



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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A virtual meeting of Steventon Parish Council was held on Tuesday 1st December 2020 at 7pm

1. APOLOGIES FOR ABSENCE

Apologies had been received from Mr M Tucker and Cllr M Barber (VWH)

2. PRESENT

Dr C Wilding, Chair, Mr J Bennett, Mrs C Brickwood, Mr J Clark, Mr R Green, Mr J Rice, and Mr M Stimpson-Tame. Mrs A Einon (Parish Clerk) and Cllr Mike Fox-Davies (OCC), were in attendance. The meeting was joined by six members of the public.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

There were no declarations.

4. PUBLIC PARTICIPATION

4.1. Lorries in High Street

The excessive number of HGV's in High Street is causing damage to property and the roads. Excessive speeds particularly at night disturbs the residents. The problem is caused by the access to Steventon Storage facility, the number of lorries is far in excess to the amount involved when it was set up. Mike Fox-Davies has been trying to get an agreement with the users of the facility but so far without success. Changes to the operating licences would be required or a weight limit on the road. Cllr Mike Fox-Davies asked for everyone inconvenienced by the traffic to write to him explaining the problems. He would collate and submit to OCC and the Vale, with a view to getting the road resurfaced and possible speed restriction.

Dr Wilding would distribute a leaflet around High Street and Hanney Road to encourage residents to write into Mike Fox-Davies.

Install the traffic monitor in High Street to record speeds, with no lights showing, in June 2018 the average speed was 27mph, it would be useful data.

Action 20/12/01: Mr Green

Police traffic speed monitor, Drayton seems to have frequent presence, but they are not seen in Steventon.

A group called 20's Plenty for Oxfordshire has been formed to get villages together to support a 20 mph limit. Steventon had lodged its support.

4.2. Emergency Services

An ambulance waited at the level crossing for 18 minutes. Crew did not know what to do they were not aware of the alternative route nor had they rung the number on the crossing for information. Robert Green still organizing a meeting with the Chief Fire Officer, the Chief of Police, the Ambulance coordinator, with Network Rail, to standardize protocols that all use and are aware of the likely problems. Robert Green requires details of any incidents to send to all so they can examine their records. Yet again nothing has been done. Since the fire at the copse the Fire officer has brought representatives for training from Abingdon and Didcot stations to see the level crossings and the alternative route.

Action 20/12/02: Mr Green

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Mike Fox-Davies reported:

Changes to Covid-19 regulations going into tier 2 from 2nd December. Some leeway over Christmas. A winter hardship grant is available. The County has been successful in obtaining tranche 2 money from the

government 2.98 million for cycling upgrade. Unfortunately, not for rural parishes but for Bicester, Witney, Oxford.

People issued with healthcare support, like wheelchairs, crutches, etc are requested to return as the NHS is short of supply,

Traffic problems around the School has become even worse in that parked cars are all everywhere, A recent incident when a child was nearly knocked over at the blind junction of the Causeway and the road that accesses Brind Close. There are few actual pavements in the area which means that children are in the road amongst the cars. Mike Fox-Davies agreed to get someone to come and observe the problem with a view to increasing signage and parking restrictions. Mr Mottram the headteacher is genuinely concerned about the dangers.

Steventon Hill water, Mike Fox-Davies has chased but Thames Water have denied ownership again.

Highways are having to prove that the water is sourced from Thames Water.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the virtual meeting held on 3rd November, were accepted as a true record, with the following amendments.

2 present Mr J Bennett,

5 Delete remainder of sentence after contained.

Change were to are in final sentence.

7.3 remove cars and replace with emergency vehicles

11.1 insert 'when' after Covid-19.

12.1.1. Insert 'Happy Plaice' after with.

Proposed: Mr Bennett. Seconded: Mr. Clark

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1 Parish council land

A positive meeting was held with Mr Mottram, Dr Wilding and the Clerk, on 4th November. He has agreed to maintain the areas within the fence which will also be covered by school insurance for any incident that should occur. There is only five years remaining to do something about the erection of a Sports Hall on the field. Mr Mottram will take this back to the school governors and communicate their reaction.

Action 20/12/03: Dr Wilding

7.2 Emergency access to south of railway line

Mr Green will re-draft a letter and will circulate for comment then dispatch as in 4.2 above.

Action 20/12/04: Mr Green

7.3 Trees scheduled for work

Arbor will be doing the work to the trees on the greens from 25th January.

