



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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**A meeting of Steventon Parish Council was held in the Millennium Room of the Village Hall
on Tuesday 4th January 2021 at 7pm**

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr M Barber

2. PRESENT

Dr C Wilding, Chair, Mr J Bennett, Mrs S Broadbent, Mr J Clark, Mrs C Denton, Mr M Stimpson-Tame, and Mr J Rice. Mrs A Einon (Parish Clerk) and Cllr Sally Povolotsky (OCC) were in attendance. The meeting was joined by nine members of the public.

The Chair wished all present a Happy New Year. He also informed the meeting that Robert Green had resigned from the Parish Council after ten years. Robert considers that he is unable to give the level of commitment to the role of Parish Councillor, as considered necessary. Robert has made significant contributions to the village, in particular the campaign to save Steventon Railway bridge and leading the emerging Neighbourhood Plan team. We wish him well for the future.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

No declarations were made.

4. PUBLIC PARTICIPATION

4.1. Bridge

The results of the bridge inspections had been much worse than originally anticipated and has resulted in the one way system to reduce the weight that has been put into operation. The signage is temporary, but it is likely that this will be needed for several months, until a resolution can be devised. The priority is to those coming down the hill into the village which has caused many questions, but the tests indicate that this was safer than with priority going out of the village. More permanent barriers are on order and will improve the visibility. Sat nav data had been informed of the restrictions.

4.2. GARD

Derek Stork reported that Ofwat was expected to respond to Oxford's complaints tomorrow. Water resources south-east are to publish their regional plan on 17th. The village hall has been booked for 4th February for a public meeting.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Councillor Sally Povolotsky reported:

There are several COVID-19 updates as we continue to respond to increasing case numbers, locally and nationally where plan B will continue at least until 26th January. Resumption of walk-in vaccinations at the Kassam Stadium from 10 January.

In other news, two consultations: the **special educational needs and disabilities (SEND)** consultation, launching on Monday; and the **draft Local Transport and Connectivity Plan (LTCP)**, which opened earlier in the week. I am also excited to share details of an **electric vehicle charging point pilot scheme** being trialled in Oxford and Cherwell and news from our **trading standards officers who made their biggest haul of illicit cigarettes** just before Christmas – well done to all involved.

Traffic restrictions have been introduced to the High Street in Steventon due to the deterioration of brickwork on Steventon Bridge, which is owned by the council. We have narrowed the B4017 across the bridge and brought in a traffic priority system following a review of the structure's load carrying capacity. An inspection will be carried out as soon as access can be gained onto the railway to review the condition

of the brickwork in more detail. As many of you will know I pushed hard for the surveys and have worked with officers all over the Christmas period on this issue, despite some public voices around the priority lane, its functioning well, and we want to avoid signalisation on the request of residents and the Parish. More details as they come, but it won't be a quick fix.

Police are now doing regular patrols in Steventon and will speed check traffic on the hill.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 7th December 2021, were accepted as a true record with the following modification:

4.4 Insert 'and' after 33 HGV's remove comma after Hanney Road. Correct spelling from Frances to Francis.

4.5 insert 'discussing a' prior to motion.

10.4.5 Insert full stop after school. Replace next sentence with "The culvert by the school, leading to Brind Close and part of the Causeway was a cause for concern as there was narrowing due to the poor design, damage and root growth, all of which could result in back up and flooding in the area.

10.5.2 Correct spelling Frances to Francis

Proposed: Mr Clark. Seconded: Mr Rice.

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. Emergency Services and level crossing

No progress on a meeting. Sally Povolotsky hoped to progress a virtual.

7.2. Road onto the Big Green

No success so far on finding a contractor willing to quote for the repair of the culvert. Drayton Construction had been contacted.

7.3. Litter

The proposed litter pick had been cancelled due to pickers and bags being unavailable from Biffa due to covid.

7.4. Traffic volume

HGV action on weights etc had been suspended due to the one way system on the bridge and the County's consultation on freight routes. The licenses permitted for the Storage Depot would still be pursued.

