



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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**Steventon Parish Council Meeting was held on Tuesday 4th October 2022 at 7pm
in the Millennium Room of the Village Hall**

1. APOLOGIES FOR ABSENCE

Apologies had been received from Mr J Clark.

2. PRESENT

Dr C Wilding, Chair, Mr Bennett, Mrs S, Broadbent, Mrs C Denton, Mr J Rice and Mr M Stimpson-Tame. Mrs A Einon (Parish Clerk) and Cllr Sally Povolotsky (OCC & VWHDC) were in attendance. The meeting was joined by eight members of the public.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

No declarations were made.

4. PUBLIC PARTICIPATION

4.1. Truck

Dr Wilding informed the meeting that he had written to Truck with copies to the Vale licencing officer concerning the problems with parking, litter, Castle Street, and the copse, emphasizing that not all was bad some things worked very well. The traffic plan had omitted the affects of buses offloading in the centre of the village. Truck have now organised a meeting at 7pm in the village hall next week, 11th October. The Vale were quick to respond and will pick up on the application next year.

4.2. Speed watch

The Clerk had discussed with Highways the location of signs to order. Agreement had been reached that the signs could be attached to the existing access to the village signs on Abingdon Road and Hanney Road, further investigations were required for Steventon hill as it was likely the sign could block visibility for an existing driveway. Highways had recommended landscape signs that could be fixed to existing locations.

Mr Brew reported that the group were now doing regular sessions 2 to 3 times per week, though restricted by daylight. The response from the village has been good.

4.3. Neighbourhood Plan

The plan required some further editing and tidying up but would then be sent to the Vale for their input before submitting for inspection, they have six weeks from that date to make comments, or say it was unfit for purpose, it would then go to referendum and be decided on a majority vote.

4.4. Foot path Stonebridge Road

The work to repair the footpath is scheduled to start next week though the corner is as far as it is going.

4.5. St Michaels play area

Two fencing panels around the MUGA closest to the school are now damaged. Playground Facilities had been asked to quote for repair or replacement, but nothing had been received.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Bridge update: Highways have finished patching one side. However, the stabilisation of the worst of the brickwork and further inspections indicate that the restrictions will be maintained long term. It is proposed to install more permanent guides. The closure in December to level out the hump may lead to a review of the priorities.

The 20 mph throughout the village should be in by January.

Rowstock relief are starting the consultation on the changes at Steventon lights and would be holding a presentation in Steventon.

Reservoir: WRSE and Thames Water will be releasing their draft plans for the South-east region and the Thames Water area respectively on 14th November.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 6th September, were accepted as a true record with the following modifications:

4.2 Change sight to site.

4.4 Change: East Hendred larder cooks on Tuesday and they had provided thirty frozen meals to Steventon. Rev Phil had distributed them to 8 families in Steventon. To: East Hendred larder cooks on Tuesday and they had provided thirty meals to Steventon. Rev Phil had distributed them to 5, and Mrs Broadbent to 3, families in Steventon.

8.1 Change areal to area.

10.9 Move sentence. "The draft had been reviewed by Mrs Broadbent. The Vale had prompted, and Robyn would be asked to review its readiness for submission." to 10.8 Neighbourhood plan

Proposed: Mrs Broadbent Seconded: Mr Bennett

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. Litter and graffiti

The litter bin near the village hall had disappeared. The Clerk had written to the Vale as it had been one of their bins.

Play area – the table tennis area, the tables and the youth shelter have suffered from graffiti. Mr Rice had removed the graffiti from the tables and would inspect the youth shelter

Action 22/10/01: Mr Clark and Mr Rice to inspect.

7.2. Truck

See 4.1 above.

7.3. Litter and dog bins on estates

There are no bins on the Linden estate. This is the responsibility of the management company. Cllr Stimpson-Tame agreed to write to them concerning installations. Deferred to next meeting

Action 22/10/02: Mr Stimpson-Tame.

7.4. Bus shelter Little Green

A request for a seat was made. Deferred to next meeting

Action 22/10/03: Parish Clerk

7.5. Committees and Groups

Recreation and Open spaces had met and agreed terms of reference.

8. PLANNING MATTERS

8.1. APPLICATIONS

8.1.1 P22/V2111/HH 8 Mere Dyke Road Steventon OX13 6AX

New garage extension to side of house with bedroom above, new dormer window in attic and rear extension including remodelling of the existing extension and conservatory

No objection to the principal of extension but clarification on boundaries and vehicle parking required.

8.1.2 P22/V1312/FUL 1 School Close Steventon Abingdon OX13 6AZ

Proposed extension to accommodate a 2 bedroom dwelling on corner plot. (as amended by plan and agents email received 13 July 2022 and amended plans received 12 September 2022)

Return submitted by agreement prior to meeting. On the revised application. The proposed development, though reduced from a three to two bedroom, is still forming a terrace property which is not in keeping with any others in the whole of school close. It also devalues the neighbour's property by turning that into a terrace.

