



THE CAUSEWAY

## STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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**Steventon Annual Parish Council Meeting was held on Tuesday 3<sup>rd</sup> May 2022 at 7pm  
in the Millennium Room of the Village Hall**

### **1. ELECTION OF CHAIR AND VICE CHAIR OF THE PARISH COUNCIL TO STAND FOR ONE YEAR**

Chair: Dr C Wilding, Proposed: Mr Stimpson-Tame Seconded: Mr Clark. Unanimously elected.

Vice-Chair : Mrs S Broadbent, Proposed: Dr Wilding, Seconded Mr Bennett. Unanimously elected

### **2. APOLOGIES FOR ABSENCE**

No Apologies had been received.

### **3. PRESENT**

Dr C Wilding, Chair, Mr J Bennett, Mrs S Broadbent, Mr J Clark, Mrs C Denton Mrs S Pajak, Mr J Rice and Mr M Stimpson-Tame. Mrs A Einon (Parish Clerk) and Cllr Sally Povolotsky(OCC) were in attendance. The meeting was joined by thirteen members of the public.

### **4. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS**

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

No declarations were received.

### **5. PUBLIC PARTICIPATION**

#### **5.1. Speedwatch Group**

The speedwatch article and request for volunteers had not appeared in Steventon News but already twelve people had signed up. Exactly what support and funding is available from OCC, the police etc is not yet clear. The Parish Council were willing to provide support with requirements.

#### **5.2. Parking outside Coop**

Cars and vans using the area to park and obstruct the path for buggies and invalid carriages. Dr Wilding agreed to speak to the Manager.

**Action: 22/05/01: Dr Wilding**

#### **5.3. Speed monitors have moved**

The monitor from Field Gardens and west end of Hanney Road had been moved. It was explained that the monitors could not be a permanent fixture but had to move around, their alternative locations were the east end of Hanney Road, by the allotment shed, and High Street, near the vet.

#### **5.4. Zebra crossing Hanney Road**

Cars and vans parked on the verges were obstructing the vision of people and drivers. Cllr Povolotsky had a contact in the housing association that she would provide to the Clerk who would then write expressing the problem.

**Action: 22/05/02: Cllr Povolotsky/Clerk**

#### **5.5. Fix my street**

Please report any problems online regarding footpaths, potholes, curbs etc. If preferred take a photo and send to the Clerk with the details.

#### **5.6. GARD**

The response from WRSE is expected on 20<sup>th</sup> May. There were 1100 responses from Oxfordshire which should weight the result. The County with GARD are organising a water summit on 20th June at County Hall it was hoped to invite certain affected parishes to participate.

### **6. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE** Cllr Sally Povolotsky

We are continuing to work with our district colleagues to redefine our working relationship with

Cherwell. The Joint Shared Services and Personnel Committee, made up of elected councillors from both

the county and district councils, met on Monday 25 April and agreed the future arrangements for several service areas currently being delivered jointly. The following future arrangements were agreed:

Corporate health and safety: Joint working arrangements will end from 1 May, with postholders continuing to work for their respective employing council.

Policy and strategy: Joint working arrangements will end from 1 May, with postholders continuing to work for their respective employing council.

Joint management arrangements for the healthy place shaping team: These joint management arrangements will end from 1 May, to enable the district council to review its overall wellbeing offer. Healthy place shaping remains a core focus for us here at Oxfordshire and we will work with all of our city and district partners, as well as those in the NHS and voluntary and community sectors, to continue to make progress in this area.

Internal audit and anti-fraud: We will continue to provide internal audit and anti-fraud services to Cherwell, with a new agreement to be put in place.

Climate action: Formal joint roles will end, with postholders continuing to work for their respective employing council. We are developing a new agreement to continue to work together to share specialist advice and support. The intention is to develop a new agreement and implement the change by the end of May.

**Relief to Rowstock** - there was a good parish council engagement piece a few weeks ago, please do respond to any materials sent (especially Harwell and Steventon due to the initial location for the scheme). A public consultation will run in the next six to eight weeks. The proposal is for a dedicated bus lane and cycle provision.

