



THE CAUSEWAY

## STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

Telephone: 01235 831024

Email [steventonpc@tiscali.co.uk](mailto:steventonpc@tiscali.co.uk)

Website: [steventonoxon.org.uk](http://steventonoxon.org.uk)

**A meeting of Steventon Parish Council was held in the Millennium Room of the Village Hall  
on Tuesday 7<sup>th</sup> September 2021 at 7pm**

### **1. APOLOGIES FOR ABSENCE**

No Apologies had been received.

### **2. PRESENT**

Dr C Wilding, Chair, Mr J Bennett, Mrs S Broadbent, Mr J Clark, Mrs C Denton, Mr R Green, Mr J Rice and Mr M Stimpson-Tame. Mrs A Einon (Parish Clerk) and Cllr Sally Povolotsky (OCC), were in attendance. The meeting was joined by four members of the public.

Dr Wilding welcomed our new co-opted parish councillor Mrs Sheenagh Broadbent.

### **3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS**

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

There were no declarations of pecuniary interest. Mr Rice declared a location interest to planning application 57 The Causeway.

### **4. PUBLIC PARTICIPATION**

Dr Wilding announced that the draft Neighbourhood Plan was now available on the Parish website. Updates will be ongoing, spaces filled in and appendices added. Input from the village residents was required. There will be an Open Meeting in the Millennium room on Tuesday 12<sup>th</sup> October at 7 p.m. all are invited.

#### **4.1. Network Rail clearing culvert**

Network rail have commissioned Balfour Beatty to clear the culvert of the Ginge at Stocks Lane. The blockages have been made worse by debris being allowed to enter the Ginge. They have cleared major sawn trees, cut branches, grass cuttings, and many items that should not have entered the water. Residents are reminded to avoid blocking the drains and waterways in the village as major flooding of property could be a result. If your property borders the Ginge make sure nothing is allowed to enter the water.

#### **4.2. GARD**

Derek Stork reported that Ofwat will make draft recommendations on the current state of what has been put forward. Consultation will open and a limited window will be available to comment. Sally Povolotsky undertook to organize round table discussions before submission of comments.

#### **4.3. Dog mess at Deans Hill**

25 bags of dog mess had been counted discarded on Deans Hill plus those thrown under the hedges. The parish clerk had requested additional bins in the village. Sally Povolotsky reported that the vale were doing a review of bins. The Clerk would write to ensure we were included.

#### **4.4. Water on Steventon Hill**

The water on the hill had now been stopped but there was now considerable amount of water running down byway 16. Sally Povolotsky had arranged for OCC and the environment agency to visit.

#### **4.5. Fixmystreet light**

Light fixture number 35 had been reported many times and had now been fixed. Steventon is the first in the area to have a led streetlight!

### **5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE**

Councillor Sally Povolotsky reported:

A 20 mph speed limit for the village looked hopeful with the exception of High Street. Footpath 20 had been mentioned for upgrade to a cycleway. The footpath alongside the railway to Milton the village had been campaigning for its upgrade for many years. Mr Rice asked that a cycleway between Drayton and Abingdon be prioritised. Byway 16 an officer would inspect on Friday. From 1<sup>st</sup> November on road parking enforcement would be taken over by Highways/Vale a contractor would be employed. Matthew Barber's non-attendance at meetings causing concern due to lack of representation against development threats, the reservoir etc. Sally would write to the press and the leader of the Conservative group at the Vale.

Robert Green to contact Andy at Network Rail and liaise with Sally to arrange the meeting on access to the south of the village by emergency vehicles.

**Action 21/09/01: Mr Green**

## **6. APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 17<sup>th</sup> August 2021, were accepted as a true record with the following modification: Item 4.9. Gladman replace Glanville  
Proposed: Mr Rice. Seconded: Mrs Denton.

## **7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS**

### **7.1 Parish council land**

Car park usage and maintenance still require agreement.

### **7.2 Emergency Services**

See 5 above

### **7.3. HGV, potholes etc High Street**

The results of the simultaneous tube survey on the High Street and the Hanney Road were waiting for interpretation from Highways. Sally Povolotsky is hoping to arrange a meeting.

**Action 21/09/02: Cllr Sally Povolotsky**

### **7.4. Road onto the Green**

Dr Wilding had contacted enforcement at the Vale as a planning condition was to protect the waterways but had been told that no condition had been included. Cllr Sally Povolotsky asked to be copied the email. The Clerk had been in contact with the owners of the new build who agreed that it was their responsibility to repair any damage caused to the access by their work.

**Action 21/09/03: Clerk**

## **8. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE**

**8.1** Arrange for annual inspection by ROSPA, record findings in the Council Minutes and rectify problems.

The Rospa report had been received on St Michael's play area. There were no major problems. The Clerk would contact Mr Brew to get quotes for the minor repairs required.

