



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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Minutes of a Meeting of Steventon Parish Council held on Tuesday 1st October 2019 in the Millennium Room of Steventon Village Hall

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr Mark Tucker.

2. PRESENT

Dr C Wilding Chair, Mr J Bennett, Mrs C Brickwood, Mr J Clark, Mrs C Denton, Mr R Green, Mr J Rice and Mr M Stimpson-Tame. Mrs A Einon (Parish Clerk) and Cllr Mike Fox-Davies were in attendance. There were fifteen members of the public present.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

No declarations were received.

4. PUBLIC PARTICIPATION

4.1. Bike jumps

William Haywood provided a link to a short film on the making of the mountain bike jumps at the copse. Alan Binning had kindly facilitated the use of the machines and manpower to cut wood and cover with earth to create the mounds. Litter was raised as a problem and it was suggested that possibly Damascus would be able to assist.

4.2. Zebra crossing Hanney Road progress report

Dr Wilding reported a flurry of emails after a long silence from Highways. The results of their traffic survey indicated that the percentile speed was 86%. It needed to be 85% for a zebra crossing installation, to address this speed cushions would be required to slow the traffic sufficiently to comply. The additional costs would be £1800, but Highways would fund the £30k required to resurface the road in that area. The Parish Council would be discussing this later in the meeting.

4.3. Bridge demolition update

Mr Green reported that the appeal by Network Rail was in abeyance until the end of April. Trials had been carried out and now drivers were being retrained to use the pantographs and to go through Steventon at 110mph. A new timetable will be activated in December and there will be additional services running through from Swindon to Reading.

4.4. Potholes in the Folly

Dangerous potholes were reported in the road through the allotment (the Folly). The Clerk reported that she had already taken photographs of the potholes, prior to entering them on Fixmystreet.

4.5. Poor Surface in Playpark

The Parish Council working group were obtaining quotes to replace the surface in the playpark and to upgrade the surface of the MUGA.

4.6. Developments unfinished roads and landscaping

Residents from Abbots Mead, Harding Vale complained that the promised landscaping had either not been done at all or so poorly that it would not last. The Vale planning department had some enforcement issues already but please report any problems to them. The Parish Council would appreciate information also as they would follow up on actions with the Vale.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Mike Fox-Davies

Reported that he was investigating the adoption of the new roads by Highways, the chicane in the Hanney Road, and the Steventon Storage Facility regarding possible constraints.

Councils commit to cutting traffic congestion and improving public transport into Oxford

Oxfordshire County Council and Oxford City Council announced bold plans to tackle congestion on all major routes into Oxford and improve public transport connections into and across some parts of the city, particularly the city's eastern arc. (This is an area outside the city centre that links parts of north Oxford, Marston, Headington and Cowley).

. The key points of the 'Connecting Oxford' proposals are:

- Restricting car traffic by introducing additional 'bus gates' across the city to improve journey times for people travelling into and around the city.
- New high frequency fast bus routes connecting neighbouring towns and the Park & Rides to Oxford's eastern arc.
- New and improved cycle and walking routes.
- A charge for workplace parking provided by larger employers in the eastern arc, which would help fund the proposed transport improvements and create a disincentive to drive to work.

People with hidden disabilities to benefit from Blue Badges

People with hidden disabilities, including autism and mental health conditions now have access to Blue Badges, removing the barriers they experience when they travel.

Roadwork permits will reduce delays for road users

New powers have been approved that will give Oxfordshire County Council more control over roadworks. From December the council will introduce a new system that means companies wanting to work on roads around Oxfordshire will have to apply and pay for a permit in order to work on the highway. The council's highways team hope to achieve a reduction in roadwork duration - removing around 8,900 days of work from Oxfordshire's roads annually – around a 10% reduction.

Oxfordshire County Council works on action plan to go carbon neutral

Following last week's climate strikes, Oxfordshire County Council has confirmed its commitment to reducing its own 'carbon footprint' to zero by 2030.

The council has already delivered an average 6% per year reduction in carbon emissions since 2011 – double its target - but is determined to do more. Oxfordshire County Council is delivering a series of 'green' initiatives, including helping install more solar panels on schools.

As part of its 'big switch', the council is committed to replacing streetlights with low energy lighting over the next four years. This will reduce Oxfordshire's greenhouse emissions from streetlighting by 70%. The investment will also include a communications system between streetlights, allowing dimming of groups of lights when they're not needed.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 3rd September, were accepted as a true record. With the following modifications:

9.7 change one drive to OneDrive.