7.4 Posts on Little Green

Mr Green would contact Phil Brew to get a costing for installing the posts, currently in the allotment shed, by the access road to stop vehicles running over the edge

Action 20/12/05: Mr Green

8. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

8.1. Review Register of Council Owned Land annually

Ongoing as in 7.1 above. The Clerk will circulate the current list. Mr Green will circulate the list of other possible sites.

8.2. Bi-annual check to ensure the latest [most suitable] anti-virus software is being used

McAfee was being used.

9. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

9.1 **Finance and General Purposes Committee JB, JC, CB, JR, CW, Clerk**

Not met

9.2 **Planning Committee JB, CD, RG, MST, CW, Clerk.**

Not met.

9.3 **Burial Ground CD, JC, MT, MST, Clerk**

Not met

9.4 **Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. JC, CB, CD, RG, JR, MT, MST, CW**

9.4.1 Gym equipment

Dr Wilding was drafting the application for S106 funding.

Action 20/12/06 Dr Wilding

9.4.2 Sports and Social Club

Dr Wilding had been in touch with the Sports and Social Club but had not received any further information. The situation had changed due to the new Covid-19 restrictions.

Action 20/12/07: Dr Wilding

9.4.3 Ditches

Further ditching had shown that the culvert at Sheepwash was blocked with tree roots, some had been cleared but it would require a proper clearance in the spring. A new culvert that had been installed on Bitmead's land which is constricting the flow of water and causing a backup. The Clerk had contacted them and had been assured that it would be looked at.

9.4.4 Play area

Maintenance report

Graffiti on the muga. Dr Wilding had purchased some cans of graffiti remover. Mr Clark and Mr Rice volunteered to assist.

The fence required repair and Play Solutions had been asked to quote, the Clerk would remind them. There are areas of wood which require replacement just need some one skilled with wood. It was suggested that Phil Brew should be asked if he would be interested in doing the work.

9.5 **Village Infrastructure & Resilience – Railway, Roads, Drains JB, RG, JR, MT, CW. Resilience volunteer Simon Holloway**

Little Green

See 7.4 above.

Meeting not yet organized due to covid-19 and social distancing. Further action on the parking areas would resume when possible.

Action 20/12/08: Infrastructure

9.6 **Sarinc CD**

Mrs Denton was not present to report.

9.7 **Neighbourhood Plan CB, RG, JC, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Dick Bosley, Nigel Goode, Caroline Miller, Nick Thompson**

A meeting had been held of the whole working group who had a frank and honest look at if it was worth continuing. It was agreed that it should not be abandoned but there were many difficulties. Dr Wilding had volunteered to redraft the plan as it stands to establish what was required to progress. A meeting had been scheduled for Monday December 21st.

9.8 **Website group CB, RG, JR, Clerk**

Nothing to report

9.9 **S106 Art working group**

The Art steering group had met and discussed the list of items that had been proposed it seems to fall into three groups. John Clark is leading on the map, Mark Tucker leading on benches particularly in new developments. Lin Dewsnap on art. There had been a meeting on Wednesday 16th December. Mr Tucker had spoken to Remus who had no objection to the Parish council installing benches or other art. The working group was meeting again on

9.10 **Other representative reports**

9.10.1 Milton Park Forum CW, CB

Dr Wilding was unable to attend the meeting. The minutes will be circulated.

