



THE CAUSEWAY

## STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

Telephone: 01235 831024

Email [steventonpc@tiscali.co.uk](mailto:steventonpc@tiscali.co.uk)

### Minutes of a Meeting of Steventon Parish Council held on Tuesday 2<sup>nd</sup> October 2018 in the Village Hall Millennium Room

#### 1. APOLOGIES FOR ABSENCE

Apologies received from Cllr M Fox-Davies (OCC)

#### 2. PRESENT

Dr C Wilding Chair, Mr J Bennett, Mr R Bosley, Mrs C Brickwood, Mr J Clark, Mrs C Denton, Mr R Green, Mr J Spiller and Mr R Wilkinson. Mrs A Einon (Parish Clerk) was in attendance. There were nine members of the public present.

#### 3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

No declarations were made

#### 4. PUBLIC PARTICIPATION

##### 4.1. Reservoir

The new consultation would go live in about two weeks. All are encouraged to submit their objections. Affinity had signed up to buy water from Thames Water.

##### 4.2. Causeway pitchings

Work was being carried out on the uneven pitchings this had been funded by Sarinc, further fundraising would be required for the next round of work.

##### 4.3. Bridge

Appeal against the decision. The Planning Officer had received no news in September, she was advised by Network Rail that it may be in by the end of October.

##### 4.4. Traffic control in centre of Steventon

Some form of control was needed at the junction of Hanney Road and High Street. Lorries were unable to turn in the space available and were crossing the pavement and/or blocking the road. Dr Wilding reported that a meeting had been scheduled for Thursday this week for Parish Councils to put forward issues to OCC Highways. Residents of David Wilson development had been lobbying Cllr Mike Fox-Davies about traffic and danger to pedestrians trying to cross Hanney Road.

##### 4.5. Causeway

The zig zags had not been reinstated outside the school, Dr Wilding had spoken to OCC. The verges to the south of the railway had been put on the back burner due to lack of funds.

##### 4.6. Play equipment on David Wilson open spaces

Responsibility for the safety and maintenance of equipment was raised. The area was the responsibility of the maintenance company. Residents of all the new developments were urged to start Resident's associations to voice their concerns to the maintenance company.

##### 4.7. Copse

A den in the Copse built by a resident and used for tea parties was causing concern, in that it had fallen into disrepair and had sheets of plastic were littering the area. Dr Wilding agreed to speak to the resident.

**Action: 18/10/1: Dr Wilding**

##### 4.8. Neighbourhood Plan meeting

Please attend the meeting on 23<sup>rd</sup> October in the village hall. A report would be published in Steventon News.

##### 4.9. Castle Street

Green marks had appeared in the road. No further information.

#### 5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

There were no District or County Councillors present.

#### 6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 4<sup>th</sup> September, were accepted as a true record, with the following changes.

4.7 "Fox-Davies" replace "Davies" add "are ongoing" to the end.

7.3 add "re cutting the hedge" to the end of the sentence.

7.4 add (VWH) after Corey Webster. Change she to he.

7.8 remove "a level of"

7.10 reword sentence from Part II to: of the Vale local plan, proposes removal of the saved policy of 2011 which encouraged return of the storage facility to farmland.

Numbering from 11. Had slipped out of sync.

Proposed: Mr Clark: Seconded: Mr Wilkinson.

## **7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS**

### **7.1. Linden snagging**

Dr Wilding had not yet spoken to Mr Hornsby (Solicitor) about signing the deed. The Parish Council all agreed that it should be signed.

The list of Linden agreement was raised. Dr Wilding would write on the items to be cleared, including the ditch clearance and the culvert.

**Action 18/10/02: Dr Wilding**

### **7.2. Registration of Parish Council Land**

Ongoing

**Action 18/10/03: Mr Green**

### **7.3. Little Lane Footpath**

Dr Wilding had spoken to Mr Mobbs but had yet to see the Goulding's re cutting the hedge. A complaint had been made by the Ramblers about the access.