**HEG Community Larder** - continues to be a success, and now there is a greater shift around now people using it for financial / food emergencies, which is sad indeed. However, we have a plan around expanding HEG to surrounding villages where there are concerns. We are starting this with Steventon, we have several users and volunteers who are willing to 'drop' boxes at peoples doors. Anyone can join the HEG larder from anywhere, people can join here - <https://www.sofea.uk.com/purpose-projects/community-larder/>. We do have access to some limited discretionary memberships for anyone identified in real need.

**HIF1** - Didcot Garden Town Housing Infrastructure Fund programme (hereon in referred to as HIF1\*). I am on the HIF1 working CAG around issues with HIF and plans for the future. I am fully supportive of achieving outcomes for Didcot and surrounding areas to alleviate pressure of traffic, HGV and more decarbonised and sustainable travel. There is a site visit early June, and more details coming soon. If you are not aware of HIF1 there is details here <https://mycouncil.oxfordshire.gov.uk/mgAi.aspx?ID=23884>

\* HIF1

- (a) A4130 widening from Milton Interchange to a new Science Bridge by making it a dual carriageway;
- (b) a new Didcot Science Bridge from the A4130 over the Great Western Railway Mainline into the Didcot 'A' Power Station site and re-joining the A4130 Northern Perimeter Road north of the Purchas Road/Hawksworth roundabout.
- (c) a new river crossing and link road between the A4130 at Didcot and A415 at Culham, including two new bridges.
- (d) a Clifton Hampden Bypass between the A415 at Culham Science Centre and B4015 north of Clifton Hampden.

The primary focus of HIF1 is to provide additional highway capacity and connectivity to resolve long-standing capacity constraints that is preventing new homes and jobs allocated in local plans from coming forward in a timely manner. Additionally, the infrastructure will include high quality and completely

segregated cycling and pedestrian facilities. Coupled with creating the right environment for enhanced bus services in the area, the new infrastructure will provide residents with real mode choice.

**20mph roll out**, we now know that Blewbury, Chilton, East Hendred and Steventon are in Traunch 1 of the scheme, more details coming soon. Steventon has a temporary 20mph over the bridge.

#### **Steventon Bridge**

The April survey was scheduled while the line was not in use between 12.15 and 4.50 am. Network Rail staff have to be present and they arrived forty minutes before reopening of the line. The inspection revealed that the centre section appeared to be alright. A meeting has been scheduled for the third weekend in June when the way forward would be decided. The cracks on top are being monitored.

**Stonebridge Road** pavement is on a repair report for this week.

**Milton Lane** water leak reported to Thames Water.

- 7. APPROVAL OF THE MINUTES OF THE LAST MEETING** The minutes of the meeting held on 5<sup>th</sup> April 2022, were accepted as a true record

Proposed: Mr Clark Seconded: Mrs Broadbent

#### **8. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS**

##### **8.1. Ginge**

Water from the Ginge/moat is overflowing into Mill Street. The Clerk had written to Sarinc and the situation had improved.

#### **9. PLANNING MATTERS**

##### **9.1. Applications**

###### **9.1.1 P22/V0909/FUL Little Lane Orchard 95 The Causeway Steventon Abingdon OX13 6SJ**

Self-build four bedroom detached house with double car port

Steventon Parish Council return on Planning application P22/V0909/FUL

Little Lane Orchard 95 The Causeway Steventon OX13 6SJ

Parish Council meeting 3rd May 2022 decision.

No objection to the proposed four bedroom house but would like the following to be seriously considered.

This application is to build an additional self-build house on the paddock land and orchard between 95 and the railway line. The permission to build 95 The Causeway P14/V2187/FUL stressed the acoustic effects of the railway line on the building and the area now proposed as a building plot. Comment from the decision notice: This should ensure that the overall size of the curtilage is appropriate, with the remainder of the site left as a landscape area. When 95 was permitted there was no local plan and therefore insufficient strategic housing allocation it also replaced redundant buildings. It is an important open space within the village which significantly contributes to the rural character and appearance of the area

When 95 was built there was major disruption in the area as contractors did not confine themselves to site and the road and particularly ditches in the vicinity were blocked and damaged. The Grade II\* listed causeway was damaged by contractor lorries getting to the site via the narrow access and very tight turn from the level crossing.