10. **FINANCE**

10.1 Financial report 2020-2021

Proposed: Mr Bennett: seconded Mr Clark

10.2 Cheques for Signature

11. Correspondence

11.1. Received

05/11/20	E	Brown, Abigail	Re: Fwd: Steventon: David Wilson Development	4	
05/11/20	E	headteacher	Meeting	2	
05/11/20	E	Communications	District Council update for town and parish council	10	
05/11/20	E	OALC	updated govt guidance (5th November)		
05/11/20	E	Waste Team	Lockdown and Litter Picking		
07/11/20	E	registration	Planning Decision Notice - P20/V1544/FUL		
08/11/20	E	Derek Stork	Briefing slides on Abingdon Reservoir		
08/11/20	E	steventon99	STEVENTON NEWS - Monday 16 November		
09/11/20	E	JOHNSTON, David	Re: Briefing slides on Abingdon Reservoir		
09/11/20	E	Donna Shepherd	quarterly inspection	4	*
09/11/20	E	John Charlton	Parish Transport Representative Newsletter		
10/11/20	E	OALC	updated guidance for Armistice Day events	3	
10/11/20	E	tim oconnor	Re: Arbor Tree Specialists LTD - Quote		
11/11/20	E	Plowman, Michelle - Communities	Hanney Road, Steventon Vistry Development		
11/11/20	E	Rahaman, Mohammad - E&E	Distribution S-14(2) Rd CI NOTICE - T8297 - Steve		
11/11/20	E	Cllr Mike Fox-Davies	Fw: Fire at the Copse Steventon	2	
11/11/20	E	Cllr Mike Fox-Davies	Re: Hanney Road, Steventon Vistry Development		
12/11/20	E	Playground Facilities Ltd	Invoice 1446 from Playground Facilities Ltd		
13/11/20	E	Joan Leahy	TREE		
13/11/20	E	registration	Acknowledgement letter for P20/V2947/TCA		
13/11/20	E	registration	Planning Consultation - P20/V2800/HH		
13/11/20	E	registration	Planning Consultation - P20/V2867/HH		
13/11/20	E	Rita Atkinson	Re: Support to the DAMASCUS Youth Project		
14/11/20	E	Calum McGregor, CPRE	Connecting with the countryside during lockdown		
15/11/20	E	Sarinc	Nominative Trustees	2	
15/11/20	E	Meryl Wilcox	Damascus contact details		
15/11/20	E	S.M. Rees	Please post on Village website		
15/11/20	E	S.M. Rees	Please post on Village Website re Village Hall		
16/11/20	E	David Wall	Photos of culvert		
16/11/20	E	Elections	Register Request Form - Parish Clerk (Vale)		
16/11/20	E	Nicola Derek	Milton Park Liaison Group Meeting - Friday 27 Nov		
17/11/20	E	Carlaw, Clare	Joint Water Resources forum 16 Dec 2020		
17/11/20	E	Evans, Marc - Corporate Services	Media release: Smoother roads across Oxfordshire	3	
17/11/20	E	Joseph Wright	Consent form for proposed new gas connection		
19/11/20	E	harwell.ssg (MAG)	EA SSG Report for November	3	
19/11/20	E	Martin Lipson	ONPA AGM - Saturday 21st November		
19/11/20	E	registration	Planning Consultation - P20/V2833/HH		
20/11/20	E	20s Plenty For Oxfordshire	FW: 20's Plenty for Oxfordshire		
20/11/20	E	Tim O'Connor	Re: Arbor Tree Specialists LTD - Quote		
23/11/20	E	Campaign to Protect Rural England Oxfordshire	Looking to the future - have your say on the draft		
24/11/20	E	Cllr Mike Fox-Davies	Re: money		
24/11/20	E	Cllr Mike Fox-Davies	Fw: 20's Plenty for Oxfordshire		
24/11/20	E	Eleanor Mayhew	Thames Water funding for Rivers & Wetland		
24/11/20	E	Joseph Bennett	Ambulance		
24/11/20	E	mark tucker	Re: Meeting 1st December		

25/11/20	E	Graham2, Robert - E&E	Re: TTRO (T8341) Temporary Road Closure		
25/11/20	E	defib	Re: Defibrillators		
25/11/20	E	Events at SLCC	A conference instigated by clerks for clerks		
25/11/20	E	PatientExperience	Re: Defibrillators		
27/11/20	E	Hussain, Maryam - Trading Standards	Oxfordshire Trading Standards message		
27/11/20	E	Parish Precepts	Parish Precept 2021-22		
28/11/20	E	chloe jones	Urgent assistance		*
28/11/20	E	registration	Planning Consultation - P20/V2951/FUL		
30/11/20	E	Whitehead, Mark	Planning Application 54 Hanney Road Steventon.		
30/11/20	E	Reeves	FW: memorial applications for Mills and Warr		
30/11/20	E	Dennis van den Bulk	junction near School - exit Brind Close / causeway		*
30/11/20	E	Lesley Lovell	All is well		
30/11/20	E	Lyn Purbrick	PC meeting 1 Dec 2020		
01/12/20	E	Marion Boshoff	Re: Defibrillators		
01/12/20	E	mark tucker	Re: Planning Application 54 Hanney Road		
01/12/20	E	Thames Valley Environmental Records Centre	TVERC News Update December 2020		
01/12/20		Lin Winter	Foul smell like burning plastic		*

11.1.1 Vistry

Culvert still not repaired as per original Linden finishing off. Any other Linden leftovers. Road not finished. Notify the Clerk of any items to be reported.

11.1.2 Choe Jones

Had requested to use the village green for a covid-19 secure Christmas fete. The Parish Council had no objection but asked that it be pointed out that no facilities would be available from the village hall.

11.1.3 Junction near School

Dealt with under 5

11.1.4 Funding from OCC

Mike Fox-Davies had money available. The Parish Council had decided that if OCC were not siding out Steventon Hill we would put the funds towards that. Otherwise, improved signage for the zebra crossings should be funded. Fix my street report that the road markings in the High Street requires repainting.

