



THE CAUSEWAY

## STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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**Steventon Parish Council Meeting was held on Tuesday 3<sup>rd</sup> January 2023 at 7pm  
in the Millennium Room of the Village Hall**

### 1. APOLOGIES FOR ABSENCE

Apologies had been received from Mr J Bennett and Mrs C Denton.

### 2. PRESENT

Dr C Wilding, Chair, Mrs S Broadbent, Mr J Clark, Mr J Rice and Mr M Stimpson-Tame.

Mrs A Einon (Parish Clerk) and Cllr Sally Povolotsky(OCC & VWHDC) were in attendance. The meeting was joined by five members of the public.

### 3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

There were no declarations.

### 4. PUBLIC PARTICIPATION

#### 4.1. Potholes and state of roads

The recent frosts have created many potholes and damaged road surfaces. How likely are they to get repaired.

### 5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

#### Sally Povolotsky reported:

The remainder of Stonebridge Road will be scheduled in next years budget. Thames water is to pay half.

20 mph consultation finished would be reviewed in February and hopefully installed 4-6 weeks later.

Survey open on police website asking for feedback on the service provided.

Parking on Barnett Road is a police issue nothing can be done by the Parish , the Chair had written to Matthew Barber asking for more visibility of PCSO's.

The work on the hill has had to be deferred because of frost.

Pothole complaints have escalated due to frost breaking down patches. Keep reporting the more often any item occurs on Fixmystreet the more likely to be actioned.

### 6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 6<sup>th</sup> December, were accepted as a true record

Proposed: Mr Rice Seconded: Mr Clark

### 7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

#### 7.1. Bus shelter Little Green

An alternative seat had been sourced and approved by the Parish Council. A quote for installation was awaited if this was favourable the clerk would order the seat.

**Action 23/01/01: Parish Clerk**

#### 7.2. Signage at Copse

The quote had been received and approved; the order placed.

**Action 23/01/02:Parish Clerk**

### 8. PLANNING MATTERS

#### 8.1. APPLICATIONS

##### 8.1.1 [P22/V2965/FUL](#) Land adjacent to 21 Vicarage Road Steventon OX13 6SL

Removal of existing single storey garage building and construction of three new dwellings on site adjacent to 21 Vicarage Road (site A) with flood improvement works on land adjacent to 15 Vicarage Road (site B).

No objection

**9. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE**

- 9.1. Review Financial Report and agree Precept for next Year at the January Meeting.  
The precept was agreed at the December meeting.
- 9.2. Check made quarterly to ensure no personal details of the general public are held on computer.  
No personal details of the general public are held.

**10. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES**

No working groups had met in December.

- 10.1. **Finance and General Purposes Committee JB, JC, JR, CW, Clerk**  
Not met.

- 10.2. **Planning Committee – Parish Council members.**  
Not met

- 10.3. **Burial Ground CD, JC, MST, Clerk**  
Not met

- 10.4. **Human Resources CW,CD,SB,JR**  
Not met

- 10.5. **Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall.**  
**SB, JC, CD, JR, MST, CW**

**10.5.1. Sports Hall Funds (Alternative uses) CW, SB, JC, JR, MST**

**10.5.2. Play area**

Graffiti remover required. Youth shelter respray.

**10.5.3. Trees**

Arbor Trees had been asked to quote for a survey of the trees on the green and the ash in the Copse. The price was awaited.

**10.5.4. Verges and footpaths**

Letters had been sent regarding verge parking in Mill Street and Sheepwash Lane.

- 10.6. **Village Infrastructure & Resilience – Railway, Roads, Drains JB, JR, CW.**

**Not met**

- 10.7. **Sarinc CD**

Nothing to report

- 10.8. **Neighbourhood Plan. JC, CW, Clerk, and volunteers: Lorraine Atkins, Laura Bosley, Dick Bosley, Caroline Miller, Nick Thompson**

**Not met**

- 10.9. **Website group. JR, Clerk**

Not met.

- 10.10. **S106 Art working group CW, JC, SB, Clerk, Abi Brown (Vale), volunteer Lin Dewsnap**

Dr Wilding had written to Peter Greenfield to clarify the time scales needed for creating benches.

The map was ready for installation the Tree officer and the Conservation Officer at the Vale had been informed. Arien to schedule installation date.

- 10.11. **Other representative reports**

**10.11.1. Milton Park Forum. CW, JR**

**10.11.2. Causeway Trust JC**

**11. FINANCE Financial report 2022-23**

The financial report was discussed and approved.

