



THE CAUSEWAY

## STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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### Minutes of a Meeting of Steventon Parish Council held on Tuesday 6<sup>th</sup> November 2018 in the Village Hall Millennium Room

#### 1. APOLOGIES FOR ABSENCE

No apologies received.

#### 2. PRESENT

Dr C Wilding Chair, Mr J Bennett, Mr R Bosley, Mrs C Brickwood, Mr J Clark, Mrs C Denton, Mr R Green, Mr J Spiller and Mr R Wilkinson. Mrs A Einon (Parish Clerk), Cllr M Fox-Davies (OCC) and Cllr M Barber (VWH) were in attendance. There were thirteen members of the public present.

#### 3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

No declarations were made

#### 4. PUBLIC PARTICIPATION

##### 4.1. Cllr Matthew Barber's report taken first to enable him to attend another meeting.

##### 4.2. Damascus youth leader

Roxy Elford introduced James a new youth leader who is in his last year at Ruskin college. Sammy and Keira also came and expressed an interest in helping in any workshops or activities organised in the village. The Pop-up gazebo is open from 3.30 to 5.15pm on Tuesdays in St Michael's play area, all are welcome. Roxy thanked the Parish Council for their continued support.

##### 4.3. Reservoir

The new consultation is open until 28<sup>th</sup> November, all are encouraged to submit their objections to Thames Water and write to Michael Gove MP, Secretary of State for the Environment, GARD are leafleting the village with a draft letter. The Parish Council will be objecting but each individual letter or return makes a difference, please make your opinions count.

#### 5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

##### Cllr Matthew Barber, Vale of White Horse District Councillor

Vale business awards were successfully relaunched last year, and applications are open until 8<sup>th</sup> January. Grants are available for community events (up to 75% of the total cost, up to £1,000). The Vale is coordinating armistice bells to ring at 12.30 on the 11<sup>th</sup> November. Oxford to Cambridge expressway events were being staged over the next few weeks. Vale free parking for Christmas shopping on 1<sup>st</sup> December. Housing allocations were out for consultation until 26<sup>th</sup> November. Local Plan - the inspector requires further information on Dalton Barracks but it is hoped that the time scale for completion can be adhered to with minimum slippage.

##### Cllr Mike Fox-Davies, Oxfordshire County Council Councillor

Earlier this year OCC put an extra £10m into fixing the roads – effectively doubling the amount of money invested in repairs – and crews are out and about every day in all types of weather doing the job. Their work has already resulted in £1.6m worth of surface dressing with around 33km of roads being surfaced.

OCC is committed to keeping the network of major roads free from ice to minimise the risk of accidents and ensure the smooth flow of traffic. Precautionary salting (sometimes called 'gritting') helps achieve this aim. OCC usually salts between 2 November and 5 April. Live updates can be found here:

<https://www.oxfordshire.gov.uk/residents/roads-and-transport/street-maintenance-z/salting-and-snow-clearance>.

Plans to completely overhaul the county council were given the go-ahead by the county council's Cabinet on 16 October. They agreed a major investment in digital technology to improve customer service and reduce council running costs. The redesigned council will enable residents to report faults or book appointments online, freeing up staff time to help to service users who cannot go online or have complex care needs.

Rogue traders and aggressive doorstep sellers were targeted during October by OCC Trading Standards as part of ongoing work to protect residents and business people. Working in collaboration with Thames Valley Police, Operation Rogue Trader aims to stop rogue business practices and raise awareness of the dangers linked to hiring cold-callers.

Flu season is coming and the army of front-line carers across Oxfordshire are being urged to make having a free jab a key priority. More than 8,500 staff employed in residential care, nursing homes or with registered domiciliary care providers, who are directly involved in the care of vulnerable people, are entitled to a free flu jab. As well as workers in social care settings, anyone who receives a carers allowance, or is the main carer for an elderly or disabled person, is eligible for a free vaccination; all they have to do is present their ID badge to a pharmacist or GP surgery.