11.1.5 Foul smell

A foul smell of burning plastic has been reported particularly around the Abbot meadow area. The enforcement power would be VWHDC but at present no source had been identified.

11.1.6 Defibrillator

999 had been unable to provide the code for the defibrillator by the church. South Oxfordshire Ambulance had been contacted and were in correspondence with the Clerk.

11.2 Sent

04/11/20	E	crwilding	Re: Fwd: SSSC		
05/11/20	E	Cllr Christopher Wilding	Fwd: Meeting		
05/11/20	E	mark tucker	Re: Fwd: Steventon: David Wilson Dev	2	
06/11/20	E	Christopher Wilding	Re: Meeting		
06/11/20	E	M & J Didcock	Edwina Gay		
07/11/20	E	Cllr Christopher Wilding	Remembrance		
08/11/20	E	headteacher	Re: Meeting		
09/11/20	E	arbortim	Re: Arbor Tree Specialists LTD - Quote		
10/11/20	E	tim oconnor	Re: Arbor Tree Specialists LTD - Quote		
11/11/20	E	Cllr Mark Tucker	Results of parish council meeting		
11/11/20	E	Planning at Vale	Application to remove tree T108		
11/11/20	E	Cllr Mike Fox-Davies	Fwd: Hanney Road Steventon Vistry Development		
13/11/20	E	Joan Leahy	Re: TREE		
13/11/20	E	registration.hub	Green form return		
13/11/20	E	Rita Atkinson	Re: Support to the DAMASCUS Youth Project		
14/11/20	E	Cllr Mark Tucker	Art Steering group meeting		
14/11/20	E	Christopher Wilding	Re: Steventon News		
15/11/20	E	info	Re: Nominative Trustees		
15/11/20	E	Meryl Wilcox	Re: Damascus contact details		
15/11/20	E	S.M. Rees	Re: Please post on Village website		
16/11/20	E	Cllr Catherine Brickwood	Fwd: Milton Park Liaison Group Meeting		
16/11/20	E	David Wall	Re: Photos of culvert		
16/11/20	E	regrequests	Re: Register Request Form - Parish Clerk (Vale)		
18/11/20	E	By The Meadow farm	Ditches		
21/11/20	E	Tim O'Connor	Re: Arbor Tree Specialists LTD - Quote		
22/11/20	E	Steventon PublicArt	Fwd: Art Steering group meeting		
24/11/20	E	Cllr Mike Fox-Davies	Meeting 1st December		
24/11/20	E	Cllr Mike Fox-Davies	money		
24/11/20	E	defib	Defibrillators		
25/11/20	E	Joe Bennett	Fwd: Defibrillators		
25/11/20	E	oxfordshire	20's Plenty		
26/11/20	E	PatientExperience	Re: Defibrillators		
27/11/20	E	Cllr John Clark	Ditches		
01/12/20	E	Christopher Wilding	Re: Burning Rubbish		

12. **PLANNING MATTERS**

12.1. **Applications**

12.1.1. **P20/V2833/HH 54 Hanney Road Steventon Abingdon OX13 6AL**

First and second floor extensions to convert bungalow to two storey dwelling with additional rooms in the roof. Single storey rear extension. Single storey front extensions.

Object. Over development, insufficient parking, little detail, composite drawing with no measurements or design and access statement. The building would dominate the access to the village and the surrounding bungalows. A three storey six bedroomed building in this location does not fit.

12.1.2. **P20/V2867/HH 41 The Causeway Steventon Abingdon OX13 6SE**

Extensions to the existing house

No objection

12.1.3. **P20/V2951/FUL 6 Station Yard Steventon Abingdon OX13 6RX**

Proposed change of use of unit from Use Class E(g) (formerly Class B1) to an MOT test centre, a sui generis use.

No objection but reservations on parking in a well-used area.

12.1.4. **P20/V2800/HH 71 The Causeway Steventon Abingdon Oxon OX13 65Q**

Single storey extension to the rear to enlarge existing kitchen/breakfast area to modern standards. Partial rebuild of existing extension to improve structure and insulation, replacement of rear elevation ground floor windows. Minor internal works not affecting historic structure. Minor modifications to previously approved P18/V2058/HH and P18/V2059/LB

No objections

13. **MATTERS FOR FUTURE DISCUSSION AND INFORMATION**

Possible input from tree group.

Tree planted along Causeway, concern that it requires protection.

Happy Christmas to all.

14. **DATE OF NEXT MEETING Virtual meeting to be held on 5th January 2021**

The meeting closed at 9.00 pm

APPROVAL Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 5th January 2021