Proposed: Mrs Broadbent Seconded: Mr Stimpson-Tame

- 11.2. **Cheques for Signature**

**12. CORRESPONDENCE**

- 12.1. Received

7/12/22	E	Roz Robertson	QUOTATION NO. Q1318/RAR		
7/12/22	E	Sheenagh Broadbent	Re: QUOTATION + various	7	
7/12/22	E	South and Vale	Climate Action Fund 2022-23 - extension		

7/12/22	E	TVERC	TVERC December News Item		
8/12/22	E	Cookson, David	Eco Park		
8/12/22	E	Bill Temple	Fwd: FW: Environment Act 2021 and water vole		
8/12/22	E	Cllr Sally Povolotsky	Road Closure concerns, various	10	
8/12/22	E	Communications	Press release - Change of leadership at Vale		
8/12/22	E	Get Involved	South Central AC appoints new Chie		
8/12/22	E	John Clark	Re: Fwd: QUOTATION + various	7	
8/12/22	E	Phil Brew	Re: litter bin		
8/12/22	E	southandvale.gov	Planning Decision Notice - P22/V2111/HH		
8/12/22	E	Vale of White Horse DC	Vale News - December 2022 - Parishes		
9/12/22	E	Cookson, David	Steventon Art		
9/12/22	E	Fras, Ewa OCC	"UE weekly update, Friday week ending	4	
9/12/22	E	Communications	Vale of White Horse District Council media		
9/12/22	E	Emergency Planning	Re: Cold Weather Amber Alert Level-3		
9/12/22	E	NALC	CHIEF EXECUTIVE'S BULLETIN VARIOUS	11	
10/12/22	E	southandvale.gov	Planning Decision Notice - P22/V1345/RM		
11/12/22	E	Claudio	I.T Grants for UK Charities and Not-For-Profits		
12/12/22	E	Madigan, Andrew - E&E	"High Street, Steventon - Works Postponed"	2	
12/12/22	E	Planning Vale	Re: Erection of map in conservation area		
12/12/22	E	PSGA Comms	Important changes to the PSGA Member		
13/12/22	E	Collodel, Angel OCC	Revised TTRO (T10874) Temporary Road Closure	2	
13/12/22	E	Derek Stork	Fwd: TW WRMP24 combined document.	5	
13/12/22	E	Kerry Tuson	Pension Credit application deadline		
13/12/22	E	Thames Water	Notification of the launch of the dWRMP24		
14/12/22	E	Calver, Robin OCC	Re: Steventon Bridge - Resurfacing Works North		
14/12/22	E	Darch, Tim OCC	Next PTRs meeting: 'save the date'		
14/12/22	E	Povolotsky, Sally	FW: Pension Credit application deadline		
14/12/22	E	edcarterfd	t/l Barbara King Memorial application	2	
14/12/22	E	CPRE Oxfordshire	CPRE Oxfordshire December Newsletter		
14/12/22	E	Events at SLCC	Learn how to engage your community		
15/12/22	E	OALC	OALC December Update for member councils	3	
15/12/22	E	OPCC Comms TVP Mailbox	Share your views on Thames Valley Police budget	2	
15/12/22	E	ThePensionsRegulator	Your legal duties: workplace pensions re-enrolment		
16/12/22	E	Donna Shepherd	Quarterly Operational Inspection		
16/12/22	E	Playground Facilities Ltd	Invoice 2007 from Playground Facilities Ltd		
16/12/22	E	southandvale.gov	Planning Amendment Consultation - P22/V2534/HH -		
17/12/22	E	talktalkgroup	TalkTalk Help & Support: Help with Phishing email		
18/12/22	E	Cllr Pete Sudbury	Re: Unacceptable redactions of information		
19/12/22	E	sarinc	Re: SARINC Grass cutting invoice	2	
19/12/22	E	Martin Stimpson-Tame	Mill Street, seat, letter	3	
19/12/22	E	ONPA	ONPA December 2022 News		
19/12/22	E	Phil Sutton	Grave for Gethin Keymer		
19/12/22	E	Reeves Memorials	Alfred King Memorial Application PLUS OTHERS	5	
20/12/22	E	tonksbrothers	Interment forms T/L Keymer		
20/12/22	E	southandvale.gov	Planning Appeal Withdrawn - P21/V1171/FUL - MLT		
20/12/22	E	SCAS Communications	SCAS declares critical incident	2	
20/12/22	E	Victoria Ruffy	Automatic reply: Horse box parking		