Steventon Storage facility; the volume of traffic and weight of HGV's have increased vastly since the planning permission was allowed at appeal in the 1990's. Highways would investigate also the HGV driving school that appeared to be working from there.

Mr Fox-Davies will investigate the Parish Councils complaint that Linden homes have not completed agreed jobs like replacing the culvert, also the new shape chicane in the Hanney Road. These jobs had been lost from the work schedule by OCC when an engineer had left Highways.

Mr Wilkinson raised the fact that the footpath at the top of Steventon Hill was blocked, at the layby near Q gardens and the area had been used for dumping oil.

## **6. APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 2<sup>nd</sup> October, were accepted as a true record, with the following changes.

4.2 insert comma after pitchings

4.3 Replace first sentence with: Appeal against the decision on Steventon Railway bridge.

4.4 Replace first sentence with: Discussion was required on some form of control at the junction of Hanney Road and High Street.

4.6 insert Barnett Road after David Wilson

4.7 remove had

7.1 spelling signing

7.5 change event to events.

Proposed: Mr Bennett: Seconded: Mr Clark

## **7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS**

### **7.1. Linden snagging**

Dr Wilding had spoken to Mr Hornsby (Solicitor) about signing the deed, and to get clarification on the permitted future use. A further meeting had been arranged. An agreement on liabilities and responsibilities was required.

**Action 18/11/01: Dr Wilding**

### **7.2. Registration of Parish Council Land**

Ongoing

**Action 18/11/02: Mr Green**

### **7.3. Little Lane Footpath**

The footpath was now cleared.

### **7.4. Drainage ditches Field Gardens**

The Clerk to write a letter to Mr Tyrrell stating that responsibility for clearance was with the landowner.

**Action 18/11/03: Clerk**

### **7.5. Dangerous ditch Village Green**

The Clerk had received a response from the Environment Agency which did not answer the question regarding protecting the water voles. The suggestion was to contact the Vale who were responsible for riparian ditches.

### **7.6. Village Nature trail**

An alternative company had been found to provide a quote for the signs and guide book.

**Action 18/11/04: Mr Bosley**

### 7.7. Causeway

The yellow zig zags outside the school have now been reinstated.

### 7.8. Copse

A den in the Copse built by a resident had now been reinstated by her family based on a gazebo. The Parish Council were concerned that it should not create a precedent and that the family would be responsible to maintain it in a tidy and acceptable form. If no longer used, they would remove all signs of it. No overnight use to be made.

### 7.9. Storage depot

Mr Bosley had drafted the letter which had been signed by the Chairman and sufficient copies for all had been delivered to security at the entrance who had not allowed Mr Bosley to enter but promised to deliver the letter to all the businesses within the depot.

## 8. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

8.1 Financial Procedures.

Were circulated and agreed.

8.2 Bi-annual check of Headstones by Council Member(s).

8.3 Annual review of Burial Records by the Council.

Annual review of future Burial Ground needs by the Council and make arrangements for further space as required.

A meeting was arranged for Sunday 18<sup>th</sup> November to test the headstones and review the records. There is no requirement for further space in the burial ground in the foreseeable future.

## 9. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

9.1. Finance and General Purposes Committee JB, CB, RB, JC, CW, RW, Clerk

Not met

9.2. Planning Committee RB, CD, RG, JS, CW, Clerk

Not met.

9.3. Burial Ground CD, CB, RW, Clerk

Meeting arranged.

9.4. Open Spaces – Trees, Greens, Waterways and Footpaths RB, JC, CB, JS, RW,

Excessive dog mess on the village green and football pitch had stopped play several times. More specific signs to be investigated.

Mr Robson had raised the state of an ash tree by the mill stream. Mr Clark had looked and could not see that it was dangerous. Ask the tree surgeon to look at it the next time he is doing work for the Parish Council.

**Action: 18/11/05: Clerk**

9.5. Recreation and Leisure – Playground, Sports Hall RB, CD, RG, CW

The sports hall at Milton is not that new and they are looking to replace it. We should ask the proposed supplier(s) to inform us of recent hall constructions nearby, for examples and prices. Unclear what the school would like for their use.