A building on this site will affect the conservation area and the Grade II\* listed causeway. Given the position and orientation of neighbouring properties the amenities of these dwellings could be harmed by the proposal in terms of overshadowing, dominance or overlooking, particularly to number 97 The Causeway. The proposed four bedroomed property is large and close to the neighbours. The access to the site is extremely difficult, narrower than when 95 was permitted as the railway crossing has changed in the area it occupies.

Pedestrians particularly are in grave danger of impact as there is no designated area for waiting for the level crossing to open. People are standing in the roadway and when the gates open cars speed into this area or try to drive out across the traffic flow.

Bins to be presented at the Causeway end of the driveway would cause further obstruction and danger to both drivers and pedestrians.

The area is within the flood zones 1,2 and 3. The NPPF (paragraphs 100-103) states that development should be directed away from areas at risk of flooding.

It is an open space providing a green area that will become developed by the addition of a further property.

**9.1.2 P22/V0829/LDP 15 The Causeway Steventon Abingdon OX13 6SE**

Single storey outbuilding (gym/office/garden store and hot tub).

Steventon Parish Council objects to this application. It feels there is insufficient clarity on what is proposed, size, location, building materials. Access and affect on neighbouring properties

**9.1.3 P22/V0700/DIS Tudor House 67 The Causeway Steventon Abingdon OX13 6SQ**

Discharge of Conditions 3 (Materials ) 4(Limewash and mortar details) 5 (Rainwater, vents , flues details) 6(metal flitch plates details) 7 (Joinery Details) on planning application P19/V2635/LB Renovation and conversion of the long barn to form ancillary accommodation

**10. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE**

**10.1. Standing Orders.**

Circulated to all Council members prior to the meeting. Approved.

**10.2. Bi-annual check to ensure the latest [most suitable] anti-virus software is being used.)**

The computer is covered by McAfee LiveSafe.

**11. REPRESENTATIVE MEMBERS TO COMMITTEE, SUB-COMMITTEE, WORKING GROUP AND INDIVIDUAL REPRESENTATIVES FOR YEAR 2022-23.**

The training course on the basics of employments attended by Cllrs Wilding and Rice, had recommended a working group for Human Resources. Initial set up of members to be Dr Wilding, Mr Rice, Mrs Broadbent and Mrs Denton.

Terms of reference for this year were required for all working groups.

**Action 22/05/03: Parish Council**

Membership was discussed and agreed to maintain as last year with the addition of Mrs Pajak to Infrastructure. Planning Committee to be the whole Parish Council rather than specific individuals.

**12. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES**

**12.1. Finance and General Purposes Committee JB, JC, JR, CW, Clerk**

Not met.

**12.2. Planning Committee – Parish Council members.**

Not met.

**12.3. Burial Ground CD, JC, MST, Clerk**

Not met. Meeting on Sunday 8<sup>th</sup> at 10.30

**12.4. Human Resources CW,CD,SB,JR**

**12.5. Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. SB, JC, CD, JR, MST, CW**

**12.5.1. Sports Hall Funds (Alternative uses) CW, SB, JC, JR, MST**

The meeting with the school heads had been very supportive. The village hall is costing the spring floor and the Sports and Social Club facilities for ladies. These would provide benefits for all ages.

**12.5.2. Trees**

A further application submitted to the Vale for raising the crowns of three trees and removal of one by the Sports and Social Club that is considered dangerous. A quote from Arbor received after the meeting for £4020 including VAT was accepted after circulation of Councillors.

**12.5.3. Greens**

The WI had requested to install a bench and plant a tree for the platinum jubilee. The Clerk had written to the WI and was waiting proposals on location.

