



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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**A meeting of Steventon Parish Council was held in the Millennium Room of the Village Hall
on Tuesday 5th April 2022 at 7pm**

1. APOLOGIES FOR ABSENCE

Apologies had been received from Mr J Bennett, Mrs C Denton and Mr J Rice

2. PRESENT

Dr C Wilding, Chair, Mrs S Broadbent, Mr J Clark, Mrs Pajak and Mr M Stimpson-Tame. Mrs A Einon (Parish Clerk) and Cllr Sally Povolotsky(OCC) were in attendance. The meeting was joined by thirteen members of the public.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

4. PUBLIC PARTICIPATION

4.1. Speedwatch

Mr Philip Brew proposed a Steventon Community Speedwatch group like the one organised in Harwell. Volunteers go out with a radar gun in groups of three the data is then entered on the speedwatch database website, where it is analysed and reviewed. Offenders get a letter from the Police and repeat offenders get a visit. The set up will cost £450 for the radar gun and high vis jackets for the volunteers at £33 per person. Volunteers would be recruited via Steventon News and dependent on numbers, groups could be arranged for specific areas. Signs have to be erected at the edges of the village to indicate that it is a community speedwatch area. Volunteers have to do an online course but Harwell have agreed to train the first group. Philip Brew would organise for the first year.

4.2. Ginge

Water from the Ginge/moat is overflowing into Mill Street. Possibly due to a fallen tree or the sluices requiring attention. The Clerk would write to Sarinc to ask if the warden could look at the sluices.

Action: 22/04/01 Clerk

4.3. Play Area Muga

One of the fencing panels is being held together with cable ties. Playground Solutions have been asked to quote for the repair and possibly replacement of whole fence as there are other areas of concern.

4.4. Bridge

Final survey due at the end of the month schedule of actions hopefully available soon after.

4.5. Refugees

Many households had applied to give accommodation to refugees from Ukraine with no response from government. Harwell has many empty houses that are now in private ownership that are said to be condemned. There are many empty houses across the country particularly where the military have closed or reduced the size of their bases. These could be housing refugees.

4.6. Choral Society

The choral society are singing in the Church at 7p.m. on Sunday to raise money for the Ukraine free admittance all welcome.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

On Wednesday we had a briefing to give a little more information on the government's [Homes for Ukraine scheme](#) that we are collectively supporting as part of a joint system-wide team across Oxfordshire. We received a slide deck outlining what officers know about the scheme, the process for how we will respond and the structure that has been put in place as part of our joint team. Since then, the government has published a [welcome pack for arriving refugees](#) to signpost people to the help that is available, including

advice about accessing universal credit and job support. Our joint county team will be supplementing this with local information as well as providing clear signposts to help and support online.

Our website www.oxfordshire.gov.uk/ukrainesupport is being used as the central host for this information, which is being worked on as we speak. [Sponsor information](#) will be published later today on this site and local information for Ukrainian guests will follow. The government has also published a set of [frequently asked questions](#) for sponsors and individuals applying to the scheme.

As previously mentioned, there is fantastic joint work underway. The county council's customer services team has started to make first contact phone calls to hosts to initiate the accommodation and safeguarding checks required and letters will begin to be distributed as part of this process outlining next steps for hosts and guests.

However, it is important to also recognise that as we activate our plans, our approach and processes will evolve and improve as we get more detailed information from government.

Spring water on the hill has been inspected two separate gully blockages are to blame for some of the water. Thames water are to inspect the second leak in the middle of the road. Byway 16 has cones and sandbags to indicate the water runoff. The Hanney Road has been patched and the major holes filled. A meeting with the Storage Depot has been scheduled regarding licencing and HGV's.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 1st March 2022, were accepted as a true record

Proposed: Mr Stimpson-Tame Seconded: Mrs Broadbent

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

No flagged actions for matters arising.

The Annual meeting with the Parish would be held on Tuesday 12th April in the Millennium Room at 7 pm.

8. PLANNING MATTERS

Applications P22/V0700/DIS Tudor House 67 The Causeway Steventon Abingdon OX13 6SQ Discharge of Conditions 3 (Materials) 4(Limewash and mortar details) 5 (Rainwater, vents , flues details) 6(metal flitch plates details) 7 (Joinery Details) on planning application P19/V2635/LB Renovation and conversion of the long barn to form ancillary accommodation

8.1.2 P22/V0618/FUL 53 The Causeway Steventon Abingdon Oxfordshire OX13 6SE Demolition of the existing garage building and erection of a single storey detached dwelling with parking and amenity space.

