



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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**A meeting of Steventon Parish Council was held in the village hall millennium room
on Tuesday 6th July 2021 at 7pm**

1. APOLOGIES FOR ABSENCE

Apologies had been received from Mr J Bennett, Mr M Stimpson-Tame and Mr M Tucker.

2. PRESENT

Dr C Wilding, Chair, Mr J Clark, Mrs C Denton, Mr R Green and Mr J Rice. Mrs A Einon (Parish Clerk) and Cllr Sally Povolotsky (OCC), were in attendance. The meeting was joined by five members of the public.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

There were no declarations.

4. PUBLIC PARTICIPATION

Dr Wilding and Sally Povolotsky had today met with a representative from OCC regarding outstanding problems in Steventon. They had discussed, water on the hill and a promise had been made that work would start here on 2nd August, the speed sign led not working, the encroaching verge and disappearing pavement on the hill which should have been done last year. The dip in the road on the bridge.

4.1. Water on Steventon Hill

As reported above work is due to start on 2nd August to stop the flow. This should also repair the potholes created and level the manhole cover.

4.2. Cricket nets

The feeling at the last meeting seemed to indicate that there would be an objection to the nets. The Chair and Clerk had inspected other facilities and spoken with the Cricket and Sports and Social Club. The options of contracting or removing the nets had not proved feasible and if the shorter version were installed a much larger area of the green would be unusable by others due to the chance of loose balls. It had therefore been agreed that there would be no objection providing an agreement of conditions on the maintenance and future usage was made before installation and providing that the Conservation officer made no objections. A tree survey had been requested by the Vale.

4.3. HGV, potholes etc High Street

The results of the simultaneous tube survey on the High Street and the Hanney Road had been received but were difficult to understand and extract data from. Sally Povolotsky asked Mr Green to forward the results to her and she would get them interpreted.

4.4. GARD

January 2022 is the big consultation on the future plans for water resources. Gard are trying to get the Southeast region to follow he make up of the east region. They have many more representatives from all aspects of life in the area.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Councillor Sally Povolotsky reported:

State of Highways: I have also had allot of emails around the state of our roads and will be promoting Fix My Street as the first point of call, and also for Parishes to really get behind logging issues on the app / desktop page and even looking for 'Super Users' - Harwell has just got its first Super User - I encourage all Parishes to find their Super User and start logging the issues.

We are still pushing the Steventon Hill water issue, and I have been in talks with the

Director and Assistant Director on Highways around the issue and despite also the email from MP David Johnston, I am still pending a response I feel leads to a solution. My next step is to fully engage the Cabinet member for Highways who is aware but asked me to follow the current process. I have been keeping the SPC chair abreast of updates and correspondence.

I received a distraught email from a Causeway resident about a planning case that was overturned (was rejected by VOWH) and I am pleased to say, with some speed, I got her the advice and information needed so she can be assured she can live in her home and enjoy her home without fears of the unknown. OCC officers were very speedy with responses and information

Sadly, Truck Festival was cancelled due to Roadmap concerns. I spoke to the organisers and our Public Health / SAG teams around the event and will stay engaged ready for 2022!

Fix my Street super users were to be encouraged. Steventon was enthusiastic and felt that they could provide five people to take a course and become super users.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 1st June 2021, were accepted as a true record.

Proposed: Mr Rice. Seconded: Mr Clark.

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1 Parish council land

The school had agreed to maintain the area of parish land within the playground, but the car park usage and maintenance still requires agreement.

7.2 Emergency Services

Mr Green had written a letter to each of the emergency services to the effect that byway 16 is the emergency access to the south of the village. However, he now felt that a physical meeting would now be able to be held where everyone could have their say. Parish Council representative to meet emergency services as soon as possible.

