



THE CAUSEWAY

## STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

Telephone: 01235 831024

Email [steventonpc@tiscali.co.uk](mailto:steventonpc@tiscali.co.uk)

Website: [steventonoxon.org.uk](http://steventonoxon.org.uk)

**A virtual meeting of Steventon Parish Council was held on Tuesday 6<sup>th</sup> March 2021 at 7pm**

### **1. APOLOGIES FOR ABSENCE**

Apologies had been received from Mrs C Denton and Mr M Tucker.

### **2. PRESENT**

Dr C Wilding, Chair, Mr J Bennett, Mrs C Brickwood, Mr J Clark, Mr R Green, Mr J Rice, and Mr M Stimpson-Tame. Mrs A Einon (Parish Clerk) and Cllr Mike Fox-Davies (OCC), were in attendance. The meeting was joined by six members of the public.

### **3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS**

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

There were no declarations.

### **4. PUBLIC PARTICIPATION**

#### **4.1. HGV, potholes etc High Street**

Thanks to Mike Fox-Davies for arranging for a meeting to be held between OCC traffic officer, residents, and Parish Council, to discuss the resurfacing and pothole repairs to improve the vibration problems. Funding had been received from the Councillor fund to improve the visibility of the zebra crossing we had submitted to Highways that flashing beacons and speed display signs; however, we are not allowed to put flashing beacons, these can only be used in the vicinity of a school. We are still pursuing the speed display signs see 7.2 and 9.5.3 below.

The current work on Steventon Hill to divert water will mean that a considerable area of the road will be require resurfacing. A look at the whole area including the bridge is required.

The traffic monitor results had been rejected by Highways when we discussed the zebra in Hanney Road. A meeting to be arranged between OCC and Robert Green as Parish representative to make clear what is required regarding monitor results, vibration results and CCTV. Mike Fox Davies would attend. A meeting to include residents would be arranged soon after to keep everyone informed.

#### **4.2. Emergency services at crossing**

Mr Stork said that he had no response to his letter. Mr Green had been in touch with Lindsey, who was trying to establish who the National Incident Liaison Officer(NYLO) for our area, had put in an official request for information from Network Rail. Toby Elliott Network Rail had asked that an official request was not followed up but he would respond tomorrow. The NYLO is pivotable to organizing a meeting between all the emergency services to establish the protocol for all responding to emergency calls on the south side of the railway.

#### **4.3. Dogs off lead**

Untrained dogs off lead have been causing problems to farmers, sheep have been worried, and a chicken killed. Farmers can shoot dogs that are interfering with their animals. Footpaths, because of their increased use and mud, have been widened by people walking alongside the designated path, are trespassing and damaging crops.

All incidents should be reported to the Vale.

The advice received from Vale Environmental Enforcement Officer re dog fouling

“Dog fouling is always a difficult crime to detect, so any help with photos/videos taken in any public places by any witnesses would be reviewed & assessed for quality of evidence and would need to be supported by a witness statement.

Please note, the person taking the photo/video needs to be aware of their own personal safety, as it may provoke a confrontation and is best to be taken discreetly if possible.”

#### 4.4. OCC and Reservoir

Mr Stork reported that a group called Water Resources South East, composed of six water companies including Thames Water, seem to be taking the lead on submission regarding the reservoir. Mr Stork had written to OCC, Vale, Mr Richard Webber, and Mike Fox-Davies in the past asking that they be represented at these webinars, but no response had been received. The Vale had attended the webinar and GARD were meeting with the Vale on zoom to exchange ideas. Representation was required as we are likely to receive a fait accompli in July and not get a public enquiry. Mike Fox-Davies had sent the information to the Officers and would chase up attendees. Perhaps David Johnston could ensure that an independent review is essential rather than a peer group decision. Consultation document is very biased towards the water companies preferred outcome.

#### 5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Mike Fox-Davies reported:

##### **Oxfordshire update**

For the week ending 19 February, there were 531 new confirmed cases in Oxfordshire, compared with 561 the previous week, a reduction of five per cent.