7.5. Speed limit to 20mph from Correspondence

In response to Steventon's application for a 20 mph limit OCC are asking all villages that have applied for feedback and support from residents. We have some feedback from the Neighbourhood Plan questionnaire but will also have survey on Survey Monkey. Publicized on the web site and in Steventon News. Results to be sent to OCC.

Action 22/01/01: Clerk

7.6. Bin at the burial ground from correspondence

Mr Stimpson-Tame had investigated and obtained a quote to empty the bin. A skip would be sited, and a tractor used to empty the contents of the bin into the skip. The cost would be £240 for the skip. The Parish Council agreed to fund and that an order should be placed.

Action 22/01/02: Clerk/Mr Stimpson-Tame

8. PLANNING MATTERS

8.1 Applications

8.1.1 P21/V3484/FUL The Barns Hanney Road Steventon Abingdon OX13 6AW

Variation of condition 1 (Temp Permission) in application P19/V0671/FUL. Change of use of buildings from agricultural and B1 (c) light industrial uses to a flexible use within Classes B1(c), B2 general industrial or B8 storage and distribution uses.

No objection (extension of previously granted time limited use)

9. Items from Risk assessment action schedule

9.1 Review Financial Report and agree Precept for next Year at the January Meeting.

The Clerk provided a schedule of the Precept and a financial analysis of expenditure. The requirement for Precept in 2022-23 was discussed and agreed that £33,000 should be submitted to the Vale.

9.2 Check made quarterly to ensure no personal details of the general public are held on computer
No details are retained.

10. **WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES**

10.1 **Finance and General Purposes Committee JB, JC, JR, CW, Clerk**

Not met.

10.2 **Planning Committee JB, CD, MST, CW, Clerk.**

Not met.

10.3 **Burial Ground CD, JC, MST, Clerk**

Not met

10.4 **Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. SB, JC, CD, JR, MST, CW**

10.4.1 Play area

The basket seat was due to be reinstalled, there had been a trailing wire on the zip which had been refixed. Concern was expressed as both items had not been installed for long and a replacement seat was already required for the zip wire.

Mr Brew had replaced the bearings and swivels on the swings.

10.4.2 Grass cutting, wilding biodiversity MST, JC, Dawn Clements(Sarinc), Clerk

Nothing to report.

10.4.3 Sports Hall CW, SB, JC, JR, MST

A meeting was held on 21st December at 7.30 pm by zoom to discuss feedback on the land behind the school. A presentation was given by Elliot Hamilton a village resident, on the type of provision the school renovation company could provide.

1. It was the consensus view that the Parish land be used to the benefit of the Parish and not just the school. However, it was considered that the school should be integrated with any future use. It was considered that a new fence should be constructed on the line of the changed ownership, with a gate for access from the school. The existing exterior fence to be removed to allow for the creation of a landscaped tree area with the provision of a fitness feature track running through it.

Action: Martin Stimpson-Tame and John Clark to discuss with Elliot Hamilton the possibilities for developing this theme.

2. It was the consensus that excess s106 contribution money be used to upgrade both Steventon Village Hall (new sprung floor) and Steventon Sports and Social Club (provision of facilities for women sports activities)

Action: Chris Wilding and John Clark to discuss possibilities with Steventon Village Hall.

Action: Chris Wilding and John Rice to discuss possibilities with Steventon Sports and Social Club.

10.4.4 Trees

The Clerk has contacted Arbor tree specialists and met with Tim O'Connor on 15th December and inspected the trees around the Big and Little Greens. A lot of dead wood was found. A quote had been circulated to the Parish Council for £7,212 and councillors had agreed that an order should be placed. An application had to be made to the Vale for permission for tree work in the conservation area. A response in six weeks or permission was automatic

Ivy was causing concern to the trees on the greens, and it was agreed that an in house group would have a workday to control it. Volunteers JC, MST.