Action 21/07/01: Mr Green

8. AUGUST PARISH COUNCIL MEETING

The Clerk will be away on holiday for the August scheduled meeting of 3rd August. The Parish Council discussed the alternatives: 1. Cancel the meeting. 2. A stand in to take minutes etc, or 3. Postpone the meeting until the Clerk returns. The decision was to postpone the meeting until 17th August.

9. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

9.1 Risk Register.

Will be circulated for discussion at the next meeting.

9.2 Check made quarterly to ensure no personal details of the general public are held on computer.

No personal details are retained.

10. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

10.1 Finance and General Purposes Committee JB, JC, JR, CW, Clerk

Not met.

10.2 Planning Committee JB, CD, RG, MST, CW, Clerk.

Not met

The Vale Planning Committee meet tomorrow to consider the application for 2-6 High Street. Mr Green had emailed the objection of the Parish Council to overdevelopment and insufficient parking. The proposal to use two of the parking spaces in the High Street for residents was not workable. Mr Rice would try to attend to answer any questions.

The Appeal Inspectors decision to allow the development on land behind 31-33 The Causeway has received an official objection. This has been lodged on the basis of legal advice which states that both the Vale and the Inspector had not given sufficient weight to biodiversity.

10.3 Burial Ground CD, JC, MT, MST, Clerk

Not met

10.4 Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. JC, CD, RG, JR, MT, MST, CW

10.4.1 Gym equipment

The gym equipment has been installed on the village green. It is proving popular and well used. There is a requirement for regular inspections. Dr Wilding volunteered to do the weekly check. The Clerk to ask Playground Solutions if they could add this equipment to their regular maintenance checks.

10.4.2 Play area

The maintenance report from Playground Solutions indicated some areas of wood which needed replacement. The Clerk would ask Mr Brew if he was able to carry out this work.

10.4.3 Grass cutting, wilding biodiversity MST, JC, Dawn Clements(Sarinc), Clerk

Martin Stimpson-Tame was not present for this meeting so an update was unavailable. The Clerk had received complaints about the verge on the Abingdon Road from the Bakery to Tethers End and had asked Sarinc if it were possible for them to cut as a one off while the contract was being sorted. She had also received comments about the pavement being obstructed by overgrowth on the other side of Abingdon Road. This was felt to be a landowner problem.

10.4.4 Sports Hall CW, JC, RG, JR, MST

A meeting of the group had been held in the North Star on 16th June 2021.

The meeting agreed that rather than lose the money other options should be explored as well as the building of a sports hall on the newly acquired Parish Council land. It was considered that there has to be a need, the will and commitment by an organisation to drive this project through. It was also recognised that we do not want the village to be left with a “white elephant”.

Advice to be sought from David Cookson, Infrastructure Implementation Officer, from the Vale on whether or not there is any scope in pursuing alternative options.

10.5 Village Infrastructure & Resilience – Railway, Roads, Drains JB, RG, JR, MT, CW. Resilience volunteer Simon Holloway

A lorry had demolished the fence of a Little Green resident when it was too wide to access the track to the rear of the properties. It was suggested that a Residents only sign be put up at the entrance. Residents to be asked their opinion at the Little Green meeting on 22nd July.

10.5.1 Little Green

The meeting had been organized by Mr Green for Thursday 22nd July.

Action 21/07/02: Mr Green

10.5.2 Improve zebra illumination/speed signs

The signs have been approved for use by Oxfordshire County Council. A suggested location map had been sent to Highways and a meeting had been arranged with Mark Francis on Thursday 8th July to walk the locations.

Action 21/07/03: Dr Wilding/Clerk.

10.6 Sarinc CD

The continuing problem of dog poo bags in the cemetery bin. The signs have helped slightly. Dr Wilding was asked to write in the Steventon News report.

10.7 Neighbourhood Plan CB, RG, JC, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Dick Bosley, Caroline Miller, Nick Thompson

The group met on 15th June and agreed that little more could be done until feedback on what we had to date. It was decided to send everything we have so far, including the unfinished parts to Robyn Tobbut at the Vale for comment. There would then be a clear path to the conclusion.