**Action 18/10/04: Dr Wilding**

### **7.4. Drainage ditches Field Gardens**

Dr Wilding had spoken to Mr Tyrrell who had responded that residents had taken over parts of the ditches and he was unable to access. Dr. Wilding agreed to write a letter stating responsibility for clearance was with the land owner.

**Action 18/10/05: Dr Wilding**

### **7.5. North Star premises licence**

The licence for music outside the North Star was withdrawn. Applications could be made for up to 15 temporary individual events per year. Environmental Health would police. Morris dancing, carol services, fundraising and charitable event would still be permitted. The landlord Robert Tyrrell would be notified and have 21 days to appeal.

### **7.6. Dangerous ditch Village Green**

The Clerk had again emailed the Environment Agency but had no response to date.

### **7.7. Village Nature trail**

Alternative quotes and draft for guide book awaited. It seems that this is a specialised field and obtaining alternative quotes has proved difficult

**Action 18/10/06: Mr Bosley**

### **7.8. Storage depot**

Mr Bosley had yet to draft a letter to the occupants of the Storage depot requesting consideration for local residents but will do so.

**Action 18/10/07: Mr Bosley**

## **8. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE**

### **8.1 Bi-annual inspection by Council Specialist Tree Working Group**

Third quote for tree work still awaited.

### **8.2 Bi-annual inspection by the Council. Unadopted roads, footpaths and waterways**

Change to annual. Ongoing recording of problems throughout the year.

### **8.3 Check made quarterly to ensure no personal details of the general public are held on computer.**

None held.

## **9. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES**

### **9.1. Finance and General Purposes Committee JB, CB, RB, JC, CW, RW, Clerk**

Not met

### **9.2. Planning Committee RB, CD, RG, JS, CW, Clerk**

Not met.

### **9.3. Burial Ground CD, CB, RW, Clerk**

Not met.

**9.4. Open Spaces** – Trees, Greens, Waterways and Footpaths RB, JC, CB, JS, RW,  
Not met.

**9.5. Recreation and Leisure** – Playground, Sports Hall RB, CD, RG, CW

Ongoing visit to sports halls Dr Wilding would contact Milton Parish. Unclear what the school would like for their use.

**Action 18/10/08: Dr Wilding**

**9.6. Village Infrastructure** – Railway, Roads, Drains JB, RB, RG, JS, CW

Not met. Minutes of the Office of Rail and Road (ORR) clarified responsibilities around level crossings. Anything endangering safe operation including excessive downtime which would cause people to risk crossing was under their auspices. They would inform residents of how it all works and clarify protocols with the emergency services.

**9.7. Houses and Planning** JC, CD, RG, JS, CW

Not met.

**9.8. Sarinc** RW, CD

Sarinc had walked around and inspected the allotments. At present there were 13 spares, but demand is increasing.

**9.9. Neighbourhood Plan** RB, CB, RG, JC, JS, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel Goode, Caroline Miller, Nick Thompson

Vale announced a monthly workshop starting on 17<sup>th</sup> October for those doing a Neighbourhood Plan to ask questions and get feedback. The steering group will be attending and hope to gain advice for the Public meeting to be held on Tuesday 23<sup>rd</sup> October. There will be a meeting of the full working group to discuss the presentation on 10<sup>th</sup> October at the North Star. Robert will ring Sharon as we need responses from her before the meeting.

**Action 18/10/09: Mr Green**

**9.10. Resilience group** JB, JC, RG, CW

Not met.

**Action 18/10/10: Mr Green**

**9.11. Other representative reports**

Dr Wilding proposed that the Parish Council purchase a wreath to be laid on the War Memorial and the Reembrace Service. All agreed to the purchase, the Clerk to source a wreath.

## 10. FINANCE

### 10.1. FINANCIAL REPORT 2018-19

The financial report was discussed and agreed. Proposed: Mr Bosley. Seconded: Mr Wilkinson

### 10.2. EXTERNAL AUDIT 2017-18

The external auditors Moore Stephens had certified the accounts for the year 2017-18, with no comments or amendments to be considered.