No objection but concerns about access and ownership.

8.1.3 P21/V2622/O Land off Abingdon Road Steventon Outline planning application for up to 80 residential dwellings (including up to 35% affordable housing), and 0.27 hectares for C2 use as a residential care home. The introduction of structural planting and landscaping, public open space and childrens play area, sustainable urban drainage system, and associated ancillary works. All matters to be reserved with the exception of the main site access. (as amended and amplified by plans and information received 17 March 2022)

8.1.4 P21/V3134/HH 15 Barnett Road Steventon Abingdon OX13 6AJ Proposed part single, part double-storey rear extensions, and entrance porch. (As amended by plan 21018.11F, received 21st March 2022.)

No objection

9. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

9.1. Councillors to be reminded annually of need to read and understand Procedural Documents

Councillors were reminded to read the procedural documents and recommended to read the Good Councillors Guide.

9.2. Check made quarterly to ensure no personal details of the general public are held on computer

No personal details are held on computer

9.3. Bi-annual check of Headstones by Council Member(s)

Meeting of the burial working group to be arranged

10. STEVENTON HISTORY SOCIETY

Are interested in collaborating with the Parish Council to incorporate information boards around the village as part of the heritage trail being developed with the S106 Art funding money. A meeting to be arranged to establish the potential and scope.

11. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

11.1 Finance and General Purposes Committee JB, JC, JR, CW, Clerk

Not met.

11.2 Planning Committee JB, CD, MST, CW, Clerk.

Not met.

11.3 Burial Ground CD, JC, MST, Clerk

Not met. Meeting to be arranged

11.4 Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. SB, JC, CD, JR, MST, CW

11.4.1 Sports Hall Funds (Alternative uses) CW, SB, JC, JR, MST

The meeting with the school heads had been postponed until 27th April. The village hall is costing the spring floor and the Sports and Social Club facilities for ladies.

11.4.2 Trees

The work on the trees had been completed. Additional emergency work was done to an ash tree and a poplar which were damaged by the gales. An further application to be submitted to the Vale for raising the crowns of three trees and removal of one by the Sports and Social Club that is considered dangerous.

11.4.3 Greens

The WI had requested to install a bench and plant a tree for the platinum jubilee. The Parish council were agreeable providing future maintenance responsibilities remains with the applicants.

Mrs Tomlinson had also suggested a bench in memory of her husband.

The Clerk had obtained a quote for maintenance of the Gym equipment on the Green. A cost of £392 plus travel. It was agreed to place an order with Fresh Air Fitness who had installed the equipment originally.

11.5 Village Infrastructure & Resilience – Railway, Roads, Drains JB, JR, CW.

11.5.1 Litter bins

The Clerk had been contacted by the Sheild Group who empty dog bins at £2 per week and litter bins at £3per week. Discussion about where bins should be sited. A litter bin at Church Lane, one on the green at Mill Street and one at Pugsden Lane. A dog bin at the bottom of Milton Lane on the green. Total cost per annum of £572. In addition there would be the cost of the bins and the installation.

11.6 Sarinc CD

Nothing to report

11.7 Neighbourhood Plan. JC, CW, Clerk, and volunteers: Lorraine Atkins, Laura Bosley, Dick Bosley, Caroline Miller, Nick Thompson

Not met. The draft now includes the feedback from the consultation and all comments made. It was hoped to submit by May but Covid had delayed progress.

11.8 Website group. JR, Clerk

Nothing to report

11.9 S106 Art working group CW, JC, SB, SP, Clerk, Abi Brown (Vale), volunteer Lin Dewsnap Bench

The Art group to meet with the History Society proposed Wednesday 13th April at 6.30 in the North Star.

11.10 Other representative reports

11.10.1 Milton Park Forum. CW, JR

Not met.

12. FINANCE 12.1 Financial report 2021-2022

The financial report was discussed and approved.

Proposed: Mr Clark. Seconded: Mrs Broadbent.