The reconfigured proposed parking which requires a dropped curb in Stonebridge Road is creating a hazard in an already dangerous location. The proposal requires vehicle movements to make use of both spaces as they are sited one behind the other. The location is on the bend between St Michaels Way, Stonebridge Road and School Close an area already having major traffic problems as the school is close by and School Close is the access to a major housing development. If awarded this will set a precedent for the other 2 properties in the same location to apply build further houses, in an already overpopulated vehicle area.

8.1.3 P22/V2264/LB Brook House High Street Steventon Abingdon OX13 6RS

Install new pathways and patios in the garden of the property

No objection abide by conservation officers opinion

8.2. APPEAL

Esso site Milton Hill

Apply for rule 6 status. Dr Wilding would not be available to attend

9. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

- 9.1. Bi-annual inspection by Council Specialist Tree Working Group
Request Arbor Trees to carry out an inspection. Extreme weather this summer may have stressed trees.
- 9.2. Bi-annual inspection by the Council. Unadopted roads, footpaths and waterways
List of footpaths and volunteers required.
- 9.3. Check made quarterly to ensure no personal details of the general public are held on computer.
Personal details were not held.
- 9.4. Ditch clearance working group arrange.
Deferred to December

10. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

10.1. Finance and General Purposes Committee JB, JC, JR, CW, Clerk

Not met. The quote for insurance renewal, with price held for three years, had been accepted.

10.2. Planning Committee – Parish Council members.

Not met

10.3. Burial Ground CD, JC, MST, Clerk

Mr Stimpson-Tame would produce details on maximum sizes for headstones and tablets.

Action 22/10/04: Mr Stimpson-Tame

A meeting of the working group was scheduled for Sunday 23rd October at 10.30.

10.4. Human Resources CW,CD,SB,JR

Not met

10.5. Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. SB, JC, CD, JR, MST, CW

Recreation and Open Spaces had met on 13th September and adopted the terms of reference.

10.5.1. Sports Hall Funds (Alternative uses) CW, SB, JC, JR, MST

Dr Wilding had drafted the S106 application for an eco-park and passed to the Clerk for submission.

Action 22/10/05: Parish Clerk

The case for the eco play area as part of the sports hall. In principle the whole project has to be of similar benefit. We have two quotes for the eco park which will benefit all ages with its sensory garden it is also educational and supported by the school. The Village Hall sprung floor also supports all ages. Changing room facilities at the Sports and Social club give facilities for female and disabled users. The application for S106 will fully fund the eco park, and part fund the floor and facilities.

10.5.2. Play area

The meeting had discussed extensively the existing problems with Playground Facilities and had agreed that an alternative contractor was required. Quarterly inspections by a company able to carry out any work required. OPFA for recommendations and the School company who had quoted for the eco park. Since the meeting Mr Stimpson-Tame had spoken to the company who considered that it would cost between £2k and £2.5k to correct the faults in the Rospa report, and £150 per quarter for a report and likely £350 per visit for repairs at cost.

The tire and zip wire may be under manufacturer's warranty but nothing was forthcoming from Playground facilities.

10.5.3. Signage at Copse

New signs were required at the entrances to the Copse specifying no horses etc and ownership of the Parish Council. Mr Rice agreed to draft the wording, size, and proposed location.

Action 22/10/06: Mr Ric

10.5.4. Parish Council Land

The list of land had been discussed at the meeting and it was decided that initially registration of the village greens should be prioritised.

Action 22/10/07: Parish Clerk

10.6. Sarinc CD

Nothing to report

10.7. Neighbourhood Plan. JC, CW, Clerk, and volunteers: Lorraine Atkins, Laura Bosley, Dick Bosley, Caroline Miller, Nick Thompson

Not met. It was hoped to submit soon. See 4.3

10.8. Website group. JR, Clerk

Not met.

10.9. S106 Art working group CW, JC, SB, Clerk, Abi Brown (Vale), volunteer Lin Dewsnap

The frame for the map had been agreed and the high resolution digital detail had been passed to Arien for manufacture. It was hoped that installation could be before Christmas. A meeting of the working group was required when drafts for the benches were available.

10.10. Other representative reports

10.10.1. Milton Park Forum. CW, JR

Milton Park meeting scheduled for 13th September had been cancelled.

10.10.2. Causeway Trust JC

Organizing a walk to assess the state of the trees and required re planting.

11. FINANCE Financial report 2022-23

The financial reports were discussed and approved.

Proposed: Mr Stimpson-Tame Seconded: Mr Clark.