11.1.1. Insert floodlight after similar. Change uses to users.

Proposed: Mr Clark. Seconded: Mr Bennett

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. Linden snagging

Response from Graham Gregory still awaited.

Action 19/10/01: Dr Wilding

7.2. Registration of Parish Council Land

Ongoing

7.3. Tree work by Ringrose

Mrs Brickwood had put notices on the trees on the green to explain the work to be done.

7.4. Memorial bench Maintenance of the bench in memory of Margaret Smith. Mrs Denton had raised this with Sarinc and although it was located on their property, they were not responsible for its maintenance. However, it would be inspected with a view to further action.

7.5. Annual inspection of play area by ROSPA

The Clerk had arranged with Mr Pajak to do the work required by the report, excluding the surface problems which would come under Recreation and Leisure working party replacement programme.

8. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

8.1 Bi-annual inspection by Council Specialist Tree Working Group

The Clerk was asked to contact Thinktrees to request a quote for further survey of the trees on the green. Russell Gooding and Ringrose Tree Services had completed the work suggested on the previous survey.

Action 19/10/02: Clerk

8.2 Check made quarterly to ensure no personal details of the general public are held on computer.

9. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

9.1 **Finance and General Purposes Committee JB, JC, CB, JR, CW, Clerk**

Not met

9.2 **Planning Committee JB, CD, RG, CW, Clerk.**

Not met

9.3 **Burial Ground CD, JC, MT, MST, Clerk**

Meeting arranged for 6th October at 10.30 in the burial ground.

9.4 **Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. JC, CB, CD, RG, JR, MT, MST, CW**

Mr Tucker to contact suppliers for quotes. The zip wire to be suitable for aged 7 to adult. There is also money available for outdoor gym equipment and art. It was agreed to join the Oxfordshire Playing Fields Association who can advise on setting up and running play areas.

Action 19/10/03: Mr Tucker/Recreation and Open Spaces

Map of grass cutting areas located. The Clerk had yet to contact Sarinc to negotiate a price for the areas that the allotment warden was regularly cutting.

Action 19/10/04: Clerk

9.5 **Village Infrastructure & Resilience – Railway, Roads, Drains JB, RG, JR, MT, CW. Resilience volunteers Rosemary Howden, Simon Holloway**

Emergency vehicles access to the village. Infrastructure to meet to decide on the letter

Network Rail, OSR, OCC, Fire Brigade, South Central ambulance and Police.

Information gathering on bridge demolition ongoing.

A sub-group was working on parking and verges on the Little Green. It was proposed to cost the installation of a firm surface 2 metres wide, which would allow the grass to grow through. The materials for the proposed 250 square metres would cost approximately £3k. The design and future maintenance would involve the residents agreeing to the proposals.

Action 19/10/05: Infrastructure

Pedestrian crossing the Parish Council discussed the additional cost of £1800 to install cushions to slow the traffic. Concerns were expressed that lorries bumping over these would be detrimental to the residents in the vicinity. It was suggested that the crossing in Drayton that had a table with extensive white lining, rather than individual humps would be preferred. All agreed that the zebra should be installed at the additional cost. The grant available from OCC for local projects should be applied for to put towards the cost of the zebra crossing.

9.6 **Sarinc CD**

See 7.4 above

9.7 **Neighbourhood Plan CB, RG, JC, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley,. Dick Bosley, Nigel Goode, Caroline Miller, Jon Spiller, Nick Thompson**

Steering group meeting arranged for 14th October. Clarification of designated green spaces indicated that these would have a similar protection to that given to green belt. It was felt that the village greens were already well protected by their designation. Jon Spiller had resigned from

the group. The Parish Council thanked him for the enormous amount of time he had dedicated to drafting the Neighbourhood plan.

9.8 **Website group CB, RG, JR, Clerk**

The Clerk and Mr Rice had met and discussed the available options. There was little price difference between the two. The Clerk had contacted Bourton and received favourable feedback on their website and provider, she would contact the Clerk of a website with the alternative provider for information. A proposal would be put to the next meeting.

9.9 **Other representative reports**

9.9.1 **Milton Park Forum CW, CB**

Richard Webber was now chair of the Milton Park Forum.