10.8 Website group CB, RG, JR, Clerk

Nothing to report.

10.9 S106 Art working group

The S106 funding for the map was awaited the application had been submitted to the Vale but orders could not be placed until confirmation was received

Two companies had been chosen for interview, later this month, from the applicants who had expressed an interest in making the benches.

10.10 Other representative reports

10.10.1 Milton Park Forum CW, CB

11. FINANCE

11.1 Financial report 2021-2022

The financial report was discussed and approved.

Proposed: Mr Clark. Seconded: Mrs Denton.

11.2 Cheques for Signature

12. CORRESPONDENCE

12.1.1 Received

02/06/2021	E	oalc.org	Call for evidence - transport connectivity	9	
02/06/2021	E	Martin Stimpson-Tame	Re: Steventon mowing	5	
03/06/2021	E	Bowman, Richard - Communities	Re: 24hr / 7 day Speed, Volume, Classification		
03/06/2021	E	edcarterfd	Non-resident Ashes Plot	2	
03/06/2021	E	registration southandvale.gov.uk	Planning Consultation - P21/V1450/HH		
04/06/2021	E	Area 3 Communications	Notification of Roadworks: A34 Drayton (Oxf		
04/06/2021	E	chloe jones	Re: Urgent assistance	3	
04/06/2021	E	Cllr Sally Povolotsky	Fw: Highways England exploring opportunities	7	
04/06/2021	E	Oxfordshire CC Invoicing Team	Document Oxfordshire CC - Invoice		
05/06/2021	E	Carol Ransford	Steventon Hill	3	
07/06/2021	E	mark tucker	Re: Gym Equipment Project installation date -	5	
07/06/2021	E	Victoria Ruffy	Re: Acknowledgment from the Environment		
08/06/2021	E	Abingdon Funeral (FU532)	Ashes Interment		
08/06/2021	E	Christopher Wilding	Steventon hill water (Case Ref: DJ16862	5	
08/06/2021	E	Donna Shepherd	Completed Operational Inspection May 2021		
08/06/2021	E	Playground Facilities Ltd	Invoice 1577 from Playground Facilities Ltd		
08/06/2021	E	Sally Povolotsky	Re: Steventon hill water (Case Ref: DJ16862)		
09/06/2021	E	Adrian Drozd	Cricket Nets Planning Application		
09/06/2021	E	Adrian Drozd	Gas Mains Repairs, Little Green	2	
09/06/2021	E	Christopher Wilding	Ginge Brook Steventon		
09/06/2021	E	James Hooper Direct Mole Ltd	Pot Holes	3	
09/06/2021	E	Julie Smith	Re: Memorial to T/L Pamela Shealy		
09/06/2021	E	Martin Stimpson-Tame	New sports hall	2	
09/06/2021	E	Robert Green	Hanney Road Trees		
09/06/2021	E	Sophie Balchin	Re: Notification of play area inspection in July		
10/06/2021	E	Cookson, David	Re: S106 Sports Hall	2	
10/06/2021	E	John Rice	Re: S106 Sports hall group	2	
10/06/2021	E	Oxfordshire CC Payment Team	Oxfordshire CC - Remittance advice		
11/06/2021	E	Charlton, John - Communities	PTR Meeting - 6 July	2	
11/06/2021	E	Christopher Wilding	Re: Cricket Nets		
11/06/2021	E	John Clark	Re: Hanney Road Trees		
11/06/2021	E	Philip Allen	NOTICEBOARD OUTSIDE THE CO-OP		
13/06/2021	E	Alison Jarratt	Re: End of year accounts	2	
14/06/2021	E	Came & Company Local Insurance	Have you got a cyber-risk?		
14/06/2021	E	Louise Scaysbrook	Grass verges		
14/06/2021	E	playsafety@rospaplaysafety.co.uk	Notification of play area inspection in July for		
14/06/2021	E	Robin Wilkinson	Re: grass	2	
14/06/2021	E	Roz Robertson	QUOTATION NO. Q625/RAR		
14/06/2021	E	Sales falconsigns	Re: Quote please		

