



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

Telephone: 01235 831024

Email steventonpc@fiscali.co.uk

Website: steventonoxon.org.uk

A virtual meeting of Steventon Parish Council was held on Tuesday 5th January at 7pm

1. APOLOGIES FOR ABSENCE

No apologies had been received.

2. PRESENT

Dr C Wilding, Chair, Mr J Bennett, Mrs C Brickwood, Mr J Clark, Mrs C Denton, Mr R Green, Mr J Rice, Mr M Stimpson-Tame and Mr M Tucker. Mrs A Einon (Parish Clerk) and Cllr Mike Fox-Davies (OCC), were in attendance. The meeting was joined by five members of the public.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

There were no declarations.

4. PUBLIC PARTICIPATION

4.1. Lorries in High Street

Dr Wilding had distributed notices to the houses in High Street and Hanney Road asking for their experience of traffic problems to be emailed to Mike Fox-Davies. Twenty four responses had been sent explaining that the traffic had increased greatly, in both size and volume, particularly the HGV's whose night time speed and vibration affected residents many were frequenting the Steventon Storage facility. The traffic monitor would be installed in High Street as soon as the software was updated. Mike Fox-Davies had requested a meeting with an officer from Highways and the Parish Council to discuss the problems. Speed is felt to be perceptual individual, but data of actual speeds and times is required. Individuals along the routes have the ability to record on cctv and to calculate vibration. Mr Green suggested bringing together these people and try to come up with a consolidated report. To be organised in the next two weeks.

Action 21/01/01: Mr Green

4.2. Emergency Services

The letter received by the Clerk, concerning the delay and failure to supply the defibrillator code, explained that the call was not considered a threat to life, category one, since the patient made the initial phone call.

Mr Green had contacted the lady in charge of ambulance liaison with Network Rail, who is now based in Slough, she is willing to join a zoom meeting with the other emergency services. Mr Green will re draft the letter to all the emergency services and get a zoom meeting together as soon as possible.

Action 21/01/02: Mr Green

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Mike Fox-Davies reported:

National Lockdown. Following the announcement by the PM on Monday evening, the UK is in Lockdown again.

Seven more local vaccination services, led by a GP-led Primary Care Network (PCN), will begin to deliver COVID-19 vaccinations next week.

Following a review of clinical evidence and the latest public health data, the JCVI and the Department of Health and Social Care have published updated guidance for the NHS on the dose interval for the second dose of the Pfizer BioNTech vaccine. It now recommends the second dose of the Pfizer BioNTech vaccine should now be scheduled for after three weeks but before 12 weeks after the first dose, and that the second dose no longer needs to be held in storage.

It is extremely encouraging to see the enthusiasm for the vaccine and to have a sense of an end being in sight. We need to support our NHS colleagues as they work hard to deliver this programme at the same time as managing the demands of COVID infections and winter pressures.

It will still take several months for the whole population to be vaccinated and we can continue to provide support by asking people to be patient and to reassure them that they will be invited for a vaccination as soon as possible.

Highways are still having to prove that the water running down Steventon Hill is sourced from Thames Water.

Mike Fox-Davies asked if there would be interest in David Johnstone or MP in joining our meeting next month.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the virtual meeting held on 1st December 2020, were accepted as a true record.

Proposed: Mr Rice. Seconded: : Mr Bennett

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1 Parish council land

School has not responded since our meeting. They were probably otherwise occupied by the pandemic.

Action 21/01/03: Dr Wilding

7.2 Emergency access to south of railway line

Mr Green see 4.2 above.

Action 21/01/04: Mr Green.

7.3 Posts on Little Green

Mr Green was still establishing the location of the posts. Mr Green would contact Patrina Effer to find the posts, thought to be in the allotment building.

Action 21/01/05: Mr Green

8. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

8.1. Review Financial Report and agree Precept for next Year at the January Meeting.

The Precept was discussed, and it was agreed to submit a claim for £32600 for the year 2021-2022.

8.2. Check made quarterly to ensure no personal details of the general public are held on computer.

No details are kept.

9. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

9.1 Finance and General Purposes Committee JB, JC, CB, JR, CW, Clerk

Not met

9.2 Planning Committee JB, CD, RG, MST, CW, Clerk.

Not met.

9.3 Burial Ground CD, JC, MT, MST, Clerk

Not met

9.4 Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. JC, CB, CD, RG, JR, MT, MST, CW

9.4.1 Gym equipment

Dr Wilding had drafted the application for S106 funding for gym equipment. There had been a delay waiting for a response from the planning department but had since been advised to submit. The Clerk had submitted the application

9.4.2 Sports and Social Club

Dr Wilding had not heard any more. It was assumed that this was no longer necessary and had been superseded by recent lockdown rules.