12.2 Cheques for Signature

13. CORRESPONDENCE

13.1. Received

2/3/22	E	crwilding	Fw: interference with Ginge flow		
2/3/22	E	Steve - The Shield Group	Introducing The Shield Group	2	*
2/3/22	E	tim oconnor	Re: TCA Decision for P22/V0077/TCA	9	
2/3/22	E	TVERC	Invitation to the TVERC Online Spring Recorders'		
2/3/22	E	VICTIMS FIRST COMMS	PCC Victims Survey		
3/3/22	E	Lloyd, Jeremy	Do we have the correct details for you and your c		
3/3/22	E	Communications	Vale car park changes information for parish co		
3/3/22	E	crwilding	Fwd: Your response on About our consultation		
3/3/22	E	Mike Leahy	Parking at the village hall	2	
3/3/22	E	The Circuit	The update to your defibrillator record is now ov		
4/3/22	E	Eric WEBB	Re: Fwd: Parking at the village hall		
4/3/22	E	NALC	various events	20	
6/3/22	E	Steventon News	Steventon News - April issue		
7/3/22	E	cpre	Abingdon Reservoir Alert - Please Act Now		
7/3/22	E	Communications	Press release - The Harwellian Club reopens after		
8/3/22	E	Barrow, Paul	VWHDC Nature Recovery		
8/3/22	E	Chantal Watling	High street post box outside Co-Op		*
8/3/22	E	Cllr Sally Povolotsky	"Update for councillors, 8th March"		
9/3/22	E	Communications	Press release - A regeneration review for central		
9/3/22	E	Laura Pusey	Adaptimmune Summer Event Enquiry		
9/3/22	E	Mabel Kearvell	Hanney Road		
9/3/22	E	Oxfordshire Playing Fields Association	Membership renewal and change of address		
9/3/22	E	Robin Wilkinson	Re: Trees on the Green	2	
10/3/22	E	Derek Stork	GARD various	11	
11/3/22	E	Communications	Supporting the people of Ukraine		
11/3/22	E	Green Lane Association	Countryside access: setting the record straight		
11/3/22	E	Lyn Purbrick	Crash outside our house in High St		
12/3/22	E	WaGCG	Response to the WRSE Emerging Regional Plan		
14/3/22	E	Rooney, Sean -OCC	Re: Lorries in Stevenson High St		
14/3/22	E	Earl Ashford	Railway footpath		
15/3/22	E	Butler, Adrian	Re: P21/V2622/O for	7	
15/3/22	E	Smith, Emily	Re: District Council		
15/3/22	E	Cllr Pete Sudbury	Re: GARD data request No DR4		
15/3/22	E	Mike Day	Lease for Nets	2	

16/3/22	E	registration southandvale	Planning Consultation - P22/V0275/HH		
16/3/22	E	registration southandvale	Planning Consultation - P22/V0618/FUL		
16/3/22	E	Waste Team southandvale	Re: Deep Cleanse Services - Steventon - 09/05/22		
17/3/22	E	Sarinc	Nominative Trustee renewal		
17/3/22	E	Christopher Wilding	Covid		
17/3/22	E	registration southandvale	Planning Amendment-P21/V2622/O		
18/3/22	E	Carter	t/I Brian Moody		
18/3/22	E	Cllr Sally Povolotsky	various	19	
19/3/22	E	Phil Brew	Speedwatch		
20/3/22	E	dunsdon	Re: Speedwatch		
21/3/22	E	headteacher	Re: Future of Parish land		
21/3/22	E	Mark Whitehead	Lindens broken fence	2	
21/3/22	E	OPCC Comms	March update from the Police & Crime Commissioner		
21/3/22	E	Steve Miles	Plot number		
22/3/22	E	Planning Registration	Registration South and Vale		
22/3/22	E	Royal British Legion Industries	Planting a Tree for the Jubilee		
23/3/22	E	Oxon Sa	THIS EMAIL IS YOUR OFFICIAL NOTIFICATION TO SUBMIT		
24/3/22	E	Collodel, Angel - OCC	Immediate Road Closure Alert - various	6	
27/3/22	E	Carol Ransford	Damaged fence		
28/3/22	E	Joseph Bennett	Re: Arbor Tree Specialists LTD	3	
29/3/22	E	Leigh B	Jubilee tree and Centenary bench		*
29/3/22	E	Louise Brown	Bin Bus Stop		
29/3/22	E	Sheenagh Broadbent	Litter bins		
29/3/22	E	Tim Owen	Steventon History Society display boards	2	
30/3/22	E	Fresh Air Fitness	Re: Maintenance Contracts		*
30/3/22	E	Becky Crockett	CPRE Oxfordshire Membership Events - 2022	2	
30/3/22	E	Communications	Homes for Ukraine scheme briefing		
30/3/22	E	Emergency Planning	SSEN Resilient Communities fund and Community		
31/3/22	E	Belcher, Gavin -OCC	Relief to Rowstock	5	
31/3/22	E	Sarinc	Re: Annual Meeting with the Parish		
31/3/22	E	Communications	Press release: Faringdon leisure centre will be p		
31/3/22	E	CPRE Oxfordshire	CPRE Oxfordshire March Newsletter		
31/3/22	E	Philip Sutton	Jubilee Weekend Planning Meeting		*
31/3/22	E	Steventon Parish Clerk	Annual Meeting with the Parish 12th April		
1/4/22	E	Gateway Confirmation	Successful Receipt of Online Submission for Refer		
1/4/22	E	Gateway Confirmation	Successful Receipt of Online Submission for Refer		
1/4/22	E	Info Tonks	Interment Forms for Eileen Penny		
1/4/22	E	info oalc	OALC March monthly Update	5	
1/4/22	E	John Rice	Re: training webinar		
1/4/22	E	Neighbourhood Alert	Thames Valley Supporting Police Pri		
1/4/22	E	OALC Event Bookings	Your Booking		
1/4/22	E	Town and Parish Council Websites	Invoice for Website		
2/4/22	E	Christopher Wilding	Re: various	5	
3/4/22	E	Brian Leahy	Re: Footpath		
3/4/22	E	debbieroberts	Re: Annual Meeting with the Parish		