16/06/2021	E	Wild, Suzi	Assets of Community Value seminar (12 May)		
16/06/2021	E	Angela Einon	Fwd: Paperwork for the late Benjamin Grace		
16/06/2021	E	tonksbrothers	Re: Fwd: Fees for Monday	4	
16/06/2021	E	registration southandvale	Planning Appeal Consultation P21/V0131/FUL		
16/06/2021	E	Robert Green	Re: S106 Sports hall group		
17/06/2021	E	Carlaw, Clare	AFFINTY WATE 3rd DEMAND MANAGEMENT		
17/06/2021	E	Smith, Tracy	Land at Manor Farm, Steventon		
17/06/2021	E	sarinc	Planning application - P19/V2204/FU		
17/06/2021	E	sarinc	Village mowing meeting		
17/06/2021	E	Lee James	Re: Mason's funfair		
17/06/2021	E	Planning - E&E	Oxfordshire County Council Planning Refer		
17/06/2021	E	registration southandvale	Planning Consultation - P21/V1663/LB		
18/06/2021	E	Kennedy, Jordan	Re: Resignation of Parish Councillor		
18/06/2021	E	Broadband	Digital Connectivity short questionnaire		
18/06/2021	E	Eric WEBB	Re: Digital Connectivity short questionnaire		
19/06/2021	E	acworth florence	Permission for BBQ		
21/06/2021	E	Community Infrastructure	Automatic reply: Application for S106 funding		
21/06/2021	E	Oxon Sa	Automatic reply: Submission of Authority retur		
21/06/2021	E	Reeves Memorials	Mandy Gray Memorial Application	3	
22/06/2021	E	Democratic Services	Annual Review of Parish Council Contact Detail		
22/06/2021	E	Christopher Wilding	Fw: Ginge Brook Steventon - Our reference:		
22/06/2021	E	Oxon Sa	Re: Submission of Authority return 2020-21		
22/06/2021	E	registration southandvale.gov.uk	Planning Consultation - P21/V1710/HH		
23/06/2021	E	Bill Temple	Verge mowing		
23/06/2021	E	harwell.ssg (MAG)	Harwell SSG - Government AGR announce		
23/06/2021	E	Martin Stimpson-Tame	July meeting 06/07/21		
23/06/2021	E	Police and Crime Commissioner for Thames Valley	June update from the Police & Crime Commissioner		
23/06/2021	E	Waste Team southandvale	Re: Litter and dog bins		
27/06/2021	E	freshairfitness.co	15290_ Steventon Parish Council - Final Doc		
27/06/2021	E	John Clark	Car Park School Close		
28/06/2021	E	Francis, Mark - Communities	Re: Fwd: speed recorders	3	
28/06/2021	E	Mike Habermehl	Re: landscape management		
28/06/2021	E	Oxfordshire Playing Fields Assoc	Playground Inspection Training - Thursday		
28/06/2021	E	Planning Vale	FW: Website problem		
28/06/2021	E	Planning business enquiries	Planning Committee Meeting - P21/V0140/FUL		
29/06/2021	E	Alexandra Freeman	Appeal on land behind the Causeway	2	
29/06/2021	E	CPRE Oxfordshire	Oxfordshire 2050 Plan - get ready		
29/06/2021	E	South East Employers	SEE Newsletter - June 2021		
30/06/2021	E	Worsley, Sally-Anne	Erection of 1 new residential dwelling		
30/06/2021	E	mark tucker	Re: Meeting Tuesday 6th July		
01/07/2021	E	Events at SLCC	Together we can do so much		
01/07/2021	E	Infrastructure Claims	S106 funding for map at village hall		
01/07/2021	E	Richard Bosley	fair		
01/07/2021	E	S.M. Rees	Steventon News - July issue		
01/07/2021	E	Steventon Webmasters	Fwd: Website contact OI Summer Event		
01/07/2021	E	Stuart & Louise Brockman	Parish council meeting on Tuesday 6th July	2	
02/07/2021	E	Christopher Wilding	Planning Committee Meeting - P21/V0140/FUL	3	