##### **Cases of COVID-19 by district**

Area name	Cases in 7 days up to 12/02	Rate per 100,000 population	Cases in 7 days up to 19/02	Rate per 100,000 population
Cherwell	124	82.4	155	103.0
Oxford	162	106.3	157	103.0
South Oxfordshire	117	82.4	88	61.9
Vale of White Horse	91	66.9	84	61.8
West Oxfordshire	67	60.6	47	42.5
<b>Oxfordshire</b>	<b>561</b>	<b>81.1</b>	<b>531</b>	<b>76.8</b>

##### **Vaccination update**

Excellent progress continues to be made on delivering the COVID-19 vaccination programme across the county. Over 150,000 people in Oxfordshire have now received their first dose of the vaccine, including more than 95 per cent of people aged 75 and over, and over 90 per cent of those aged 70 to 74.

##### **Expansion of symptom-free testing to public-facing workers and volunteers**

Oxfordshire's symptom-free testing programme will shortly be expanded to cover public-facing workers and volunteers across the county, including all frontline council staff. From Tuesday 23 February, free rapid testing will be available to anyone without COVID-19 symptoms who needs to leave home to work or volunteer and who does not have access to workplace testing through their employer.

Around one in three people with COVID-19 have no symptoms and so regular testing of public-facing workers will help us to stop the spread of the virus. It will help to identify and self-isolate those who are unaware they are carrying the virus, which will protect colleagues, customers and communities alike. The rapid spread of the highly infectious new variant of COVID-19 makes testing for those who work outside the home an even greater priority.

##### **Flooding information**

Rain and snowfall have led to higher river levels than normal in Oxfordshire over a prolonged period of time this winter. The [Oxfordshire flooding toolkit](#) gives advice to residents, business and landowners on how to prepare and respond to flooding.

##### **Government commits to supercharge the Oxford-Cambridge Arc**

The government has this week announced an ambitious plan to transform the Oxford-Cambridge Arc into the UK's fastest-growing economic region. The Arc is a globally significant area between Oxford, Milton Keynes and Cambridge, made up of the five counties of Oxfordshire, Bedfordshire, Buckinghamshire, Northamptonshire and Cambridgeshire. It supports over two million jobs, adds over £110 billion to the economy every year, and houses one of the fastest-growing economies in England.

The Chair thanked Mike Fox-Davies for his work to get the water problem on Steventon Hill sorted. He responded that he has been very frustrated by the number of emails he had sent over many months saying that when it froze there would be accidents. Nothing had happened until accidents had happened and although they have dug up the road water is still running across the road and down the hill.

- 6. APPROVAL OF THE MINUTES OF THE LAST MEETING**The minutes of the virtual meeting held on 2<sup>nd</sup> February 2021, were accepted as a true record.

Proposed: Mr Bennett. Seconded: Mr Clark

**7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS**

**7.1 Parish council land**

A reminder had been sent to the School the headmaster had responded that he would remind the governors.

**Action 21/03/03: Dr Wilding**

**7.2 Lorries in High Street**

Dealt with under 4.2 above. TWM have been sent the invoice copy but there has now been no further responses to emails, the website is no longer operational.

**Action 21/03/04: Mr Green**

**7.3 Emergency Services**

Dealt with under 4.2

**Action 21/02/05: Mr Green**

**7.4. Dog fouling**

Dr Wilding reported the response from the Vale as reported in 4.3 above. Videos and photos to be linked if possible, with a car or address however if at least offenders are reported to the Vale, and or photo passed to the Parish Council who may be able to identify the people concerned.

**7.5. Milton Lane/Kennel Lane**

Dr Wilding and Mr Clark had met with residents and offered to compile the complaints to send to David Johnston and the Environment Agency. He had received a response from the EA who have volunteered to attend the next Parish Council meeting.

**Action 21/02/02: Dr Wilding and Mr Clark**

**8. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE**

**8.1. Bi-annual inspection by Council Specialist Tree Working Group**

The work from the last extensive inspection had just been completed. A view of the trees to be made when the spring growth highlighted any dead or damaged areas. The work by Arbor had been very efficient and had managed to cause no damage to the greens which was excellent considering the amount of water lying.

**8.2. Annual inspection by the Council of unadopted roads, footpaths and waterways.**

Footpaths had been inspected recently. Any councillors to report any problems that they notice.