10. **FINANCE**

10.1. **FINANCIAL REPORT 2018-19**

The accounts for this month were discussed and approved

Proposed Mr Green. Seconded Mr Clark

10.2. **CHEQUES FOR SIGNATURE**

11. CORRESPONDENCE

11.1 Received

03/09/19	E	southandvale	Planning Decision Notice - P19/V1913/AG		
03/09/19	E	Joseph Bennett	Councillor pic		
04/09/19	E	Playsafety	RoSPA Play Safety Conference - 5th December		
04/09/19	E	Blofield, Kathryn	Notification of Road Closures: A34 Oxfordshire Road		
04/09/19	E	Catherine Brickwood	Re: Tree schedule		
04/09/19	E	Martin Stimpson-Tame	Martin Bios		
04/09/19	E	Edyta Duchnowska (Capita)	BACS Remittance		
04/09/19	E	regwwaite@aol.com	Notes for Milton Park Liaison Group (MPLG) Meeting		
05/09/19	E	Catherine Brickwood	Tree notices		
05/09/19	E	John Clark	Bike jumps adjacent the copse		
05/09/19	E	Wyer, Nicola	Didcot Garden Town - Sign Up!		
06/09/19	E	OALC Event Bookings	Your Booking at https://www.oalc.org.uk		
06/09/19	E	Help Desk	Oxfordshire Permit Scheme Final Document & Consultation		
06/09/19	E	southandvale	Planning Consultation - P19/V1912/FUL - STV		
07/09/19	E	Sarinc	Re: Tree work on the Green		
08/09/19	E	steventon news	Mon. 16 September is the deadline		
09/09/19	E	John Rice	Re: Meeting this morning		
09/09/19	E	John Rice	Re: Invitation to Planning Training, 9 September 2019		
09/09/19	E	Planning Business Enquiries	Re: Invitation to Planning Training, 9 September 2019		
09/09/19	E	Eleanor Mayhew	Thames Water - Autumn 2019 Update		
09/09/19	E	Oxon Sa	New name for Moore Stephens		
09/09/19	E	Catherine Brickwood	Re: Tree schedule		
10/09/19	E	John Rice	Re: Meeting this morning		
10/09/19	E	John Rice	John Rice's Parish Councillor Profile		
10/09/19	E	John Rice	Google Street Map by church		
11/09/19	E	sarinc	Re: Tree work on the Green		
11/09/19	E	crwilding	Hanney Road Pedestrian crossing	4	
12/09/19	E	Sam Greenwood - Ringrose	Re: Your Quotation		

12/09/19	E	OALC	Roles & Responsibilities training - 18 September 2019		
12/09/19	E	Cllr Mike Fox-Davies	Re: New developments		
12/09/19	E	Christine Ford - Ringrose	Your Invoice		
12/09/19	E	TVERC	TVERC Autumn Recorders' Conference		
13/09/19	E	Planning Business Enquiries	Planning Training Presentation		
14/09/19	E	Carrie Lorton	Party on Saturday in Village Hall		
14/09/19	E	Calum McGregor, CPRE	Join the movement for a litter-free countryside		
14/09/19	E	sarinc	Re: Your Quotation		
15/09/19	E	steventon news	Re: Councillor pic		
16/09/19	E	crwilding	Re: Verge repairs		
16/09/19	E	crwilding	Parish Council Report Attached		
16/09/19	E	crwilding	Mountain Bike Humps		
17/09/19	E	Matthew Barber	Police & Crime Bulletin September 2019 - Rehabilitating the criminal		
17/09/19	E	Stenning, Keith - Communities	Consultation - Traffic Sensitive Streets		
17/09/19	E	Robert Green	Re: FW: Planning Inspectorate APP/V3120/Y/18/3214765:		
17/09/19	E	Smith, Tracy	Re: FW: Planning Inspectorate APP/V3120/Y/18/3214765:		
18/09/19	E	Keith Goldsby-West	Funding Request from Swan Community Bank		*
19/09/19	E	harwell.ssg (MAG)	Harwell SSG meeting - Thursday 30 October		
19/09/19	E	harwell.ssg (MAG)	FW: Harwell SSG meeting - Thursday 30 October		
20/09/19	E	Martin Stimpson-Tame	Fwd: New developments in Steventon		
20/09/19	E	southandvale	Planning Consultation - P19/V2204/FUL		
20/09/19	E	southandvale	Planning Decision Notice - P19/V1756/HH		
23/09/19	E	Broadband	Re: NEW! - Rural Gigabit Voucher Scheme		
23/09/19	E	Catherine Brickwood	Fwd: Steventon Comments		
24/09/19	E	Turner, Lee - Communities	Re: Zebra Crossing - Hanney Road		*
25/09/19	E	Fermer, Paul - Communities	FW: NHT Public Representative Online Survey		
25/09/19	E	Catherine Brickwood	Re: Fwd: Zebra Crossing - Hanney Road		
25/09/19	E	Planning Vale	Re: P19/V1912/FUL Manor Farm		
25/09/19	E	Cllr Yvonne Constance	Connecting Oxford		
27/09/19	E	crwilding	Fwd: Watch Building and riding my own mtb jumps on YouT		
27/09/19	E	Came and Co - Renewals	Steventon Parish Council - Policy Wording		
28/09/19	E	Crispin Truman, CPRE	Members, government to make recycling BIGGER		
28/09/19	E	Catherine Brickwood	Onedrive query		
30/09/19	E	David Swann	Bourton website		
30/09/19	E	Catherine Brickwood	Re: Conflicting evidence on sewer capacity?		
30/09/19	E	Christine Casson	Trees		
30/09/19	E	Louise Scaysbrook	Steventon Park		
30/09/19	E	SLCC Membership	News Bulletin - 30th September 2019		
30/09/19	E	Campaign PRE	Vale of White Horse Local Plan, Connecting Oxford		
30/09/19	E	Lesley Tait	Invitation to Thames Water's Water Resources Forum		
30/09/19	E	Cllr Mike Fox-Davies	Re: Meeting 1st October		
01/10/19	E	Griffin, Louise	FW: Parish Council Code of Conduct Training		