9.4.4 Play area

Maintenance report

Graffiti on the muga. The volunteers had not been successful in removing the graffiti. It was suggested that a dark stain would obscure the problem. The Clerk expressed concern as to the safety of material to spray on wood in the play area and would research what to use. Parents may be willing to assist with painting the remainder of equipment, an item for future arrangement after the current pandemic had passed.

A quote was still awaited from Play Solutions for the fence repair. There are areas of wood which require replacement which need a person skilled with wood.

9.5 **Village Infrastructure & Resilience – Railway, Roads, Drains JB, RG, JR, MT, CW. Resilience volunteer Simon Holloway Little Green**

Meeting not yet organized due to covid-19 and social distancing. Further action on the parking areas would resume when possible.

Action 21/01/08: Infrastructure

Mr Green to ask Simon Holloway if he had pictures of the obstruction causing a back up of the Ginge.

Action 21/01/09: Infrastructure

9.6 **Sarinc CD**

Mrs Denton had nothing to report, no meetings were being held.

9.7 **Neighbourhood Plan CB, RG, JC, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Dick Bosley, Nigel Goode, Caroline Miller, Nick Thompson**

Dr Wilding had volunteered to redraft the plan to incorporate previous comments and had circulated to the working group. It was hoped to arrange a meeting in the next two weeks.

9.8 **Website group CB, RG, JR, Clerk**

Nothing to report

9.9 **S106 Art working group**

Linda Benton was working on drafts for maps and a possible logo.

9.10 **Other representative reports**

9.10.1 **Milton Park Forum CW, CB**

10. **FINANCE**

10.1 Financial report 2020-2021

Proposed: Mr Bennett: seconded Mr Clark

10.2 Cheques for Signature

	Payable	Description	Net amount	Vat	Total	cheque no
1	Mrs. A Turton	Litter collection December £200 Invoice 191	£200.00	£0.00	£200.00	2529
2	Angela Einon	Decemberr Clerk's salary : £541.03 gross, £432.63 net. Office expenses £16.67 pm.	£449.30	£0.00	£449.30	2530
3	Moore	External audit 19-20	£300.00	£60.00	£360.00	2531
4	Angela Einon	Zoom subscription December	£11.99	£2.40	£14.39	2532
5	Angela Einon	Talk Talk December invoice	£36.99	£0.00	£36.99	2532

11. Correspondence

11.1. Received

02/12/20	E	Graham2, Robert - E&E	Re: TTRO (T8374 & T8375) Temporary Road Closures East		
02/12/20	E	Christopher Wilding	Re: HGV moments letter		
02/12/20	E	Communications	press release: Vale and South councils raise £53m		
03/12/20	E	headteacher	Re: junction near School - exit Brind Close / causeway	3	
03/12/20	E	Communications	Vale Town and Parish councils update - 3 Dec		
03/12/20	E	crwilding	Re: Permissions		
03/12/20	E	Robert Green	Re: junction near School - exit Brind Close / cau		
03/12/20	E	S.M. Rees	Re: December Steventon News		
04/12/20	E	Gammond, Peter - Community Safety	Unauthorised encampments for week ending Friday 4	5	
04/12/20	E	Christopher Wilding	Re: Photo		