4/4/22	E	Arbor Tree Specialists LTD	Arbor Tree Specialists LTD - Invoice (SI-924) for		
4/4/22	E	registration southandvale	Planning Amendment P21/V3134/HH		

13.2. Sent

3/3/22	E	Sue Rees , Eric Webb	Fwd: Parking at the village hall		
3/3/22	E	Mark Whitehead	Re: Broken fence Linden Homes Development		
3/3/22	E	Mike Leahy	Re: Parking at the village hall		
02/3/2022-4/4/2022	E	Cllr Christopher Wilding	various	30	
02/03/2022-4/4/2022	E	tim oconnor	Re: TCA Decision for P22/V0077/TCA	6	
5/3/22	E	Steve - The Shield Group	Re: Introducing The Shield Group		
14/3/22	E	Donna Shepherd	Re: Feb Quarterly Operational Inspection		
15/3/22	E	Butler, Adrian	Re: P21/V2622/O for		
15/3/22	E	Cllr Sally Povolotsky	Re: Steventon speedwatch		
15/3/22	E	Planning at Vale	P21/V2622/O for the attention		
21/3/22	E	headteacher	Re: Future of Parish land	2	
22/3/22	E	registration southandvale	Re: Replacement Planting P20/V1856/TCA		
24/3/22	E	service fresh-airfitness.co.uk	Maintenance Contracts		
27/3/22	E	Carol Ransford	Re: Damaged fence		
27/3/22	E	Robin Wilkinson	Re: Trees on the Green		
28/3/22	E	Joseph Bennett	Re: Fwd: Arbor Tree Specialists LTD	2	
29/3/22	E	Cllr John Rice	training webinar		
29/3/22	E	Louise Brown	Re: Bin Bus Stop		
29/3/22	E	Mike Day	Re: Lease for Nets	4	
29/3/22	E	Sheenagh Broadbent	Re: Litter bins		
29/3/22	E	Tim Owen	Re: Steventon History Society display boards	2	
31/3/22	E	BD Tonks	Burial 1 April		
31/3/22	E	Steventon Parish Council	Annual Meeting with the Parish 12th April		
1/4/22	E	John Rice	Re: Apologies for Tuesday		
2/4/22	E	Brian M. Leahy	Footpath		
2/4/22	E	elections southandvale.gov.uk	electoral roll		

14. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

15. DATE OF NEXT MEETING Parish Council meeting to be held 7th June 2022

The meeting closed at 9.30 pm

APPROVAL Signed as a true record of the Meeting:

Name:

Position: Chairman of the Parish Council

Signature:

Date: 3rd May 2022