- 12.5.4. Play area** Zip wire is again out of action. The number of problems it has had would indicate that it is not up to standard. The tire swing has still not been reinstalled. Playground Solutions had been asked to attend.
- 12.5.5. Grass cutting, MST,JC**  
No mow May but please report any problems. Junctions would be cut to ensure visibility.
- 12.6. Village infrastructure & resilience – railway, roads, drains JB, JR,CW, SP**
- 12.7. Sarinc CD**  
Nothing to report
- 12.8. Neighbourhood Plan. JC, CW, Clerk, and volunteers: Lorraine Atkins, Laura Bosley, Dick Bosley, Caroline Miller, Nick Thompson**  
Not met. The draft now includes the feedback from the consultation and all comments made. It was hoped to submit by May but Covid had delayed progress.
- 12.9. Website group. JR, Clerk**  
Nothing to report
- 12.10. S106 Art working group CW, JC, SB, SP, Clerk, Abi Brown (Vale), volunteer Lin Dewsnap**  
The Art group to meet with the History Society proposed Wednesday 12<sup>th</sup> May in the North Star.
- 12.11. Other representative reports**
- 12.11.1. Milton Park Forum. CW, JR**  
Not met.
- 12.11.2. Causeway Trust JC**  
Met last week. There are seven gaps to be filled by new trees, possibly planting two per year and hoping to involve the school.
- 12.11.3. Jubilee Meeting**  
Phil Sutton is running the last meeting at the Sports and Social Club to organize events for the Jubilee. There was to be cake baking, hobby horse race, history exhibition, and Steventon News in the style of the 50's. The Parish Council agreed to provide up to £500 towards the costs involved. Details to be given to Dr. Wilding.

**Action 22/05/04: Dr Wilding**

### **13. FINANCE Financial report 2021-2022 and 2022-23**

The financial reports were discussed and approved.

Proposed: Mr Clark. Seconded: Mrs Pajak

#### **13.2. Cheques for Signature**

The cheque book from NatWest had still not been received although a first request was sent in February. Repeated phone calls and chats received promises but no book. An official complaint to NatWest.

### **14. CORRESPONDENCE**

#### **14.1. Received**

6/4/22	E	Barber, Matthew (C0943)	Re: TVP - Steventon NEW Speedwatch Group		
6/4/22	E	McNaught2, Rebecca -OCC	Fix My Street Super Users		*
6/4/22	E	sarinc	Re: Nominative Trustee renewal - Dawn Clements	3	
6/4/22	E	Cllr Sally Povolotsky	Fw: Press Release: + various	14	
6/4/22	E	Cllr Sally Povolotsky	Re: New FixMyStreet updates on report: 'Road narrows		
6/4/22	E	Communications	Apply now for funding from our Climate Action Fun		
6/4/22	E	Derek Rees	Fw: New FixMyStreet updates on report: 'Road nar		
6/4/22	E	Helen Bailey	Donation		
6/4/22	E	Info tonksbrothers	Paperwork for the late Barbara Hamilton		
6/4/22	E	invoices southoxon.gov.uk	BACS Remittance		
6/4/22	E	Joanna Waton	Oxfordshire Association for the Blind		
6/4/22	E	Kevin Smith	Barnett rd		