**Action 21/09/04: Clerk**

**8.2** Annual review of documents to be sent to the Oxford Record Office.

The Clerk did have items that would go into storage but needed information from the record office on what format storage items could be stored.

**8.3** Insurances including Fidelity Guarantee.

A quote from Came and Company had been received from Hiscox which provided suitable insurance.

## **9. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES**

Mrs Broadbent to join the working groups for recreation and open spaces and S106 Art

### **9.1 Finance and General Purposes Committee JB, JC, JR, CW, Clerk**

Not met.

### **9.2 Planning Committee JB, CD, RG, MST, CW, Clerk.**

The Clerk had written to Gladman to agree a meeting on the proposal for a development in Abingdon Road.

### **9.3 Burial Ground CD, JC, MST, Clerk**

Not met

### **9.4 Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. SB, JC, CD, RG, JR, MST, CW**

#### **9.4.1 Play area**

Playground Solutions were waiting for a report from their supplier on the tire which had been removed.

Mr Clark had arranged the purchase and spraying of the graffiti on the Muga. The Parish Council thanked him for solving this problem.

#### **9.4.2 Grass cutting, wilding biodiversity MST,JC, Dawn Clements(Sarinc),Clerk**

Martin Stimpson-Tame had completed the grass cutting schedule and had asked for quotes from ten contractors, so far one had quoted and a quote from Sarinc was awaited.

#### **9.4.3 Sports Hall CW, JC, RG, JR, MST**

A meeting had been arranged with Dave Cookson (VWHDC) on 14<sup>th</sup> October at 7pm in the North Star, to discuss the way forward.

#### **9.4.4 Main Green**

There had been a blockage of the ditch on the main green which had been cleared. A large branch had fallen. Mr Clark agreed to inspect the branch to see if he was able to clear it.

**Action 21/09/05: Mr Clark**

#### **9.5 Village Infrastructure & Resilience – Railway, Roads, Drains JB, RG, JR, CW. Resilience volunteer Simon Holloway**

##### **9.5.1 Little Green**

The specification for tender had not been completed or circulated. The work would require quotes from three suppliers. The meeting on 27<sup>th</sup> July had agreed that the work by the gas company had been very good. No parking places would be allocated but to wait and see how it worked when the parallel parking installation had been completed. Damage to the edge of the green had got worse and required protection but access would still be required for mowing and the fair so some removable bollards would be needed.

**Action 21/09/06: Mr Green**

##### **9.5.2 Speed signs**

The two speed monitors were due for delivery, but they could not be employed until the posts had been installed by OCC. Two in the Hanney Road and one each in High Street and Abingdon Road. Highway regulations mean that they are not permitted to be permanently sited but must move every six weeks.

**Action 21/09/07: Dr Wilding/Clerk.**

#### **9.6 Sarinc CD**

Not met

#### **9.7 Neighbourhood Plan. RG, JC, CW, Clerk, and volunteers: Lorraine Atkins, Laura Bosley, Dick Bosley, Caroline Miller, Nick Thompson**

The Open meeting, mentioned in public participation above, had been scheduled for Tuesday 12<sup>th</sup> October in the Millennium room. The details of the draft plan were now open for public consultation with the village and are on the website. Comments were invited from both the open meeting and the website. A meeting of the working group would be scheduled to decide on displays and content for the Open meeting.

#### **9.8 Website group. RG, JR, Clerk**

Nothing to report

#### **9.9 S106 Art working group CW, JC, SB, Clerk, Abi Brown (Vale), volunteer Lin Dewsnap**

The second company chosen to give a proposal for benches had had walked around the village looking at possible locations on 23<sup>rd</sup> August. Proposals had been submitted by both, who were keen to involve the village in their designs, they would be discussed at a meeting of the working group with a submission for S106 funds.

Mr Clark and Dr Wilding had walked around the village taking photographs for the map illustrator.

#### **9.10 Other representative reports**

##### **9.10.1 Milton Park Forum. CW**

##### **9.10.2 Causeway Trust. JC**

Three applications for trustees had been received and a review would be held at the September meeting.

## **10. FINANCE**

## 10.1 Financial report 2021-2022

The financial report was discussed and approved.

Proposed: Mr Rice. Seconded: Mr Clark.