11.2. Cheques for Signature

12. CORRESPONDENCE

12.1. Received

07/09/2022	E	NALC	NALC various	14	
07/09/2022	E	Neighbourhood Alert	Emergency Services Day Family Day		
07/09/2022	E	SLCC Membership	Important Update on the SLCC Advisory Service	4	
07/09/2022	E	Communications	South and Vale media release - Homes urged		
08/09/2022	E	Sheenagh Broadbent	Extraordinary Grant request for Roots and Shoots		*
08/09/2022	E	Chief Exec - Internal	Her Majesty Queen Elizabeth II		
08/09/2022	E	Communications	Statement of Condolence on the Death of HM		
09/09/2022	E	Corrigan, Steven	Re: Oxfordshire Code of Conduct	3	
09/09/2022	E	Stewart, Duncan OCC	Relief to Rowstock (Phase 1) consultation - Postp	2	*
09/09/2022	E	Cllr Sally Povolotsky	various	9	
10/09/2022	E	Communications TVERC	The Proclamation of King Charles III		
10/09/2022	E	Communications	Vale Town and Parish Council update		
12/09/2022	E	Adam Bows	Drought Update and dates for next meeting	4	
12/09/2022	E	Communications	Please note - Changes to council services		
12/09/2022	E	Liz Folley	SLCC Branch Meeting Tuesday		
13/09/2022	E	Gemma Tindsley	Community First Oxfordshire -AGM	4	
13/09/2022	E	Tony	Steventon Green / Football Pitch maintenance		
14/09/2022	E	Communications	Council services on Monday 19 September		
14/09/2022	E	S.M. Rees	Fw: Website calendar - not urgent		
14/09/2022	E	Tonks	Fwd: New Burial request		
14/09/2022	E	southandvale	Planning consultation - P22/V1917/LDO		
15/09/2022	E	Ofori, Calvin	STEVENTON VILLAGE HALL		
15/09/2022	E	Oxon Community Land	Follow-up to Oxfordshire Community Land Trust		
15/09/2022	E	Magnox	Harwell Site Stakeholder Group Meeting - Agenda	2	
15/09/2022	E	OPFA	OPFA AGM 2022	2	
15/09/2022	E	Sarah Purdie	Oxfordshire South & Vale Citizens Advice - AGM	2	
15/09/2022	E	Tonks bros	Re: Burial request	3	
15/09/2022	E	Beki Haines	Re: Fwd: RE: Quotation request	2	

15/09/2022	E	Playground Facilities Ltd	Reminder: Invoice 1889 from Playground Facilities	3	
16/09/2022	E	Tracey Cheshire	Invoice 65501 from Playsafety Limited is due		
16/09/2022	E	southandvale	Planning Amendment - P22/V1312/FUL		
16/09/2022	E	Edward Harris	Steventon Parish Council Renewal Quote		
18/09/2022	E	Neighbourhood Alert	Appeal For Witnesses To Incident of Assault		
18/09/2022	E	Steventon News	Re: Parish magazine enquiry - December issue		
19/09/2022	E	crwilding	Fwd: Parish Council Steventon Truck Festival	4	*
19/09/2022	E	Martin Stimpson-Tame	Playground report + other stuff		
20/09/2022	E	Martin Stimpson-Tame	Park swing issue		
21/09/2022	E	Becky Crockett	CPRE Oxfordshire - sign up for regular news		
21/09/2022	E	Sheenagh Broadbent	Fwd: GARD Publicity - Steventon parish Council		*
21/09/2022	E	southandvale	Planning Consultation - P22/V2111/HH		
21/09/2022	E	5 parish Councillors	Re: 1 school close P22/V1312/FUL	7	
21/09/2022	E	Linda Benton	Re: Fwd: RE: Quotation request		
21/09/2022	E	Christine Ewing	Stone		
22/09/2022	E	Kerry Tuson	Age UK Oxfordshire's Cost of Living Campaign		
22/09/2022	E	Events at SLCC	Baroness Tanni Grey-Thompson to appear		
22/09/2022	E	Clark, Nigel OCC	Fix My street Super Users - OCC	3	
22/09/2022	E	FixMyStreet	Dangerous pavement		
22/09/2022	E	Communications	Press Release: Join the free family fun		
22/09/2022	E	OPCC Comms TVP Mailbox	September update from the Police & Crime		
22/09/2022	E	Traffic Filters	UPDATE! Oxford transport proposals		
23/09/2022	E	Sharp, Josh	P22/V1437/HH - 15 The Causeway Steventon		
23/09/2022	E	Communications	Press - Ideas wanted following this year		
23/09/2022	E	Neighbourhood Alert	Weeks of Action Targeting Modern Slavery		
24/09/2022	E	southandvale	Planning Decision Notice - P22/V1437/HH		
26/09/2022	E	Collodel, Angel OCC	TTRO (T10874) Temporary Road Closure		
26/09/2022	E	Christopher Wilding	Proposed Eco-park		
27/09/2022	E	Collodel, Angel OCC	TTRO (T10873) Temporary Road Closure		
27/09/2022	E	Oxon Sa	signed External Auditor Report and Certificate 20		
28/09/2022	E	Waste Team southandvale	Automatic reponse		
28/09/2022	E	Martin Stimpson-Tame	Re: Fwd: Parish Council Steventon Truck Festival		
28/09/2022	E	Francis, Mark OCC	Re: Speedwatch	2	
28/09/2022	E	Town & Parish Websites	Re: Steventon website	2	
29/09/2022	E	National Health Executive	Can patient flow really be transformed		
29/09/2022	E	Lisa Stead	Re: Community Engagement		
29/09/2022	E	Martin Stimpson-Tame	Re: Playground report + other stuff		
29/09/2022	E	freshairfitness	Outdoor Gym	2	
30/09/2022	E	CPRE Oxfordshire	CPRE Oxfordshire September Newsletter		
30/09/2022	E	Fermer, Paul OCC	National highways and transport online survey		
30/09/2022	E	OALC	OALC September Update for member councils	7	
30/09/2022	E	southandvale	Planning Appeal Consultation - P21/V1171/FUL		*
30/09/2022	E	southandvale	Planning Consultation - P22/V2264/LB		
30/09/2022	E	Donna Shepherd	Re: Qrtly Operational Inspection		
30/09/2022	E	S.M. Rees	Re: village hall problem		