21/12/22	E	Beaumont, John OCC	Steventon Rail Bridge	2	
21/12/22	E	Sharp, Josh	Re: Planning Application P22/V2756/HH -		
21/12/22	E	Communications	Press release - Time to plan the right future		
21/12/22	E	Lesley Tait	Invitation to join Thames Water's Water Resources		
21/12/22	E	Parish Precepts	Re: precept		
22/12/22	E	Rowland, Luke OCC	Oxfordshire County Council Highway Tree Planting		*
22/12/22	E	Christopher Wilding	Re: 22/12/2022 various	4	
22/12/22	E	Gemma Tindsley	Community First Oxfordshire Membership 2023/24		
22/12/22	E	Lisa Dymock	From Steventon Friendly Association		*
22/12/22	E	southandvale.gov	Planning Consultation - P22/V2965/FUL		
22/12/22	E	southandvale.gov	Planning Consultation - P22/V2965/FUL		
22/12/22	E	southandvale.gov	Planning Decision Notice - P22/V2572/HH		
23/12/22	E	Communications	Press release: Council will tackle food poverty		
23/12/22	E	Communications	Press release: Vale Cabinet approves changes		
23/12/22	E	Jane Olds	Happy Christmas from Oxfordshire SLCC		
23/12/22	E	RAPID	Re: Unacceptable redactions of information		
24/12/22	E	southandvale.gov	Planning Decision Notice - P22/V2111/HH		
28/12/22	E	Corrigan, Steven	Election fees and charges		
30/12/22	E	Steven Pater	Dangerous parking - Barnett Rd/ Hanney Rd junctio		
31/12/22	E	Gateway Confirmation	Successful Receipt of Online Submission		
31/12/22	E	HMRC Online Payments	HMRC payment confirmation		
31/12/22	E	Joseph Bennett	Apologies for meeting 3rd January		
3/1/23	E	electoralregistration	Angela Einon: Electoral Register Monthly Changes		
3/1/23	E	Mark Talbott Signwizzard	Draft Quotation: 38559-1	4	

### 12.1.1 Tree planting

There were no areas in Steventon that were eligible for the offer of trees.

### 12.1.2 Steventon Friendly Association

Invitation to Christmas celebrations. Mrs Broadbent agreed to attend on behalf of the Parish Council.

### 12.2. Sent

7/12/22	E	Cllr Sheenagh Broadbent	Fwd: Climate Action Fund 2022-23 - extension		
8/12/22	E	Cookson, David	Re: Eco Park		
9/12/22	E	Cookson, David	Re: Steventon Art		
12/12/22	E	Planning Vale	Re: Erection of map in conservation area	2	
12/12/22	E	planning	Planning Application P22/V2756/HH		
12/12/22	E	Steventon PublicArt	Fwd: Steventon Art		
13/12/22	E	cllr Christopher Wilding	Fwd: Fwd: TW WRMP24 combined document.		
14/12/22	E	Cllr Christopher Wilding	Fwd: Steventon Bridge works		
15/12/22	E	edcarterfd	Re: t/l Barbara King Memorial application		
19/12/22	E	sarinc	Re: SARINC Grass cutting invoice		
19/12/22	E	Phil Sutton	Re: Grave for Gethin Keymer		
20/12/22	E	Ruffy's	Horse box parking		
20/12/22	E	parish.precepts	precept		
20/12/22	E	Sue Rees	bookings		
21/12/22	E	Beaumont, John OCC	Re: Steventon Rail Bridge		
21/12/22	E	Reeves Memorials	Re: Alfred King Memorial Application	2	
22/12/22	E	Cllr Christopher Wilding	Fwd: 22/12/2022		

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Initialled:

Initialled

22/12/22	E	Lisa Dymock	Re: From Steventon Friendly Association		
23/12/22	E	Fras, Ewa OCC	"Re: Unauthorised encampments weekly update		
23/12/22	E	Cllr Christopher Wilding	Fwd: Unacceptable redactions of information		
27/12/22	E	registration.hub	return form		
28/12/22	E	Cllr Sally Povolotsky	Meeting 3rd January		
29/12/22	E	Burial working group	Draft letter		
30/12/22	E	Steven Pater	Re: Dangerous parking - Barnett Rd/ Hanney Rd		
31/12/22	E	Joseph Bennett	Re: Apologies for meeting 3rd January		
3/1/23	E	Mark Talbot	Re: Draft Quotation: 38559-1	4	
3/1/23	E	Phil Brew	litter bin plus	2	

### 13. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

**Increased vandalism**

**Ditching to be arranged**

**Move the speed indicators.**

**Ginge has flooded the Milton footpath.**

**Bridleway at the Copse treacherous.** Clerk to write to Sarinc to request wood chippings if possible.

**Burial ground fence removal.**

### 14. DATE OF NEXT MEETING

Parish Council meeting to be held 7<sup>th</sup> February 2023 in School Hall

The meeting closed at 8.05 pm.

**APPROVAL** Signed as a true record of the Meeting:

Name: Cllr Chris Wilding

Position: Chair of the Parish Council

Signature:

Date: 7<sup>th</sup> February 2023