10.4.5 Watercourses

Nothing to report.

10.5 **Village Infrastructure & Resilience – Railway, Roads, Drains JB, JR, CW.**

10.5.1 Little Green

Mr Green has been asked to provide the specification he had drawn up. Quotes would be investigated from other suppliers. Mr Wood etc.

Action 22/01/03: Dr Wilding

10.5.2 Infrastructure :

The suggested locations for double yellow lines and parking were sent to OCC Highways for comment and Mark Francis responded with a very helpful draft of costs and procedures it was decided to progress with all of the suggestions with the support of Sally Povolotsky. Procedure for doing this required clarification.

HGV's see 7.4 above.

10.5.3 Speed signs

The speed monitors are now installed the first at Field Gardens on 15th December and the second on the Hanney Road on 21st December. The recommended fixing bands have been ordered but still not be delivered it was felt that an initial sign could be installed with the weaker bands already obtained. The first results had been circulated.

Action 21/12/04: Dr Wilding/Mr Clark/Mr Rice/Clerk.

10.5.4. Big Green

A request from Thames Water to install a connection for 4a had been agreed. The residents were responsible for connecting this supply to their house and the possible presence of water voles had been raised with them.

10.5.6 Litter bins

A quote to install two replacement litter bins one at Milton Lane end of the Big Green and one at St Michael's play area had been received from Mr Brew for £360. The quote was accepted, and an order issued.

10.6 Sarinc CD

Nothing to report

10.7 Neighbourhood Plan. JC, CW, Clerk, and volunteers: Lorraine Atkins, Laura Bosley, Dick Bosley, Caroline Miller, Nick Thompson

Not met the scheduled meeting had been postponed. Dr Wilding was working on including the comments received from the pre-consultation period which would then be circulated. Mr Bennett and Mr Rice offered to assist with the final presentation

10.8 Website group. JR, Clerk

Nothing to report

10.9 S106 Art working group CW, JC, SB, Clerk, Abi Brown (Vale), volunteer Lin Dewsnap Benches

The application for funding for the research into benches had been made to the Vale. A draft of the map had been received and would be circulated to the parish council progress was slightly delayed as it was hoped to include a logo. However the logo design is part of the benches etc which has yet to be approved..

10.10 Other representative reports

10.10.1 Milton Park Forum. CW, JR

Not met

10.10.2 Causeway Trust. JC

Ringrose had been employed to work on the trees and hoped to start work in March.

11. FINANCE

11.1 Financial report 2021-2022

The financial report was discussed and approved.

Proposed: Mr Rice. Seconded: Mr Bennett.