### 10.3. CHEQUES FOR SIGNATURE

## 11. CORRESPONDENCE

### 11.1 Received

5/9/18	E	Hanney Road Chicane?	Mark Whitehead - UKRI STFC	*
5/9/18	E	Defibrillator Records @ GDPR	Kelly Brownsill	
5/9/18	E	BACS Remittance	Alan Montgomery (Capita)	
5/9/18	E	NALC Newsletter reissued to fix broken links	NALC	
5/9/18	E	Environment Agency Guidelines - Burial Sites - September 2018	William Gutch	*
6/9/18	E	Parish Council Report	C R Wilding	
6/9/18	E	Fwd: CAUSEWAY LEVEL CROSSING	C R Wilding	
8/9/18	E	Re: Allotment damage	Kirby Gary	
10/9/18	E	Highways depot open days find out how our roads are improving	Cllr Yvonne Constance	
11/9/18	E	Planning Consultation - P18/V2186/LB	registration southandvale	
12/9/18	E	Fwd: FOI Request - Releasing E-mails 18/411	C R Wilding	

12/9/18	E	Oxfordshire County Council statement re Oxford-Cambridge Expressway	Oxfordshire Stakeholders	
12/9/18	E	The North Star Inn - Premises Panel - 27 Sept	Democratic Services	
12/9/18	E	Meeting with Officers to discuss options for reducing speeding traffic	Cllr Mike Fox-Davies	
13/9/18	E	Re: The North Star Inn - Premises Panel - 27 Sept	Christopher Wilding	
13/9/18	E	Reminder of dates for OCC Town & Parish Liaison	Town Parish Events	*
14/9/18		External audit report and invoice	Moore Stephens	*
14/9/18	E	Planning Decision Notice - P18/V1484/FUL	registration southandvale	
14/9/18	E	Re: Meeting at Steventon Crossings Thursday 23rd	Smith, Simon	
14/9/18	E	Police & Crime Bulletin for September 2018 - £350k to reduce reoffend	Matthew Barber	
17/9/18	E	Parish Council Annual review	Rodgers, Christine - Democratic Ser	
19/9/18	E	Fw: Licensing re North Star 27 September 2018	Democratic Services	
21/9/18	E	ANNUAL RETURN 2018: 300205 - RECREATION	ARInvite charitycommission	
21/9/18	E	Re: Steventon Overbridge For atn of Shaun Mc	Thompson Matthew	
25/9/18	E	Steventon	Ellie Rush	
25/9/18	E	Village news deadline	Roxy Elford	
25/9/18	E	TTRO (T5960) Temporary Road Closures at Steventon, High Street	Clark, Andrew - Communities	
25/9/18	E	Re: Fwd: remains of the late Derek Williams	sarah sisan	
25/9/18	E	Estimated election results 2019	Beviere, Marcia	*
25/9/18	E	Re: Solar Farm at Steventon	James Jenkison	
25/9/18	E	FW: TTRO (T5960) Temporary Road Closures at Steventon, High Street	Robert Green	
26/9/18	E	We have upgraded your server to the latest hardw	1&1 Internet Ltd.	
26/9/18	E	Re: Dangerous mud at back of Steventon Green	Barlow-Oakes, Marina J EA	
26/9/18	E	Fwd: Safety concern - Hanney Road, Steventon	Mike Marchant	
26/9/18	E	Re: Safety concern - Hanney Road, Steventon	Cllr Mike Fox-Davies	
26/9/18	E	Re: STEVENTON NEWS -	Roxy Elford	
26/9/18	E	Speeding meeting invitation- Blewbury Parish Cou	Blewbury Parish Council Clerk	
27/9/18	E	Expressway corridor to development - CPRE	CPRE	
27/9/18	E	Re: Safety concern - Hanney Road, Steventon	Mike Marchant	
27/9/18	E	Planning Consultation - P18/V2186/LB - STV	registration southandvale	
28/9/18		Tree protection order	Matt Gulliford VWHDC	
28/9/18	E	External audit	OALC	
28/9/18	E	Payne Memorial Tablet	Edward Carter Wantage	
28/9/18	E	Re: Payne Memorial Tablet	Edward Carter Wantage	
28/9/18	E	Steventon Parish Council - Insurance Document	Came and Co - Renewals	
29/9/18	E	Planning Decision Notice - P18/V2053/HH	registration southandvale	
1/10/18	E	New Oxfordshire County Council and Cherwell District Council Partners	Rees, Yvonne - Corporate Services	
1/10/18	E	FW: Highways depot open days find out how our roads are improving	Cllr Yvonne Constance	
1/10/18	E	Local News from Ed Vaizey MP	Ed Vaizey MP	
2/10/18	E	FW: Network Rail Appeal	Robert Green	
2/10/18	E	Re: FW: BOOK YOUR APPOINTMENT NOW: Neighbourhood Planning Surgeries	C R Wilding	