6/4/22	E	NALC	NALC NEWSLETTER various	16	
6/4/22	E	Neighbourhood Alert	Cold Callers 06/04/2022 13:46:23 [420769]		
6/4/22	E	Neighbourhood Alert	Over 20K People Fell Victim To Remote Access Scam		
7/4/22	E	Cllr C Wilding	Fw: Speed Signs		
7/4/22	E	Philip Sutton	Jubilee Weekend Programme Update		
7/4/22	E	planning south and vale	Planning Consultation - P22/V0829/LDP		
7/4/22	E	Richard Bosley	meeting	2	
7/4/22	E	Roxy Elford	Re: Annual Meeting with the Parish 12th April at 7 pm		
7/4/22	E	Sarah Purdie	Oxfordshire South & Vale Citizens Advice - Thank		
7/4/22	E	Steve Miles	Re: Plot number		
8/4/22	E	Communications	Press release - South Oxfordshire and Vale council		
8/4/22	E	OALC	OALC template letter + various		
8/4/22	E	Infrastructure Claims	Community Infrastructure Levy (CIL) Payment Not		*
8/4/22	E	Steventon News	Re: Annual Meeting with the Parish 12th April at 7 pm		
11/4/22	E	andrew loutit	Re: Parking for wedding 28th May		*
11/4/22	E	Emma Fisher	Steventon Sports & Social Club Report for the Ann		
11/4/22	E	Wendy Mooney	Use of the Village Green		
12/4/22	E	Collodel, Angel - OCC	Immediate Road Closure Alert - Featherbed Lane, E	3	
12/4/22	E	Francis, Mark - OCC	Re: Clues		
12/4/22	E	Smith, Joe	Re: Replacement Planting letter for P20/V1856/TCA		
12/4/22	E	planning south and vale	Planning Decision Notice - P21/V3480/HH		
12/4/22	E	Rita Atkinson	PC meeting this evening		
12/4/22	E	Royal British Legion	Celebrating Her Majesty's Platinum Jubilee 2022		
12/4/22	E	S.M. Rees	Village Hall Committee report for Annual Meeting		
12/4/22	E	Steventon Webmasters	Fwd: Website contact steventon NSPCC panto 2023		*
12/4/22	E	Zurich Insurance	Need a quote for Steventon Parish Council?		
13/4/22	E	Alison Whittington	Goal posts on the village green		*
13/4/22	E	Communications	Vale of White Horse District Council media releas		
13/4/22	E	Cllr C Wilding	Fw: Goal posts on the village green	2	
13/4/22	E	Dominique Cadiou	Thank you from Aspire Oxfordshire		
13/4/22	E	Martin Lipson	Minutes of ONPA's recent meeting		
14/4/22	E	Belcher, Gavin - OCC	Relief to Rowstock meeting minutes	3	
14/4/22	E	cllrzena.hoskins	Re: Fwd: Westfield Fasteners Ltd - Sales Receipt 4046		
14/4/22	E	fisherstu	Re: Fw: Goal posts on the village green	3	
14/4/22	E	Joseph Bennett	Re: Cheque book		
14/4/22	E	Martin Lipson	Subscription request: ONPA		
14/4/22	E	NatWest Digital Service	Signature requested on Stationery request agree	3	
14/4/22	E	Roxanne Langdon	Your SLCC Account		
19/4/22	E	Barrow, Paul	Nature Recovery and Biodiversity Forum		
19/4/22	E	ed carter fd	Edward Carter Funeral Directors		
19/4/22	E	Joseph Bennett	Castle street, digging up turnaround..	2	
19/4/22	E	Pieter Engelbrecht	Drive way - Turn point at 44 Castle street	2	
19/4/22	E	SLCC Membership	News Bulletin - 19 April 2022		
19/4/22	E	tim oconnor	Re: invoice	3	
20/4/22	E	Communications	Press release - Didcot Garden Town projects to be		
21/4/22	E	Communications	Press release - Have your say on a new technology		

21/4/22	E	planning south and vale	Acknowledgement letter for P22/V1006/TCA		
21/4/22	E	planning south and vale	Planning Application Withdrawal - P21/V3481/LB -		
21/4/22	E	Sheenagh Broadbent	Re: EV charging points - OCC want to know levels of i		
22/4/22	E	Alison Whittington	Re: Goal posts on the village green		
22/4/22	E	James Beckett	Signage at traffic calming on Steventon bridge		
23/4/22	E	alex	Attn: Angela Einon Re Village Green		
25/4/22	E	Communications	Press release: Councils to let wildflowers bloom		
25/4/22	E	invoices southoxon.gov.uk	BACS Remittance		
25/4/22	E	Sharon Cox	Internment of ashes - John and Val Golding		
26/4/22	E	Marcus Allen	Allen-2022-04-26-Objection		
26/4/22	E	planning south and vale	Planning Consultation - P22/V0909/FUL		
27/4/22	E	Francis, Mark - OCC	FW: Drive way - Turn point at 44 Castle street		
27/4/22	E	Becky Crockett	A Guided Walk around Witney Sunday 15th May - Mem		
27/4/22	E	Steventon Parish Clerk	Annual Parish Meeting		
28/4/22	E	freshairfitness.co.uk	Re: Maintenance Contracts		
28/4/22	E	freshairfitness	Re: Maintenance Contracts		
28/4/22	E	CPRE Oxfordshire	CPRE Oxfordshire April Newsletter		
28/4/22	E	Mark Whitehead - STFC UKRI	Broken Fence Vistry/Linden site		
29/4/22	E	Communications	Vale: Update on the council tax 'rebate'		
29/4/22	E	Derek Stork	Fwd: Consultation response from WRSE		
29/4/22	E	Nicola Bishop	Thank you from Thames Valley Air Ambulance		
29/4/22	E	planning south and vale	TCA Decision for P22/V1006/TCA		
30/4/22	E	Martin Stimpson-Tame	I am sharing 'SN May 2022 WEB' with you	2	
1/5/22	E	Town and Parish Council Websites	Invoice 1800964 is now due		
2/5/22	E	Martin Stimpson-Tame	Hanney Road Steventon		
2/5/22	E	Martin Stimpson-Tame	Apologies		
2/5/22	E	Philip Sutton	Jubilee Planning Meeting Tues 3 May @7.30pm in Sp		
3/5/22	E	lesleylovell	Alterations to Causeway conservation area		
3/5/22	E	Stephen Johnson	PLOT 268		

#### 14.1.1 Fix my Street super users

Apply for training for J Clark, C Wilding and Clerk.