11.2 Cheques for Signature

12. CORRESPONDENCE

12.1 Received

8/12/21	E	Calver, Robin - E&E	Re: TRO Steventon Bridge - 13th Dec		
8/12/21	E	Christopher Wilding	Re: VWHDC council meeting		
8/12/21	E	Christopher Wilding	VWHDC council meeting		
8/12/21	E	Cllr Sally Povolotsky	Christmas Clear Up		
8/12/21	E	Cllr Sally Povolotsky	Re: Notes from tonight		
8/12/21	E	Collodel, Angel - E&E	TTRO (T9699) Temporary Road Closure - Steventon,	2	
8/12/21	E	Communications	South and Vale media release - Vital work to help		
8/12/21	E	Derek Stork	Vale Council unanimously rejects Abingdon Reservoir		
8/12/21	E	Jill M Callander (Magnar)	Harwell Site Stakeholder Group - Environment Agency		
8/12/21	E	Martin Stimpson-Tame	Re: church lane bin information	6	
8/12/21	E	Richard Chapman	Hypodermic needles		
9/12/21	E	alerts@whitehorsedc.gov.uk	New planning application amendments in Vale of Wh		
9/12/21	E	Andrew Wardle	Fw: Planning Application P21/V2326/HH		
9/12/21	E	Communications	Press release: More research needed before Abingdon		
9/12/21	E	Communications	Vale of White Horse District Council media release		
9/12/21	E	Mike Colles	Burial of Elizabeth Burra's Ashes	2	
9/12/21	E	OALC	return of some covid restrictions		
9/12/21	E	Sarah Purdie	Oxfordshire South & Vale Citizens Advice - Grant		
10/12/21	E	National Association of Local	EXECUTIVE'S BULLETIN	9	
11/12/21	E	Cllr Sally Povolotsky	OCC - Parish Updates		
12/12/21	E	Phil Sutton	Re: Fletcher		
12/12/21	E	Steventon News	STEVENTON NEWS - SUNDAY 19 December is deadline		
13/12/21	E	Christopher Wilding	Re: Parish report		
13/12/21	E	Donna Shepherd	Re: November Quarterly Inspection		
13/12/21	E	Phil Brew	Re: Litter Bins		
14/12/21	E	A34 Oxford	National Highways A34 improvements project update		
14/12/21	E	Business Development	Re: Recreation and Open spaces working group meet		
14/12/21	E	OALC	OALC/OCC briefing Operation London Bridge - save	2	
14/12/21	E	Sharon Cox	Fwd: Oliver John Golding - Internment of Ashes		
14/12/21	E	Tim O'Connor	Re: Trees	2	
15/12/21	E	Cllr Sally Povolotsky	Vaccine update	2	
15/12/21	E	Corrigan, Steven	Code of Conduct: Arrangements for dealing with co		
15/12/21	E	westfieldfasteners.co.uk	Westfield Fasteners - Despatch Update for Order 4	4	
16/12/21	E	BHIB Councils Insurance	Looking to renew your Council insurance policy		
16/12/21	E	Chair Vale	A Christmas Wish		
16/12/21	E	CA Oxfordshire South Vale	In Touch with You		
17/12/21	E	Communications	Press release - Councils face another cut in gove		
17/12/21	E	Communications	Updated Planning Enforcement Statement 2021		
19/12/21	E	Steventon News	Re: Football Goal nets	2	
20/12/21	E	Arbor Tree Specialists LTD	Arbor Tree Specialists LTD - Quote (SQ-965) for Â£		
20/12/21	E	Carlaw, Clare	Invite to the WRSE Regional Plan Consultation Web		
20/12/21	E	Councillors	Re: Fwd: Arbor Tree Specialists LTD - Quote (SQ-965)	5	
20/12/21	E	Donna Shepherd	PF2061.050		
20/12/21	E	Fisher S	Re: Fwd: Football Goal nets		
20/12/21	E	Martin Stimpson-Tame	Re: Grass cutting		
20/12/21	E	SARINC	Re: Grass cutting		
21/12/21	E	Business Development	Re: Recreation meeting zoom Tuesday 21st December		
21/12/21	E	CPRE Oxfordshire	CPRE Oxfordshire December Newsletter		
21/12/21	E	EHPC Consultation	East Hanney Neighbourhood Plan - Statutory Consul		

21/12/21	E	harwell.ssg (MAG)	Harwell SSG meeting - 24 March		
21/12/21	E	LTCP5	Oxfordshire County Council - Local Transport and		
21/12/21	E	Martin Stimpson-Tame	Re: PF2061.050		
21/12/21	E	Sheenagh Broadbent	Re: Zoom meeting Tuesday 21st 7 pm		
22/12/21	E	Christopher Wilding	Note for the record		
22/12/21	E	Communications	A statement from Cllr Emily Smith, Leader of the		
22/12/21	E	Kevin Smith	no_subject	2	
22/12/21	E	Martin Stimpson-Tame	Re: Recreation and Open Spaces		
23/12/21	E	whitehorsedc.gov.uk	New planning applications in Vale of White Horse		
23/12/21	E	Cllr Sally Povolotsky	Bridge	6	
23/12/21	E	Vale of White Horse District	Vale News - December 2021		
23/12/21	E	Steventon News	Steventon News: January 2022 issue for website		
24/12/21	E	Christopher Wilding	Re: Bridge	3	
24/12/21	E	Office of the Police and Crime Commissioner	December update from the Police & Crime Commissioner		
24/12/21	E	southandvale	Planning Consultation - P21/V3484/FUL		
25/12/21	E	southandvale	Planning Decision Notice - P21/V2562/HH		
30/12/21	E	Elan City	Your request for assistance		
30/12/21	E	Elancity UK Technical support	Re: Nouvelle demande de SAV de Angela Einon -		
3/1/22	E	Joanne Bray	Enquiry		
3/1/22	E	Martin Stimpson-Tame	SiD 3/1/22	4	
3/1/22	E	Robert Green	My New Years resolution		
4/1/22	E	Christopher Wilding	Robert Green		
4/1/22	E	Darren Mcarthur	FW: Steventon Pitchings	2	