02/07/2021	E	Christopher Wilding	Fwd: Appeal on land behind the Causeway		
03/07/2021	E	registration southandvale.gov.uk	Planning Consultation - P21/V1779/LDP		
04/07/2021	E	Robert Green	Planning Committee Meeting - P21/V0140/FUL	2	
05/07/2021	E	Reeves memorials	Jarvis memorial		
05/07/2021	E	Christopher Wilding	Fw: planning meeting		
05/07/2021	E	Joseph Bennett	Apologies for tomorrow		
05/07/2021	E	MJ Didcock Funeral Service	T/L Hudson		
05/07/2021	E	Planning Business Enquiries	Planning Committee Meeting - P21/V0140/FUL		
05/07/2021	E	Sheenagh Broadbent	Council vacancy	2	
06/07/2021	E	Richard Chapman	Footpath alongside B4107		

12.1.1 An email had been received concerning the legality of the gym equipment. They felt it had been installed without permission. The Clerk to respond that the Vale had been consulted before purchase. Parish Councils are permitted to install recreational equipment under three metres high without permission.

12.1.2 Sent

03/06/2021	E	edcarterfd	Re: Non-resident Ashes Plot		
07/06/2021	E	Carol Ransford	Re: Steventon Hill		
07/06/2021	E	ken francis	Re: Village Hall.		
08/06/2021	E	Cllr Christopher Wilding	Fwd: Linden Estates outstanding issues		
08/06/2021	E	Rospa playsafety	Re: Notification of play area inspection in July for		
09/06/2021	E	Cookson, David	S106 Sports Hall	2	
09/06/2021	E	Adrian Drozd	Re: Gas Mains Repairs, Little Green		
09/06/2021	E	James Hooper Direct Mole Lt	Re: Pot Holes	4	
09/06/2021	E	Jessica Presgrave Direct Mole	Re: Gas Mains Replacement Works in The Green,		
09/06/2021	E	midcounties.coop	Re: Memorial to T/L Pamela Shealy		
10/06/2021	E	Cllr Christopher Wilding	Fwd: S106 Sports hall group		
11/06/2021	E	Philip Allen	Re: NOTICEBOARD OUTSIDE THE CO-OP		
12/06/2021	E	Alison Jarratt	End of year accounts	2	
12/06/2021	E	Falcon Signs	Quote please		
12/06/2021	E	Martin Stimpson-Tame	Re: Grass around Steventon		
14/06/2021	E	Christopher Wilding	Re: Steventon News		
14/06/2021	E	Cllr Christopher Wilding	Fwd: QUOTATION NO. Q625/RAR		
14/06/2021	E	Democratic Services	Re: Resignation of Parish Councillor		
14/06/2021	E	Louise Scaysbrook	Re: Grass verges		
14/06/2021	E	Robin Wilkinson	Re: grass	2	
15/06/2021	E	mark tucker, Cllr	Re: Gym Equipment Project installation date - STE		
16/06/2021	E	chloe jones	Re: Urgent assistance	2	
16/06/2021	E	tonks brothers	Re: Fwd: Fees for Monday		
16/06/2021	E	Lee James	Re: Masons funfair		
17/06/2021	E	Cllr Christopher Wilding	Fwd: Pot Holes		
17/06/2021	E	Cllr Martin Stimpson-Tame	Fwd: Village mowing meeting		
17/06/2021	E	sarinc	Re: Village mowing meeting		
17/06/2021	E	sarinc	Re: Planning application - P19/V2204/FU		
21/06/2021	E	Kennedy, Jordan	Re: Resignation of Parish Councillor		
21/06/2021	E	community infrastructure	Application for S106 funding		
21/06/2021	E	Oxon Sa	Submission of Authority return 2020-21		
21/06/2021	E	Reeves Memorials	Re: Mandy Gray Memorial Application		
21/06/2021	E	registration.hub oxfordshire	Green form		