Unadopted roads include those estate roads yet to be adopted. However they should come under the developers or maintenance company and not a Parish responsibility.

**9. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES**

**9.1 Finance and General Purposes Committee JB, JC, CB, JR, CW, Clerk**

Not met.

**9.2 Planning Committee JB, CD, RG, MST, CW, Clerk.**

Met on February 11<sup>th</sup> to discuss the **Planning application** P21/V0140/FUL Workshop And Premises 2A 2-6 High Street Steventon Abingdon OX13 6RS Redevelopment of previously developed land involving change of use from Class E to Class C3, demolition of light industrial buildings (No 2A) and erection of replacement apartment building providing 7 no. apartments with undercroft parking and cycle storage, part-demolition of buildings (Nos 6 and 6A) fronting High Street to facilitate provision of parking and bin and cycle storage, with retained floor area consolidated for commercial use Class E.

**And Planning Appeal**

P19/V2459/O Land behind 31 - 33 The Causeway Steventon OX13 6SE

Outline application for provision of Self-Build and/or Custom Housebuilding plots for 7 detached dwellings, with all matters reserved except for access and layout (amplified by Flood Risk Assessment received 4th November 2019; Highways Information received 19th November 2019; Biodiversity Impact Calculations received 11th February 2020 and Heritage Information; Self-Build information received 18th February 2020; applicants counsel advice received 20 March 2020; Self-build information received 8 April 2020; Heritage Information received 16 April 2020; and refuse vehicle tracking received 27 May 2020).

Joe McDermott and Andre Botha of Albright Dene joined the zoom and expanded on the plans. A number of items were raised and discussed, and the Parish Council decided to object the 2-6 High Street application and the submit further evidence to the appeal.

The right of way for pedestrians was raised by residents. The Clerk had received the forms required to be completed to adopt as a right of way. The major requirements are for evidence from residents that the footway had been used continuously for the past 20 years. Forms had been distributed to those that had raised the problem and were available from the Clerk if anyone would like some. Dr Wilding would speak to Glyn Davies. Mrs Denton had taken ten copies to distribute.

**9.3 Burial Ground CD, JC, MT, MST, Clerk**

Not met. An application had been received to inter ashes from the husband of a lady whose parents are resident in the village and who has an uncle already in the burial ground.

**9.4 Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. JC, CB, CD, RG, JR, MT, MST, CW**

**9.4.1 Gym equipment**

The S106 application for gym equipment had been approved. A meeting to be scheduled to decide on the precise location on the main green. Mr Bennett to attend to ensure that the cricket boundaries were not compromised. The supplier Fresh Air Fitness would attend to liaise and confirm suitability of location.

**Action 21/02/06: Dr Wilding/Mr Tucker**

**9.4.2 Play area**

**Maintenance report**

An order had been placed with Phil Brew to replace the wood areas on the play equipment that had rotted.

**Action 21/02/07: Clerk**

**9.4.3 Owl boxes in the Copse**

Mr Hall would order the owl boxes as soon as they were available. Currently out of stock .

**Action 21/02/08: Mr Clark/Mr Hall**

**9.4.4 Grass cutting, wilding biodiversity CB,MST**

An email from Richard Habemehl regarding encouraging wildlife and flowers in the village was discussed. The Parish Council agreed in principle that the village would benefit from a review and examination of current practices. Mrs Brickwood, Martin Stimpson-Tame would set up a working party to liaise with Mr Habemehl and invite Sarinc and Alex Freeman, to make suggestions on the way forward on how to green up the village. The grass cutting contract required the appointment of a contractor. The Clerk had circulated local parishes to ask who they were using. The Clerk would provide the map of verges for the cutting contract.

**9.4.5 Hedge car park School Close**

The Clerk and Dr Wilding had met with Arbor at the hedge and he had suggested that although it was too late to do a lot of work before the nesting season, it would be possible to cut through the ivy at the bottom it would then die over the summer and be removed in August. Waiting for feedback from them.

**9.5 Village Infrastructure & Resilience – Railway, Roads, Drains JB, RG, JR, MT, CW. Resilience volunteer Simon Holloway**

**9.5.1 Consultation on road hump in Hanney Road**

Mr Green had been indisposed and had not met the closing date for the consultation. He apologized to the Council.