11.1.1 Additional item. Letter to Robert Green from Mr Anthony Mockler notifying that he had refused Network Rail request to use part of his land while modifying the bridge.

**11.2 Sent**

4/9/18	E	Return forms	Planning at Vale
8/9/18	E	Re: Defibrillator Records	defib
8/9/18	E	Re: Parish Council Report	crwilding
12/9/18	E	Re: FW: FOI Request - Releasing E-mails 18/411	Robert Green
13/9/18	E	Licensing re North Star 27 September 2018	democratic.services
13/9/18	E	Re: Fwd: Meeting with Officers to discuss options for reducing speeding	Cllr Mike Fox-Davies
25/9/18	E	Re: Parish Council Annual review	Rodgers, Christine - Democratic Ser
25/9/18	E	Re: Steventon	Ellie Rush
25/9/18	E	Fwd: STEVENTON NEWS - Monday 17 September is the deadline for the Oct	Roxy Elford
25/9/18	E	Re: Solar Farm at Steventon	James Jenkison
25/9/18	E	Re: Dangerous mud at back of Steventon Green	Barlow-Oakes, Marina J EA
27/9/18	E	Fwd: The Abingdon Bridge	Chris Wilding
27/9/18	E	Fwd: Re: Fwd: Meeting with Officers to discuss options for reducing	Chris Wilding
27/9/18	E	Re: Fwd: Safety concern - Hanney Road, Steventon	Mike Marchant
27/9/18	E	Fwd: Re: Fwd: Safety concern - Hanney Road, Steventon	Chris Wilding
27/9/18	E	Meeting Tuesday 2nd October	Cllr Mike Fox-Davies
27/9/18	E	Fwd: Speeding meeting invitation- Blewbury Parish Council	Chris Wilding, Robert Green:
28/9/18	E	Re: Payne Memorial Tablet	Edward Carter Wantage
2/10/18	E	Fwd: FW: BOOK YOUR APPOINTMENT NOW: Neighbourhood Planning Surgeries	Steventon Neighbourhood Plan
2/10/18	E	map	Nick Thompson

**12. PLANNING MATTERS**

**12.1 Applications**

12.1.1 P18/V2339/FUL Orchard Farm Hanney Road Steventon Abingdon OX13 6AP  
Change of use from equestrian use to storage of classic cars in farm building and storage of construction plant (retrospective).

Object to the change of use and increased traffic

12.1.2 P18/V2186/LB Home Farm house 14-16 Milton Lane Steventon Abingdon OX13 6SA

Replacement of existing windows. (corrected drawings received 19 September 2018).

No objection in principle will agree with the opinion of the Conservation officer

**15. MATTERS FOR FUTURE DISCUSSION AND INFORMATION**

**16. DATE OF NEXT MEETING 6<sup>th</sup> November 2018**

The meeting closed at 9.00 pm

**APPROVAL** Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 6<sup>th</sup> November 2018