## 10.2 Cheques for Signature

## 11. CORRESPONDENCE

### 11.1 Received

18/8/21	E	Robin Wilkinson	Damage to culvert		
18/8/21	E	National Association of Local Councils	NALC ONLINE EVENTS	14	
18/8/21	E	Christopher Wilding	P21/V0993/FUL	2	
18/8/21	E	Christopher Wilding	Re: Steventon / The Causeway / Emergency Services	4	
18/8/21	E	Cllr Sally Povolotsky	Re: Steventon / The Causeway / Emergency Services	3	
18/8/21	E	Wood, Hannah - Communities	Re: Steventon Street light issue		
18/8/21	E	Street Lighting - E&E	Re: Steventon Street light issue		
18/8/21	E	Cllr Sally Povolotsky	Re: Steventon Street light issue		
18/8/21	E	Martin Stimpson-Tame	Thank you		
19/8/21	E	Gillies, Kate	PLACEHOLDER - Parish Council Sounding Board		
19/8/21	E	Big Red Scaffolding	Re: Damage caused to signs at Steventon		
19/8/21	E	Miles Willshire	UPDATE: Esso Research Centre		
19/8/21	E	South Oxfordshire and Vale of White Horse District	You are invited to submit sites in the Joint Local plan		
20/8/21	E	Didcot Garden Town	Didcot Garden Town Business Sounding Board		
20/8/21	E	registration southandvale	Planning Consultation - P21/V2326/HH		
20/8/21	E	Charlton, John - Communities	PTR Meeting Minutes		
20/8/21	E	Gail Tanner	Re: Building work at 4 The Green	2	
23/8/21	E	Duffy, Ben	Design code pilot scheme		
23/8/21	E	adv	ORDER ELANCITY - SO-UK01732		
23/8/21	E	oalc	Oxfordshire 2050 consultation		
23/8/21	E	Corrigan, Steven	South and Vale: New head of Legal & Democratic an		
23/8/21	E	Communications	Vale of White Horse District Council media release		
24/8/21	E	CPRE Oxfordshire	CPRE Oxfordshire August Newsletter		
24/8/21	E	Tracey Finn (Magna)	FW: [OFFICIAL] NDA Stakeholder Update - Summer 20		
24/8/21	E	Reeves Memorials	FW: William Hancock Memorial Application		
24/8/21	E	Roz Robertson	INVOICE		
24/8/21	E	Fermer, Paul - Communities	National Highways and Transport Public Satisfaction		
24/8/21	E	Sheenagh Broadbent	Parish council		
24/8/21	E	Communications	Press release: Covid-safe transportation funding		
24/8/21	E	Democratic Services	Re: District Councillor		
24/8/21	E	Enforcement Team	Re: P21/V0993/FUL		
24/8/21	E	OS Products Team	Topography data content issues		
25/8/21	E	whitehorsedc	New planning application amendments in Vale of Wh	8	
25/8/21	E	Bus Service Improvement Plan	Tell us how we can improve Oxfordshire's bus service		*
26/8/21	E	Joel Draper	Enrych Oxfordshire		
26/8/21	E	Neighbourhood Alert	Older Drivers Forum Webinars 26/08/2021 17:50:05		
26/8/21	E	gary fostekew	Steventon football pitches		
27/8/21	E	Neighbourhood Alert	Changes To Front Counter Provision In Thames Valley		
27/8/21	E	Derek Rees	Gladman maybe not so happy after all		

27/8/21	E	oalc	OALC August Update for member councils		
27/8/21	E	sarinc	Re: Wasps nest	2	
27/8/21	E	S.M. Rees	Steventon News - September issue		
28/8/21	E	Cllr Sally Povolotsky	Hendreds & Harwell / Compassion & Kindness		
29/8/21	E	Steve Miles	Re: T/L Stuart James Miles		
31/8/21	E	Cllr Sally Povolotsky	Councillor Update		
1/9/21	E	Civil Parking Enforcement Enquiries	Civil Parking Enforcement is coming to Cherwell,		
1/9/21	E	Matthews, Julia	P21/V0131/FUL - land at 23 High Street, Steventon		
1/9/21	E	Tracey Finn (Magnox)	Harwell SSG meeting - Thursday 16 September		
1/9/21	E	Oxfordshire County Council	High Sheriff recognises heroes of the pandemic		
1/9/21	E	Sarah Tarrant-Wooding	Permission for use of the green		
1/9/21	E	James Hooper   Direct Mole Ltd	Re: Gas works in Steventon	2	
1/9/21	E	Oxon Sa	Re: Steventon Parish Council	2	
1/9/21	E	Grove Funeral (FU521)	Re: T/L Stuart James Miles	3	
1/9/21	E	Dignity funerals	wife of Richard Prew		
2/9/21	E	harwell.ssg (MAG)	Documents for meeting 16 September		
2/9/21	E	Roger Prew	Re: Request for burial services W Joyce Prew	2	
2/9/21	E	Oxfordshire County Council	Saturday music sessions for children set to launch		
3/9/21	E	oalc	Consultation on Ox-Cam ARC		*
3/9/21	E	Oxfordshire County Council N	County libraries set to return to pre-pandemic op		
3/9/21	E	Playground Facilities Ltd	Invoice 1638 from Playground Facilities Ltd		
3/9/21	E	BHIB Councils Insurance	Looking to renew your Council's insurance?		
3/9/21	E	adv	Re: ORDER ELANCITY - SO-UK01732		
3/9/21	E	Elections	Re: Resignation		
3/9/21	E	Communications	Update about Garden Waste service		
4/9/21	E	Cllr Sally Povolotsky	Ox 2050		
5/9/21	E	Cllr Sally Povolotsky	Another survey!		
6/9/21	E	Need Not Greed Oxfordshire	Consultation - OP2050 What Future Do We Want?		
6/9/21	E	SLCC Membership	SLCC's Annual General Meeting		
6/9/21	E	Cllr Sally Povolotsky	The Path of water never runs smoothly....in Steve		
6/9/21	E	Robin Wilkinson	Water Leaking Down Byway 16		
6/9/21	E	Neighbourhood Alert	We Invite You To Our Facebook Live About Our		
7/9/21	E	Sally Povolotsky	Re: Water Leaking Down Byway 16		