### 9.5.2 Little Green

Meeting not yet organized due to covid-19 and social distancing. Further action on the parking areas would resume when possible. Ongoing

**Action 21/02/10: Infrastructure**

### 9.5.3 Improve zebra illumination/speed signs

Although the funding from the Councillor fund had been approved, problems had arisen with the ordering. The planned flashing beacons are not allowed to be used on the High Street. The speed indicators as those in the Hanneys are under review to ensure they comply with the road safety requirements from Highways. The Clerk was waiting for feedback on possible alternative suppliers.

**Action 21/02/11: Dr Wilding/Clerk**

### 9.6 Sarinc CD

Mrs Denton was not present.

### 9.7 Neighbourhood Plan CB, RG, JC, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Dick Bosley, Nigel Goode, Caroline Miller, Nick Thompson

Robyn Tobutt Senior Planning Officer Neighbourhood Plans at the Vale had responded to our request for information on the current state due to covid, she has agreed to examine our draft Plan. A meeting of the working group has been scheduled for 9<sup>th</sup> March. The Clerk was asked to email Robyn to ask if she would be able to respond in time for the meeting. It was suggested that she should be invited to the meeting, but it was felt that any response from her should be discussed before she was invited to join.

### 9.8 Website group CB, RG, JR, Clerk

Nothing to report

### 9.9 S106 Art working group

Individual groups working towards proposals. Linda Benton had provided some details on what she would require to progress the map. A virtual meeting to be arranged.

**Action 21/02/12: Mr Clark**

### 9.10 Other representative reports

#### 9.10.1 Milton Park Forum CW, CB

## 10. FINANCE

### 10.1 Financial report 2020-2021

The Clerk asked how useful the report she provided was, it had been devised many years ago by Michael Howden. It was felt that it was still useful so to continue with the circulation every month.

Proposed: Mr Green: Seconded Mr Tucker

### 10.2 Cheques for Signature

## 11. Correspondence

### 11.1. Received

03/02/2021	E	Carole	Esso site redevelopment		
03/02/2021	E	harwell.ssg (MAG)	Nuclear Skills Academy for Nuclear		
03/02/2021	E	Lorraine Watling	Re: Help sought - Cemetery Fees		
03/02/2021	E	Joe McDermott	Re: Planning application and appeal		
03/02/2021	E	Cookson, David	Re: S106		
03/02/2021	E	Christopher Wilding	Re: Steventon Depot	6	
03/02/2021	E	Rosemary Howden	Thames Water		
04/02/2021	E	Beverly Newman	Re: Hedge the Car Park, Millbank Way,	6	
04/02/2021	E	Graham2, Robert - E&E	Re: TTRO (T8616) Temporary Road Closure, West Hendred		