02/10/2022	E	alex	Permission to use your Village Green		
02/10/2022	E	Mike Day	Re: Cricket Nets	2	
03/10/2022	E	John Rice	Graffiti cleaning - St Michaels Green		
03/10/2022	E	Communications	Oxfordshire Community Foundation Cost-of-Living		
03/10/2022	E	Communications	Changes to some waste collections		
03/10/2022	E	Communications	Press release - Three men ordered to pay		
03/10/2022	E	Safety Notice	Product Recall iPad SP1		
03/10/2022	E	UK.CommunityRenewals	Re: Steventon Parish Council Renewal Quote		
03/10/2022	E	TVERC	TVERC News Update October 2022		

12.1.1 Roots and Shoots

The application for extraordinary funding to start up the scheme had been circulated and agreed by email by the Parish Councillors.

The other starred items had been dealt with through the meeting.

12.2. Sent

08/09/2022	E	Laurie-Jane Cann	Re: Interest in joining the Parish Council		
13/09/2022	E	Beki Haines	Re: Fwd: RE: Quotation request	2	
13/09/2022	E	registration.hub	M T James		
13/09/2022	E	Sheenagh Broadbent	Re: Meeting tonight	3	
15/09/2022	E	Sue Rees , eric Webb	STEVENTON VILLAGE HALL		
15/09/2022	E	Tonks	Re: Burial request	3	
15/09/2022	E	linda.benton	Fwd: Fwd: RE: Quotation request		
27/09/2022	E	Clark, Nigel - OCC	Re: Fix My street Super Users - OCC		
27/09/2022	E	Christine Ewing	Re: Stone		
27/09/2022	E	Martin Stimpson-Tame	Re: Land Regs		
28/09/2022	E	Francis, Mark - Communities	Speedwatch	3	
28/09/2022	E	Fresh air fitness	Re: Steventon Parish Council - Outdoor Gym	3	
28/09/2022	E	Cllr Sally Povolotsky	Fwd: Meeting Tuesday 4th October	2	
28/09/2022	E	Sue Rees	Fwd: Steventon website		
28/09/2022	E	Town & Parish Council	Steventon website	2	
28/09/2022	E	Waste Team	Litter bin		
29/09/2022	E	Martin Stimpson-Tame	Re: Playground report + other stuff		
30/09/2022	E	Donna Shepherd	Re: Qrtly Operational Inspection		
30/09/2022	E	Shirley Bazykiewicz	Re: Permit and layout		
30/09/2022	E	Sue Rees	village hall problem		
01/10/2022	E	Edward Harris	Re: Steventon Parish Council Renewal Quote		
03/10/2022	E	alex	Re: Permission to use your Village Green		
03/10/2022	E	UK.CommunityRenewals	Re: Steventon Parish Council Renewal Quote		

13. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

14. DATE OF NEXT MEETING

Parish Council meeting to be held 1st November 2022

The meeting closed at 8.55 pm

APPROVAL Signed as a true record of the Meeting:

Name: Dr C Wilding

Position: Chairman of the Parish Council

Signature:

Date: 1st November 2022