**Action 22/05/05:** Clerk

#### 14.1.2 CIL funds

CIL monies had been received by the Parish Council which had to be spent on infrastructure it was suggested that the plans for additional bins and collections agreed at the last meeting should be paid from this money

#### 14.1.3 Wedding Parking

A request for parking in the area of Sheepwash Lane on the occasion of Marcus Loutit's wedding on 28<sup>th</sup> May was agreed.

#### 14.1.4 February Meeting

A request by the Panto organizers to use the Millennium room on February Parish Council day was discussed. It was felt that the Parish Council would move if a suitable venue could be agreed. Mrs Denton agreed to consult with the School on availability of their Hall.

**Action 22/05/05: Mrs Denton**

#### 14.1.4 Goal posts village green

A complaint about goal posts had been referred to the Sports and Social Club who were looking at a better storage system.

#### 14.2. Sent

19/4/22	E	Joseph Bennett	Re: Castle street, digging up turnaround..		
6/4/22	E	Belcher, Gavin - OCC	Accepted: Relief to Rostock	2	
19/4/22	E	Planning at Vale	Application for tree work in conservation area		
3/5/22	E	Cllr Christopher Wilding	banking		
14/4/22	E	Joe Bennett	Cheque book		
27/4/22	E	Cllr Christopher Wilding	Fwd: Drive way - Turn point at 44 Castle street		
13/4/22	E	Cllr Christopher Wilding	Fwd: Fw: Steventon Bridge		
29/4/22	E	Cllr Christopher Wilding	Fwd: Fwd: Consultation response from WRSE		
22/4/22	E	Cllr Sally Povolotsky	Fwd: Signage at traffic calming on Steventon brid		
6/4/22	E	Cllr Christopher Wilding	Fwd: TVP - Steventon NEW Speedwatch Group		
14/4/22	E	cllrzena.hoskins milton-	Fwd: Westfield Fasteners Ltd - Sales Receipt 4046		
29/4/22	E	Cllr Christopher Wilding	level crossing		
7/4/22	E	Roxy Elford	Re: Annual Meeting with the Parish 12th April at 7 pm		
29/4/22	E	Darren Mearthur	Re: Broken fence Linden Homes Development.		
14/4/22	E	Joseph Bennett	Re: Cheque book		
12/4/22	E	Francis, Mark - OCC	Re: Clues		
27/4/22	E	Cllr Sally Povolotsky	Re: Drive way - Turn point at 44 Castle street	2	
27/4/22	E	Steve The Shield Group	Re: Introducing The Shield Group		
19/4/22	E	tim oconnor	Re: invoice	2	
27/4/22	E	freshairfitness.co.uk	Re: Maintenance Contracts	2	
7/4/22	E	Richard Bosley	Re: meeting	2	
6/4/22	E	sarinc.org.uk	Re: Nominative Trustee renewal - Dawn Clements	2	
11/4/22	E	Belcher, Gavin - OCC	Re: Relief to Rostock		
22/4/22	E	James Beckett	Re: Signage at traffic calming on Steventon bridge		
29/4/22	E	John Clark	Re: Tree recommendations		
11/4/22	E	Wendy Mooney	Re: Use of the Village Green		
29/4/22	E	tim oconnor	Tree work		
25/4/22	E	Donna Shepherd	Zip wire		

**15. MATTERS FOR FUTURE DISCUSSION AND INFORMATION**

Damage to tree in the Copse

**16. DATE OF NEXT MEETING Parish Council meeting to be held 7<sup>th</sup> June 2022**

The meeting closed at 9.20 pm

**APPROVAL** Signed as a true record of the Meeting:

Name:

Position: Chairman of the Parish Council

Signature:

Date: 7<sup>th</sup> June 2022