12.1.1 The Clerk had now been provided with the email address of the Secretary of the Sports and Social Club.

12.2 Sent

8/12/21	E	Christopher Wilding	Re: VWHDC council meeting		
8/12/21	E	Cllr Christopher Wilding	Fwd: TRO Steventon Bridge - 13th Dec		
8/12/21	E	Richard Chapman	Re: Hypodermic needles		
9/12/21	E	Mike Colles	Re: Burial of Elizabeth Burra's Ashes	2	
12/12/21	E	Christopher Wilding	Re: Parish report		
12/12/21	E	Donna Shepherd	Re: November Quarterly Inspection		
12/12/21	E	Phil Brew	Litter Bins	2	
12/12/21	E	Phil Sutton	Re: Fletcher	2	
13/12/21	E	Andrew Wardle	Re: Fw: Planning Application P21/V2326/HH		
13/12/21	E	Christopher Wilding	Re: Fw: Planning Application P21/V2326/HH		
15/12/21	E	John Jarvis	Re: info		
15/12/21	E	Martin Stimpson-Tame	Re: Church waste		
17/12/21	E	stagemotorsport	availability of stock		
18/12/21	E	Cllr Christopher Wilding	Fwd: Steventon Bridge.		
19/12/21	E	Business Development	Fwd: Recreation meeting zoom Tuesday 21st	3	
20/12/21	E	Stuart Fisher , lucy pe	Fwd: Football Goal nets		
20/12/21	E	fisherstu	Re: Fwd: Football Goal nets		
20/12/21	E	Sarinc	Grass cutting		
20/12/21	E	Steventon News	Fwd: Fwd: Football Goal nets		
21/12/21	E	Cllr Martin Stimpson-Tame	Fwd: Design meeting		
22/12/21	E	Christopher Wilding	Re: Note for the record		

22/12/21	E	Kevin Smith	Re: no_subject		
27/12/21	E	thamesfixings	Are you able to supply		
28/12/21	E	Cllr Matthew Barber	Meeting 4th January		
30/12/21	E	Cllr Christopher Wilding	Fwd: Nouvelle demande de SAV		
31/12/21	E	tim oconnor	Arbor Tree Specialists LTD - Quote (SQ-965)	3	
3/1/22	E	Martin Stimpson-Tame	Re: SiD 3/1/22		
3/1/22	E	MJDidcock Funeral Service	Prices effective 1 January 2022		
3/1/22	E	Robert Green	Re: My New Years resolution		
4/1/22	E	Darren Mcarthur	Re: FW: Steventon Pitchings	3	
4/1/22	E	Democratic Services	Resignation		
4/1/22	E	Joanne Bray	Re: Enquiry		

12. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

A vice-chair of the Parish Council was required in the event of the Chair being unavailable.

Next year the current Chair would be unavailable for three and a half months consideration required on the practicalities of him not volunteering.

15. DATE OF NEXT MEETING Parish Council meeting to be held 1st February 2022

The meeting closed at 8.59 pm

APPROVAL Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 1st February 2022