**Action 18/11/06: Dr Wilding/Mr Bosley**

9.6. Village Infrastructure – Railway, Roads, Drains JB, RB, RG, JS, CW

Not yet met. Network Rail has lodged an appeal with the Vale, details are not yet available.

The District Council had offered air quality monitoring in the High Street in response to the complaints of traffic volume size and pollution. A tube would be located on a lamppost for about a month and then sent for analysis.

Suggested locations were near the zebra crossing in High Street. It would be installed in January. ?? Lee Turner (highways OCC) had said that the County had not been involved in road usage changes and had passed the information to the infrastructure planning team ??.

9.7. Houses and Planning JC, CD, RG, JS, CW

The residents of the David Wilson Homes estate (Barnett Road) had formed a resident association and sent details of their complaints to Stewart Walker, Vale White Horse Planning. He had passed it to the enforcement section and they were investigating. The Vale enforcement had closed the investigation of the pavement and bus stop in the Miller Homes development as completed and did not propose follow more as work was in progress on open spaces. They asked to be informed if it was not concluded.

9.8. Sarinc RW, CD

Christmas lights by the North Star to be switched on on 2<sup>nd</sup> December. The dip by the allotment gate near the Little Green to be filled by Andrew (Allotment warden).

9.9. Neighbourhood Plan RB, CB, RG, JC, JS, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel Goode, Caroline Miller, Nick Thompson.

The Open meeting on 23<sup>rd</sup> October had been successful though not many people had attended. The Neighbourhood Plan funding signed off by Mike Murray for a grant of £10k had now been cut to £2.5k. An application for a locality grant of up to £9k in this financial year up to 31 March 2019. Bluestone expenditure can be consolidated. An amount of £4k would therefore be remaining. A proposal that Bluestone Planning be asked to quote to take our Neighbourhood plan to completion within this figure was agreed as a sensible way to progress.

**Action 18/11/07: Mr Green**

#### **9.10. Resilience group** JB, JC, RG, CW volunteers Rosemary Howden

Meetings are being organised by community emergency services that will help with the organization of individual groups. It is intended for the whole group plus volunteers to attend the one on 15<sup>th</sup> January.

**Action 18/11/08: Mr Green**

#### **9.11. Other representative reports**

Not a representative but a report on the birthday party in the village hall that got out of hand. The responsible adult left the hall and considerable damage was done which took the Village Hall Committee a lot of time and effort to clear up. The police were in attendance. Changes are to be made to the booking form to ensure that anyone booking the hall is responsible for the behaviour of those attending and will pay for any damage caused. A bigger deposit will be taken in future.

### **10. FINANCE**

#### **10.1. FINANCIAL REPORT 2018-19**

The financial report was discussed and agreed. Proposed: Mr Clark. Seconded: Mr Wilkinson

