwatch signs		
18/1/23	E	Beki Haines	Re: Installation date	3	
18/1/23	E	Cllr John Clark	Fwd: Tree quote etc	6	
19/1/23	E	Sarinc	Grass and copse		
21/1/23	E	setinstone	Re: memorials		
23/1/23	E	Victoria Ruffy	Re: Horse box parking		
24/1/23	E	John Clark	Re: Speed monitors		
24/1/23	E	Shantel Olivia Peek	Re: Order PO37440		
26/1/23	E	Francis, Mark - Communities	Fwd: Speedwatch	2	
30/1/23	E	michael jarvis ,	Re: FW: Winter jobs for Andrew		
30/1/23	E	info@sarinc.org.uk	Re: Grass and copse	2	
31/1/23	E	Povolotsky, Sally	Re: Meeting 7th February		
31/1/23	E	Cllr Martin Stimpson-Tame	Fwd: Eco Park		
31/1/23	E	Cllr Sally Povolotsky	Meeting 7th February	2	
31/1/23	E	Cllr C R Wilding	Re: Benches s106 application		
3/2/23	E	Cookson, David	Re: Eco Park	3	

3/2/23	E	Hilary Otterburn	Causeway Trust		
3/2/23	E	Town & Parish Council Websites	website		
3/2/23	E	treasurer@abingdonmarathon.org.uk	Re: Abingdon Marathon donation		
6/2/23	E	Phil Brew	Various		
6/2/23	E	S.M. Rees	Re: Hall bookings spreadsheets for website		
6/2/23	E	Sheenagh Broadbent	Re: Ginge Brook at the corner of Mill Street etc	2	

**MATTERS FOR FUTURE DISCUSSION AND INFORMATION**

**DATE OF NEXT MEETING**

Parish Council meeting to be held 7<sup>th</sup> March 2023 in the millennium room of the village hall.

The meeting closed at 8.50 pm.

**APPROVAL** Signed as a true record of the Meeting:

Name: Cllr Chris Wilding

Position: Chair of the Parish Council

Signature:

Date: 7<sup>th</sup> March 2023