04/12/20	E	crwilding	Fwd: HGV traffic movements	2	
04/12/20	E	Oxfordshire Playing Fields Association	Corona Virus Update (December 2020)		
04/12/20	E	registration southandvale	Planning Consultation - P20/V2801/LB		
04/12/20	E	Veronica Reynolds	Milton Park's new branding		
05/12/20	E	crwilding	Fwd: Community Carols announcement		
06/12/20	E	steventon99	STEVENTON NEWS - Monday 14 December		
07/12/20	E	Reeves	Re: FW: memorial applications for Mills and Warr		
07/12/20	E	Reeves	Re: Hancock memorial	3	
07/12/20	E	Citizens Advice Oxfordshire South and Vale	Citizens Advice Oxfordshire South and Vale - New		
08/12/20	E	chloe jones	Re: Urgent assistance		
08/12/20	E	Farmhouse Bakery in Steventon	Christmas at Farmhouse Bakery		
09/12/20	E	Evans, Marc - Corporate Services	News release: Highway teams increase customer		
09/12/20	E	Wild, Suzi	South and Vale Covid-19 response councillor		
09/12/20	E	registration southandvale	TCA Decision for P20/V2947/TCA		
09/12/20	E	South Oxfordshire District Council Planning Policy	Inspector's Report on the South Oxfordshire Local		
10/12/20	E	Marshall, Colin	Fly tipping - School Close Steventon		
10/12/20	E	20s Plenty For Oxfordshire	Re: 20's Plenty for Oxfordshire update		
10/12/20	E	Cllr Mike Fox-Davies	Councillor Priority Fund		
10/12/20	E	Cllr Mike Fox-Davies	Re: Councillor Priority Fund		
10/12/20	E	Communications	District council update for towns and parishes in		
10/12/20	E	tim oconnor	Re: TCA Decision for P20/V2947/TCA		
10/12/20	E	Tom Fowler	Fwd: Proposal for new woodland creation		*
11/12/20	E	Cllr Mike Fox-Davies	"Re: Heavy Lorries using High Street, Steventon"	5	
11/12/20	E	Communications	Vale of White Horse District Council media		
11/12/20	E	Glen Wilson	Re: GW Shelter Solutions update	3	*
12/12/20	E	Jonathan Hawes	Renting an allotment in Steventon		
13/12/20	E	Harrison, Dave - Communities	New bus stops in Grove & Steventon		
13/12/20	E	Donna Shepherd	Re: Reminder: Invoice 1446 from Playground		
14/12/20	E	Evans, Marc - Corporate Services	Media release: Ridgeway visitors urged not to		
14/12/20	E	Francis, Mark - Communities	Re: New bus stops in Grove & Steventon		
14/12/20	E	Came & Company Local Council Insurance	Season's Greetings from Came & Company Local Council		
14/12/20	E	Communications	Information about the upcoming Census 2021 -		
14/12/20	E	crwilding	January report		
14/12/20	E	Edmund Tresham	RE: New bus stops in Grove & Steventon		
14/12/20	E	Jonathan Hawes	Re: Renting an allotment in Steventon		
14/12/20	E	Joseph Wright	Re: Consent form for proposed new gas connection on M		
15/12/20	E	Harrison, Dave - Communities	Re: New bus stops in Grove & Steventon		
15/12/20	E	crwilding	Fwd: Path		
15/12/20	E	enquiries	Problem Report: Footpath broken		

15/12/20	E	Joseph Wright	Re: Consent form for proposed new gas connection		
15/12/20	E	Oxfordshire Neighbourhood Plans Alliance	ONPA December mailing		
15/12/20	E	Police and Crime Commissioner for Thames V	Police and Crime Commissioner update (December 20		
16/12/20	E	Evans, Marc - Corporate Services	"Media release: Reduce, reuse, recycle, and re-g		
16/12/20	E	Francis, Mark - Communities	Hanney Road		
16/12/20	E	Christopher Wilding	Re: S106		
16/12/20	E	Highway Enquiries - E&E	Re: Fwd: Path		
16/12/20	E	Neil Dillon	Community Safety System		
16/12/20	E	Sarah Purdie	Oxfordshire South & Vale Citizens Advice - Grant		
17/12/20	E	Fisher-Martins, Sandra - Corporate Services	Message sent on behalf of Cllr Constance - Oxford		
17/12/20	E	Sarinc	Re: Various		
17/12/20	E	Campaign to Protect Rural England Oxfordshire	South Oxfordshire Local Plan gets green light at		
17/12/20	E	Communications	Ask for help now if you think you will need it		
17/12/20	E	Communications	Town and parish council update		
17/12/20	E	Earth Trust	A Christmas message from Earth Trust		
17/12/20	E	Martin Stimpson-Tame	Linden Estates outstanding issues		
17/12/20	E	South Oxfordshire District Council Planning	South Oxfordshire Local Plan 2035 Adoption		
18/12/20	E	Communications	Vale council makes changes to infrastructure		
18/12/20	E	OALC	OALC December Update		
20/12/20	E	IONOS Customer Service	Cancellation Request Received		
22/12/20	E	Communications	South and Vale media release - New Covid-19		
22/12/20	E	Communications	Cabinet decision on Old Abbey House accepted		
22/12/20	E	Jill M Callander (Magnox)	Harwell Site Stakeholder Group - NDA Stakeholder		
23/12/20	E	Communications	"A statement from Cllr Emily Smith, Leader of t		
23/12/20	E	Communications	Oxfordshire to move to tier 4 from Boxing Day		
23/12/20	E	registration southandvale	Planning Decision Notice - P20/V2867/HH		
23/12/20	E	Ridgeway National Trail	Merry Christmas from the Ridgeway National		
24/12/20	E	John Rice	Re: Graffiti paint		
24/12/20	E	roger.oxfts	Fwd: Re: Change of Headstone at the Steventon		
29/12/20	E	Lesley Lovell	Yuletide greetings!		
29/12/20	E	Oxfordshire Playing Fields Association	Coronavirus advice Tier 4		
30/12/20	E	Evans, Marc - Corporate Services	Media release: Scammers target residents with		
30/12/20	E	Donna Shepherd	Re: Play area maintenance report		
31/12/20	E	Oxfordshire County Council News	New year present for bus passengers in Oxfords		
31/12/20	E	Robert Green	Emergency Response in Steventon		
02/01/21	E	Christopher Wilding	Zip Wire	2	
03/01/21	E	Donna Shepherd	Re: Play area maintenance report	4	
03/01/21	E	Tracy Joyce	Re: grave plot	2	