#### **10.3. CHEQUES FOR SIGNATURE**

### **11. CORRESPONDENCE**

#### **11.1 Received**

3/10/18	E	CR Wilding	Linden Homes		
3/10/18	E	registration southandvale	Planning Consultation - P18/V2339/FUL		
3/10/18	E	Nick and Mary Thompson	Re: map		
3/10/18	E	CR Wilding	Re: Linden phase 1 2 and 3		
3/10/18	E	Enquiries, Unit	181003/AC09 RE: RE: Dangerous mud		
3/10/18	E	Consultations	Shape your water future - Our response to the public		
4/10/18	E	registration southandvale	Planning Consultation - P18/V2184/HH		
4/10/18	E	registration southandvale	Planning Consultation - P18/V2185/LB		
4/10/18	E	CR Wilding	Fwd: Roads in Steventon		
4/10/18	E	Enquiries, Unit	Auto Reply Acknowledging Receipt		
5/10/18	E	ccnews charitycommission	Charity Commission News - May 2018		
5/10/18	E	CR Wilding	Fwd: OCC Traffic Meeting 4th Oct		
5/10/18	E	Enquiries, Unit	181005/MKB05 - Re: 181003/AC09 RE: RE: Dangerous mud		
6/10/18	E	CPRE Campaigns	Green Belt: more broken promises		
6/10/18	E	Steventon Neighbourhood	[New post] Open meeting please come		
8/10/18	E	Planning Vale	Autoreply		
8/10/18	E	Planning Vale	Autoreply		
8/10/18	E	Planning Vale	Re: Enforcement		
8/10/18	E	CR Wilding	Re: Culvert on the Causeway and ph 3 connection		
10/10/18	E	Planning Vale	Autoreply		
10/10/18	E	Robert Green	Re: Enforcement		
10/10/18	E	Planning Vale	Re: Enforcement		
10/10/18	E	Joseph Bennett	Re: Enforcement		
11/10/18	E	Matthew Barber	David Wilson Homes		
11/10/18	E	CR Wilding	Re: David Wilson Homes		
11/10/18	E	John Tabor	Be Free Young Carers - Request for Grant Support		

11/10/18	E	Hanna Jenkins	Fw: Ock Catchment Partnership Meeting		
11/10/18	E	Jonathan Spiller	Pickup parked this lunchtime		
11/10/18	E	CR Wilding	Fwd: Pickup parked this lunchtime		
11/10/18	E	Parish Council Amendments	Re: Parish Council Annual review		
11/10/18	E	CR Wilding	Fwd: Traffic		
11/10/18	E	Robert Green	Re: Traffic	3	
11/10/18	E	Affinity Shop	Your Affinity order confirmation - AZKBNPRVBZ	4	
12/10/18	E	Schrieber, Ron	Decision Notice - The North Star		
12/10/18	E	CR Wilding	Fwd: Re: Elloway Road		
12/10/18	E	Walker, Stuart	Re: Elloway Road		
12/10/18	E	Oxfordshire Travel Choices	Access to Headington update 1 October 2018		
13/10/18	E	registration southandvale	Planning Decision Notice - P18/V2058/HH		
13/10/18	E	registration southandvale	Planning Decision Notice - P18/V2059/LB		
13/10/18	E	CR Wilding	Fwd: Re: Traffic	6	
14/10/18	E	R Bosley	Re: Fwd: Re: Traffic		
15/10/18	E	CR Wilding	Parish Council report for November		
15/10/18	E	Jon Spiller	Re: Traffic		
15/10/18	E	Cross, Ruth	S106 application		*
15/10/18	E	Sales	Re: Falcon Signs - Oxfordshire - Website Enquiry	9	
15/10/18	E	CR Wilding	Fwd: Water Resources drop-in session in Steventon		
15/10/18	E	CR Wilding	Fwd: Acknowledgement to Complainant (L01)		
16/10/18	E	Joseph Bennett	FW: The saddest possible news about Rory Bernays		
16/10/18	E	Warner, Helen	Re: Traffic		
16/10/18	E	Nicky Warden	Oxford to Cambridge Expressway Consultation		
16/10/18	E	Jonathan Spiller	Fwd: New FixMyStreet updates on report: 'Street lighting'		
16/10/18	E	Robin Wilkinson	New Dwelling in Sheepwash lane		
18/10/18	E	Philip Sutton	Re: Armistice: bells		
18/10/18	E	CR Wilding	Re: Armistice: bells		
18/10/18	E	Matthew Barber	Police & Crime Bulletin for October 2018 - Thames		
18/10/18	E	Paul Francis	Re: British Legion?		
19/10/18	E	Liz Folley	Branch Meeting 22.11.18		
19/10/18	E	registration southandvale	Planning Application Withdrawal - P18/V2185/LB - STV		
19/10/18	E	OxfordToCambridgeExpressway	Oxford to Cambridge Expressway - Oxfordshire Parish		*
19/10/18	E	Lucy Blake	Risk assessment plan		*
19/10/18	E	Oxfordshire County Council	Oxfordshire Matters October 2018		
21/10/18	E	Emergency Planning	ORG: Oxfordshire Resilience Group Communities Evening		
22/10/18	E	More OFerrall, Silke	S106 fund contributions Steventon Parish Council		
22/10/18	E	Robert Green	Re: Cable laying on Hanney Road?	3	
23/10/18	E	registration southandvale	Planning Consultation - P18/V2209/FUL		
23/10/18	E	Didcot Funeral (FU533)	Interment of ashes	5	
23/10/18	E	Hanna Jenkins	Yellow Fish Project		
24/10/18	E	Diana Hasting	Steventon Poppy Appeal Organiser		
24/10/18	E	Sarah Purdie	Oxfordshire South & Vale Headlines - October 2018		
25/10/18	E	Enquiries_THM	THM102865_MM -- Water voles and Watercourse		
25/10/18	E	Catherine Brickwood	Advertising sign		