05/02/2021	E	Oxfordshire CC Payment	Oxfordshire CC - Remittance advice		
06/02/2021	E	Martin Stimpson-Tame	Broken sign		
07/02/2021	E	Arbor Tree Specialists	Arbor Tree Specialists LTD - Invoice (SI-591)		
07/02/2021	E	crwilding	Fwd: Flooding	2	
07/02/2021	E	Phil Brew	Re: Play area		
07/02/2021	E	steventon99	STEVENTON NEWS - Monday 15 Feb		
08/02/2021	E	Hilary Otterburn	Flooding		
09/02/2021	E	OALC	OALC - elections, face to face meetings,		
09/02/2021	E	registration	Planning Consultation - P21/V0073/LDP		
09/02/2021	E	Phil Brew	Posts on the Little Green		
09/02/2021	E	Alan Mackie	Re: Evolis Radar Speed Sign :	3	
09/02/2021	E	Tim O'Connor	Re: Hedge	2	
09/02/2021	E	carter	Re: Payne L	2	
10/02/2021	E	Neighbourhood Alert	Do You Know Who Can See Your Data		
10/02/2021	E	Derek Stork	Fwd: Water Resources		
10/02/2021	E	Tracey Finn (Magnox)	Harwell SSG meeting - 11 March		
10/02/2021	E	Lee James	Masons funfair		
10/02/2021	E	Ian James	Re: Erection of memorial		
10/02/2021	E	Derek Stork	Re: Water - Developing a Best	2	
10/02/2021	E	Becky Crockett	Reminder: CPRE Vale AGM		
10/02/2021	E	Communications	South and Vale media release		
10/02/2021	E	Lesley Tait	Water Resources South East - Developing		
11/02/2021	E	Get Involved	An Update from South Central Ambulance		
11/02/2021	E	Communications	Community Engagement will identify		
11/02/2021	E	OALC	Preparing for Year End for Clerks and RFOs		
11/02/2021	E	Christopher Wilding	Re: pipeline		
11/02/2021	E	Andre Botha	Re: Planning application and appeal	2	
12/02/2021	E	Councillor Priority Fund	Councillor Priority Fund- Processed		
12/02/2021	E	clerk	FW: Brown bins important message		
12/02/2021	E	Coralie Sawyer	Michael sawyer		
12/02/2021	E	FixMyStreet	report: 'Potholes road		
12/02/2021	E	Various sources	Re: Ice on Steventon Hill	12	
12/02/2021	E	Lee James	Re: Masons funfair		
12/02/2021	E	Coralie Sawyer	Re: Michael sawyer		
12/02/2021	E	deborah.mrsbennett	Tiny forests		*
12/02/2021	E	Communications	Town and parish council update		
13/02/2021	E	crwilding	Fwd: Ice on Steventon Hill		
13/02/2021	E	Calum McGregor, CPRE	Sign the petition for a reliable bus service		
15/02/2021	E	Playground Facilities Ltd	Invoice 1496 from Playground Facilities Ltd		
15/02/2021	E	OALC	Census Communications Toolkit		
15/02/2021	E	Oxfordshire County Council News	Consultation launched on Oxfordshire		
15/02/2021	E	Donna Shepherd	February Quarterly Operational Inspection		
15/02/2021	E	A34 Oxford	Highways England exploring opportunities		
15/02/2021	E	LTCP5	Local Transport and Connectivity Plan		
15/02/2021	E	crwilding	Parish Council report attached		
15/02/2021	E	Joe McDermott	Parish Meeting		

15/02/2021	E	Countryside Records	Re: Who to contact		
15/02/2021	E	crwilding	Steventon News		
16/02/2021	E	crwilding	Flooding in Steventon		
16/02/2021	E	Brown, Abigail	Re: Meeting	8	
16/02/2021	E	steventon99	Re: Parish Council report attached		
17/02/2021	E	info	SUPPORTING COMMUNITIES FUNDING		
18/02/2021	E	OALC	OALC - Banking for parish councils		
18/02/2021	E	Edyta Duchnowska (Capita)	BACS Remittance		
18/02/2021	E	Neighbourhood Alert	Facebook Live With The Chief Constable		
18/02/2021	E	Came & Company Insurance	Read the latest insights from Came & C		
18/02/2021	E	Whitehead, Mark	Truck Festival 2021?		
19/02/2021	E	Christopher Wilding	Fw: proposed development commercial		
19/02/2021	E	OALC	Latest edition Oxfordshire Protocol		
19/02/2021	E	SLCC Membership	News Bulletin - 19th February 2021	2	
19/02/2021	E	Donna Shepherd	Re: February Quarterly Operational Inspection and Cable check	2	
19/02/2021	E	Paul Garratt	Steventon Parish Council		
20/02/2021	E	Dennis Van Den Bulk	Unsafe fencing in Steventon playpark		
21/02/2021	E	Various concerning planning and meeting	Re: 2-6 High St and appeal land behind Causeway	30	
21/02/2021	E	mark tucker	Re: Burial ground request	5	
22/02/2021	E	OALC	Covid Community Outbreak Management		
22/02/2021	E	Cllr Mike Fox-Davies	Re: February meeting		
22/02/2021	E	Christopher Wilding	Re: Footpath high st	2	
22/02/2021	E	Becky Box	Steventon Village Hall/Events		
23/02/2021	E	Communications	£240,000 for newt conservation		
23/02/2021	E	crwilding	Fwd: Acknowledgment from the EA		
23/02/2021	E	Phil Brew	Play Park repairs		
23/02/2021	E	Christopher Wilding	Re: Various		
23/02/2021	E	Christopher Wilding	Traffic monitoring		
24/02/2021	E	Planning Vale	Autoreply		
24/02/2021	E	OALC	Further guidance on death		
24/02/2021	E	christina.duncan75	Invitation: Oxfordshire Census 2021		
24/02/2021	E	mark tucker	Re: Meeting Tuesday 2nd March		
24/02/2021	E	mark tucker	Re: Truck Festival 2021?	4	
24/02/2021	E	Marks, Christopher - Communities	Re: Zebra	2	
24/02/2021	E	noreply	Representation(s)		
24/02/2021	E	Christopher Wilding	Traffic		
25/02/2021	E	Reeves	Curley memorial application		
25/02/2021	E	harwell.ssg (MAG)	New Leadership team for the NDA Group		
25/02/2021	E	Cllr Mike Fox-Davies	Re: three topics		
25/02/2021	E	Licensing Vale	Street Trading Consent In Fine Spirits		
25/02/2021	E	Came & Company Local Council Insurance	Unoccupied premises update from Came & Company		
26/02/2021	E	Christopher Wilding	Re: Steventon Hill, HGV noise and speed		3