22/06/2021	E	Waste Team southandvale	Re: Litter and dog bins		
23/06/2021	E	Bill Temple	Re: Verge mowing		
25/06/2021	E	Francis, Mark - Communities	Re: Fwd: speed recorders	3	
25/06/2021	E	Alan Mackie	Re: Evolis Radar Speed Sign : Mail 2 of 3 ; Product		
27/06/2021	E	John Clark	Re: Car Park School Close		
27/06/2021	E	Planning at Vale	Website problem		
28/06/2021	E	Cllr Christopher Wilding	Fwd: landscape management		
29/06/2021	E	Alexandra Freeman	Re: Appeal on land behind the Causeway		
29/06/2021	E	BD Tonks	Interments		
29/06/2021	E	Cllr Matthew Barber	Meeting Tuesday 6th July		
29/06/2021	E	Thomas Hebborn	Fwd: Fair in July at Steventon		
30/06/2021	E	sheenagh broadbent	Re: Vacancy		
01/07/2021	E	Richard Bosley	Re: fair		
01/07/2021	E	S.M. Rees	Re: Steventon News - July issue		
01/07/2021	E	Stuart & Louise Brockman	Re: Parish council meeting on Tuesday 6th July		
01/07/2021	E	Sue Rees	Fwd: Pot Holes		
02/07/2021	E	John Clark	Re: The Copse		
05/07/2021	E	Cllr Christopher Wilding	planning meeting		
05/07/2021	E	reevesmemorials	Re: Jarvis memorial		
05/07/2021	E	MJDidcock Funeral Service	Re: T/L Hudson		
05/07/2021	E	planningbusinessenquiries	Planning Committee Meeting - P21/V0140/FUL		
06/07/2021	E	Cllr Christopher Wilding	Fwd: Fwd: speed recorders		

13. PLANNING MATTERS

13.1 Applications

13.1.1 P21/V1710/HH 13 School Close Steventon Abingdon Oxfordshire OX13 6AZ

Two storey side extension.

No objection

13.1.2 P21/V1718/DIS Apple Cottage 4 The Green Steventon Abingdon OX13 6RP

Discharge of conditions 2 (Materials), 4 (Pre-Com Construction Environmental Management Plan), 5 (Pre-Com Biodiversity Enhancement Plan), 6 (Surface water drainage works) & 7 (Foul drainage works) in application P21/V0993/FUL. Variation of condition 2 (Approved plans) in application P20/V0642/FUL. Construction of detached house and garage.

13.1.3 P21/V1681/DIS 54 Hanney Road Steventon Abingdon OX13 6AL

Discharge of conditions 6 (Landscaping Scheme), 8 (Materials), 9 (Drainage Details (Surface Water)) & 10 (Drainage Details (Foul Water)) in application P21/V0446/FUL. Replacement of existing bungalow with new detached house and garage.

13.1.4 P21/V1663/LB 81 The Causeway Steventon Abingdon Oxfordshire OX13 6SQ

Various alterations to the kitchen/utility area including the incorporation of new french doors.

No objection

13.1.5 P21/V1450/HH Southview Cottage 9 Little Lane The Causeway Steventon Abingdon OX13 6SH. Rear Single Storey Extension and Replacement Front Porch

No objection

13. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

14. DATE OF NEXT MEETING Parish Council meeting to be held 17th August 2021

The meeting closed at 9.15 pm

APPROVAL Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date 17 August 2021