01/10/19	E	crwilding	Re: Fwd: Invitation to Thames Water's Water Resources Forum		
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11.1.1 Funding request Swan Community bank.

A request for a donation towards costs was discussed and agreed that the Parish Council were unable to fund a bank.

11.2 Sent

04/09/19	E	Carole Denton	Joined		
04/09/19	E	Sarinc , Steve Ward	Tree work on the Green		
05/09/19	E	Chris Wilding, Cllr Catherine Brickwood	Fwd: Notes for Milton Park Liaison Group (MPLG) Meeting on Thursday		
06/09/19	E	Cllr John Rice	Fwd: Your Booking at https://www.oalc.org.uk		
09/09/19	E	Cllr John Rice	Meeting this morning		
09/09/19	E	Catherine Brickwood	Re: Tree schedule		
10/09/19	E	John Rice	Re: Meeting this morning		
10/09/19	E	Cllr John Rice	Fwd: Parish Council Websites		
10/09/19	E	Planning at Vale	Tree in conservation area		
10/09/19	E	Planning at Vale	Application P19/V1912/FUL		
11/09/19	E	sarinc	Re: Tree work on the Green		
11/09/19	E	Sam Greenwood - Ringrose	Re: Your Quotation		
11/09/19	E	crwilding	Re: Hanney Road Pedestrian crossing		
12/09/19	E	Sam Greenwood - Ringrose	Re: Your Quotation		
12/09/19	E	Chris Wilding , Sarinc	Fwd: RE: Your Quotation		
12/09/19	E	Cllr John Rice	Fwd: Roles & Responsibilities training - 18 September 2019		
12/09/19	E	Cllr Mike Fox-Davies	Re: New developments		
12/09/19	E	Prestwood, Mark - E&E	Re: Zebra Crossing - Hanney Road		
24/09/19	E	Katie Rooke	P19/V1912/FUL Manor Farm		
24/09/19	E	Chris Wilding	Fwd: RE: Zebra Crossing - Hanney Road		
24/09/19	E	Planning at Vale	Fwd: P19/V1912/FUL Manor Farm		
24/09/19	E	crwilding	Re: Zebra Crossing - Hanney Road		
24/09/19	E	Cllr Mike Fox-Davies	Meeting 1st October		
24/09/19	E	Robert Green	Agenda		
26/09/19	E	barbiemartin	speed indicators		
29/09/19	E	maggieoldbarn	Website		
30/09/19	E	Christine Casson	Re: Trees		
30/09/19	E	Louise Scaysbrook	Re: Steventon Park		
01/10/19	E	Lesley Tait	Re: Invitation to Thames Water's Water Resources		

12. PLANNING MATTERS

12.1. Applications

12.1.1 P19/V2204/FUL Manor Farm Vicarage Road Steventon OX13 6SL

Erection of a security fence (part retrospective)

The area covered borders the conservation area. The height of parts of the existing fence is higher than the proposed 1.83 metres and the blue solid gates installed were unsuitable for the view from the conservation area. A wire fence of the type existing on Vicarage Road masked by vegetation was not objected to. Queries had been raised on the boundary line indicated on the plan, it appeared to extend outside the farm boundary.

13. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

14. DATE OF NEXT MEETING 5TH NOVEMBER 2019

The meeting closed at 9.40 pm

APPROVAL Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 5th November 2019