26/02/2021	E	CPRE	OxCam Arc Spatial Framework announced		
26/02/2021	E	Glen Wilson	Re: GW Shelter Solutions update		
26/02/2021	E	South East Employers	SEE Newsletter - February 2021		
27/02/2021	E	OALC	OALC February Update for member		
27/02/2021	E	info	OALC Membership Invoice 2021		
27/02/2021		Jade Hebborn	Fair on Little Green		
28/02/2021	E	crwilding	Dog fouling		
28/02/2021	E	Cllr Mike Fox-Davies	Fw: Flooding in Steventon		
28/02/2021	E	Cllr Mike Fox-Davies	Re: Tuesday 2nd March		
28/02/2021	E	Christopher Wilding	St Michael's School		
28/02/2021	E	S.M. Rees	Steventon News - March issue for website		
01/03/2021	E	John Charlton	Community Transport Support Grant		
01/03/2021	E	Gillymulford	Headstone		
01/03/2021	E	Mike Habermehl	Landscape management within Steventon		
01/03/2021	E	Martin Stimpson-Tame	Public		
01/03/2021	E	Richard Hall	Re: Copse.		
01/03/2021	E	Joseph Bennett	Re: Opportunity to acquire cricket scoreboard	4	
01/03/2021	E	Becky Box	Re: Steventon Village Hall/Events		
02/03/2021	E	Communications	Councils looking into the joint		
02/03/2021	E	Communications	Funding for £400k Faringdon Leisure Centre		
02/03/2021	E	Carlaw, Clare	HOLD - Thames and Affinity Water joint		
02/03/2021	E	Mike Habermehl	Outdoor Gym		
02/03/2021	E	crwilding	Re: Flooding in Steventon - Our reference: THMCU10053	2	

#### 11.1.1 Tiny Forests

We had looked at the possibility of a land area to install one of these but at present there was no obvious location. It would born in mind for future the area would be in the order of half the size of a tennis court up to two tennis courts. The green areas in the new developments were under the control of the management company paid for by residents so a full agreement would be required to install anything.

#### 11.1.2 Truck Festival

The Festival will comply with Government ruling on covid. Festivals are putting pressure on the Government to clarify the roadmap. It is not possible to activate an event at short notice so long term planning was required to hold any event this year.

#### 11.1.3 Hebborn Fair

Clarification that the fair would be provided for children only and would not be open until late. The request was for a stay of ten days which is a lot longer than any fair had come before. Feedback from their previous visit had been good and it is nice to encourage something for the children. All of course depends on the roadmap and its legality. The time when they were on the Green needs to be agreed. They would be open for two weekends and had asked for Monday each time which was in term time. It was agreed that they could arrive on 8<sup>th</sup> July and open on 10<sup>th</sup> 11<sup>th</sup> and 16<sup>th</sup> 17<sup>th</sup> 18<sup>th</sup> leaving on 19<sup>th</sup>. The Clerk would convey this to Jade Hebborn. A note would be put through the doors on the Little Green nearer the time.