04/01/21	E	Cookson, David	Re: S106 funding application		
04/01/21	E	By The Meadow Farm	Re: Ditches		
04/01/21	E	Lindsey Hobbs	FW: Emergency Response in Steventon		
04/01/21	E	OALC	FW: External Audit Report 2020		
04/01/21	E	Robert Green	Fwd: FW: Emergency Response in Steventon		
04/01/21	E	Veronica Reynolds	Milton Park Community Liaison Group Minutes		
05/01/21	E	OALC	New Lockdown guidance		

11.1.1 New woodland suggestion

An email from Tom Fowler suggesting planting of a woodland area between Drayton and Steventon was discussed. The Parish Council were in support of tree planting, but the area suggested is in private ownership. The Clerk was asked to respond to Mr Fowler explaining the ownership.

11.2 Sent

03/12/20	E	Adrian Ford, Sue Rees	December Steventon News		
04/12/20	E	Cllr Christopher Wilding	Photo		
07/12/20	E	chloe jones	Re: Urgent assistance		
07/12/20	E	Info Reeves	Hancock memorial	2	
07/12/20	E	info Reeves	Re: FW: memorial applications for Mills and Warr		
08/12/20	E	chloe jones	Re: Urgent assistance		
09/12/20	E	tim oconnor	Fwd: TCA Decision for P20/V2947/TCA		
10/12/20	E	Cllr Mike Fox-Davies	Re: Councillor Priority Fund		
10/12/20	E	Tom Fowler	Re: Fwd: Proposal for new woodland creation in Steven		
12/12/20	E	Glen Wilson	Re: GW Shelter Solutions update	2	
12/12/20	E	Jonathan Hawes	Re: Renting an allotment in Steventon		
13/12/20	E	accounts	Re: Reminder: Invoice 1446 from Playground Facilities		
13/12/20	E	crwilding	Re: Steventon news		
13/12/20	E	Glen Wilson	Re: GW Shelter Solutions update		
14/12/20	E	Harrison, Dave - Communities	Re: New bus stops in Grove & Steventon		
15/12/20	E	Cllr Mike Fox-Davies	Fwd: Fwd: Path		
15/12/20	E	Joseph Wright	Re: Consent form for proposed new gas connection on M		
15/12/20	E	Steventon Neighbourhood Plan	Fwd: ONPA December mailing		
16/12/20	E	Francis, Mark - Communities	Re: Hanney Road		
17/12/20	E	Plowman, Michelle - Communities	Re: Hanney Road, Steventon Vistry Development		
17/12/20	E	Sarinc	Various		
17/12/20	E	Martin Stimpson-Tame	Re: Linden Estates outstanding issues		
28/12/20	E	infrastructureclaims	S106 funding application		
29/12/20	E	Steventon Parish Council	Parish Council meeting 5th January		
30/12/20	E	Donna Shepherd	Play area maintenance report	4	
30/12/20	E	Oxon Sa	External Audit Report 2020		
30/12/20	E	Phil Brew	St Michael's play area		
02/01/21	E	Christopher Wilding	Re: Zip Wire		
04/01/21	E	Cllr Catherine Brickwood	Fwd: Milton Park Community Liaison Group Minutes		
04/01/21	E	Tracy Joyce	Re: grave plot		

12. PLANNING MATTERS

12.1. Applications

13. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

The Clerk had contacted GW Shelters who would be replacing the glass in the rear of the bus shelter on the Little Green. The work would be done when they are in the area and would cost £350.

14. **DATE OF NEXT MEETING Virtual meeting to be held on 2nd February**

The meeting closed at 8.40 pm

APPROVAL Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 2nd February 2021