#### 11.2 .Sent

18/8/21	E	Democratic services	District Councillor		
18/8/21	E	Cllr Christopher Wilding	Fwd: Damage to culvert		
18/8/21	E	Cllr Martin Stimpson-Tame	Fwd: Services		
18/8/21	E	Robin Wilkinson	Fwd: Steventon Street light issue		
18/8/21	E	Cllr Martin Stimpson-Tame	grass cutting		
19/8/21	E	Gail Tanner	Building work at 4 The Green	2	
19/8/21	E	bigredscaffolding	Damage caused to signs at Steventon		
19/8/21	E	Shaun Shackleton	Ginge flooding		
23/8/21	E	Sheenagh Broadbent	Parish Council	2	
24/8/21	E	Cllr Christopher Wilding	Fwd: District Councillor		
1/9/21	E	James Hooper   Direct Mole Ltd	Gas works in Steventon		
1/9/21	E	Grove Funeral (FU521)	Re: T/L Stuart James Miles	2	

1/9/21	E	sarinc	Re: Wasps nest	2	
1/9/21	E	camphopson.newbury	wife of Richard Prew		
2/9/21	E	shirley b	Memorial application		
2/9/21	E	Reeves Memorials	Re: FW: William Hancock Memorial Application		
2/9/21	E	James Hooper   Direct Mole Ltd	Re: Gas works in Steventon		
2/9/21	E	Sarah Tarrant-Wooding	Re: Permission for use of the green		
2/9/21	E	Roger Prew	Re: Request for burial services W Joyce Prew		
3/9/21	E	adv	Re: ORDER ELANCITY - SO-UK01732		
7/9/21	E	Peter Fawcett	"Re: Land of Abingdon Road, Steventon"		

## 12. PLANNING MATTERS

### 12.1 Applications

#### 12.1.1 P21/V2326/HH 57 The Causeway Steventon Abingdon OX13 6SE

Removal of existing garage and construction of new garage block.

Extensive discussion over this application.

Objection to be submitted

The plans do not give sufficient information or justification on size materials, traffic movements and location. It is a great deal more than replacing one garage with another.

The proposal to erect a garage block of a size and scale of a residence, approx. 110 sq m with about 175 sq m of hard standing and a height of 7 meters, in an area characterised by back gardens and open areas is unsuitable. The location at the farthest point from the house and the size of the proposal is not in keeping with the residence and character of the area. The areas involved could also affect drainage and create flood water.

The parking requirement for a new 4 plus bedroom house in the area is a maximum of 2.5 spaces, including those within a garage.

The location is close to the boundary and dominant to the residence at 9 Stocks Lane, and the gardens of those surrounding.

A Grade II listed property in the conservation area where it is proposed to knock down the current garage, which is indicated on a map of 1933, and therefore part of the listing, appears not to have been considered. The access to the property is in a high-risk flood zone.

The size and design would indicate a proposed commercial use in an unsuitable area. There is no indication of layout of the internal space. The Parish Council have serious concerns about car parking, traffic generation, noise, and disturbance in the conservation area and for existing residents

#### 12.1.2 P21/V2086/DIS Brook House High Street Steventon Abingdon OX13 6RX

Discharge of conditions 3 (Materials), 4 (Joinery details) & 5 (Submission of Mortar Specification) on planning application P20/V1079/LB (Internal and external repairs and alterations)

## 13. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

## 14. DATE OF NEXT MEETING Parish Council meeting to be held 5<sup>th</sup> October 2021

The meeting closed at 9.05 pm

**APPROVAL** Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 5<sup>th</sup> October 2021