#### 11.2 Sent

03/02/2021	E	Andre Botha, Joe McDermott	Planning application and appeal		
03/02/2021	E	Cookson, David	Re: S106		
03/02/2021	E	Emails relating to Planning meeting 11th February	Fwd: Planning application and appeal	21	
03/02/2021	E	Joe McDermott	Re: Planning application and appeal	2	



03/02/2021	E	Robert Green	Monitor		
04/02/2021	E	Beverly Newman	Re: Hedge the Car Park, Millbank Way,	2	
04/02/2021	E	Cllr Christopher Wilding	Fwd: Hedge running between the Car Park, Millbank	2	
05/02/2021	E	Martin Stimpson-Tame	Re: Steventon Depot usage.	3	
06/02/2021	E	Martin Stimpson-Tame	Re: Broken sign		
07/02/2021	E	Phil Brew	Play area	3	
07/02/2021	E	tim oconnor	Hedge	5	
08/02/2021	E	Cllr Christopher Wilding	Fwd: Flooding		
08/02/2021	E	Cllr Mike Fox-Davies	Fwd: Planning Permission P21/VO140/FUL		
09/02/2021	E	contact	Erection of memorial	2	
09/02/2021	E	info carter	Payne L	2	
11/02/2021	E	Andre Botha	Re: Planning application and appeal		
11/02/2021	E	Lee James	Re: Masons funfair		
12/02/2021	E	Coralie Sawyer	Re: Michael sawyer		
15/02/2021	E	Countryside Records	Fwd: Who to contact	2	
15/02/2021	E	crwilding	Re: Steventon News		
17/02/2021	E	Donna Shepherd	Re: February Quarterly Operational Inspection		
20/02/2021	E	Dennis Van Den Bulk	Re: Unsafe fencing in Steventon playpark		
21/02/2021	E	Cllr Mark Tucker	Burial ground request		
22/02/2021	E	Christopher Wilding	Re: Footpath high st	3	
22/02/2021	E	Cllr Mike Fox-Davies	February meeting	3	
23/02/2021	E	Alan Mackie	Re: Evolis Radar Speed Sign	2	
23/02/2021	E	Becky Box	Re: Steventon Village Hall/Events		
24/02/2021	E	Marks, Christopher - Communities	Re: Zebra	3	
24/02/2021	E	mark tucker	Re: Truck Festival 2021?		
24/02/2021	E	planning	Planning Application P19/V2459/O Appeal Tracy Smi		
24/02/2021	E	Richard Hall	Re: Copse.		
25/02/2021	E	Cllr Christopher Wilding	Fwd: Steventon Hill, HGV noise and speed		
27/02/2021	E	OALC	Re: OALC - Banking for parish councils, your help req		
01/03/2021	E	Mark.Francis	speed recorders		
02/03/2021	E	Gillymulford	Re: Headstone		
02/03/2021	E	Glen Wilson	Re: GW Shelter Solutions update		
02/03/2021	E	Mike Habermehl	Re: Outdoor Gym		

## 12. PLANNING MATTERS

### 12.1. Applications

#### 12.1.1. P21/V0243/DIS 1 Tatlings Road Steventon Abingdon OX13 6AT

Discharge of condition 3 (Drainage Details) on application P20/V1197/HH Extension to rear of bungalow.

For Information only.

#### 12.1.2. P21/V0131/FUL Land at 23 High Street Steventon Abingdon OX13 6RZ

Demolition of the existing buildings and the erection of a single building comprising a four-bedroom dwelling with parking and amenity space (Note comments by 3<sup>rd</sup> March)

No objection

13. **MATTERS FOR FUTURE DISCUSSION AND INFORMATION**

The Annual Meeting with the Parish to be held virtually on 20<sup>th</sup> April 2021 at 7 pm. It is recommended by OALC to have the Annual Meeting before legislation required that physical meetings resumed.

SSSC would be looking to install a new cricket net facility on the same location as the old one which had disappeared over the past years, further information would be circulated when in hand.

May Parish Council meeting first thing on Agenda is election of the Chair if anyone would like to be considered. Dr Wilding was asked if he would be willing to continue in the Chair.

14. **DATE OF NEXT MEETING Virtual meeting to be held on 6<sup>th</sup> April 2021**

The meeting closed at 9.20 pm

**APPROVAL** Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 6th April 2021