25/10/18	E	Dotse, Perry - Communities	Re: Culvert on the Causeway and ph 3 connection		
25/10/18	E	CR Wilding	Fwd: Culvert on the Causeway and ph 3 connection		
25/10/18	E	Catherine Brickwood	Re: Advertising sign		
26/10/18		Michael Viney	Re Consultation on house Sheepwash Lane		
26/10/18	E	Milton Matters	November Milton Matters		
26/10/18	E	R Bosley	letter to storage depot		
30/10/18	E	R Bosley	Re: Fwd: Weekly Receipts List between 22/10/2018		
30/10/18	E	Moore Stephens	Budget 2018 overview: Austerity is coming to an end		
30/10/18	E	OALC	OALC October Update for member councils		
30/10/18	E	Civic Voice	War Memorials News - 30th October 2018		
30/10/18	E	Lesley Tait	Thames Water's revised draft WRMP19		
31/10/18	E	R Bosley	Re: Fwd: Thames Water's revised draft WRMP19		
31/10/18	E	CPRE	Government backs OxCam Arc - CPRE News October 2018		
31/10/18	E	CR Wilding	Re: Thames Water's revised draft WRMP19		
31/10/18	E	CR Wilding	Gate to playground		
31/10/18	E	NALC	NALC Newsletter		
31/10/18	E	Crowe, Rebecca- Communities	Public Consultation proposed Didcot Transport Schemes		*
31/10/18	E	Came & Company	Council Matters Autumn 2018		
1/11/18	E	registration southandvale	Planning Consultation - P18/V2439/HH		
1/11/18	E	South and Vale DC	Renewable Energy Workshop - book your place now		
2/11/18	E	TTRO Requests	TTRO (T6067) Road Closure at Steventon, Hanney Road		
2/11/18	E	Ian Ashley	Urgent - Oxfordshire New Housing and Expressway		
2/11/18	E	Ed Vaizey MP	Local News from Ed Vaizey MP		
2/11/18	E	CR Wilding	Fwd: Affinity Water's Statement of Response		
4/11/18	E	1&1 IONOS Customer Service	Upcoming Payment Notification		
5/11/18	E	Steventon News	STEVENTON NEWS - Mon. 12 November		
5/11/18	E	Roxy Elford	ADYP		
5/11/18	E	High Sheriff	High Sheriff Awards 2018/19		
5/11/18	E	Cllr Mike Fox-Davies	Re: Meeting		
6/11/18	E	Robert Green	FW: Network Rail Appeal		

11.1.1 Oxford to Cambridge Expressway drop in sessions available

11.1.2 S106 Ruth Cross asked for agreement for the monies awarded for a tennis court to be used by Abingdon.

11.1.3 Pre planning request for opinion Sheepwash Lane. Correspondence to be circulated around the Parish Council for discussion at the next meeting.

#### 11.2 Sent

3/10/18	E	Fwd: Fwd: FW: Steventon - Works to the School and Phase 1	Chris Wilding		
3/10/18	E	Fwd: RE: Linden phase 1 2 and 3	Chris Wilding		
3/10/18	E	Fwd: RE: Linden phase 1 2 and 3	Chris Wilding		
3/10/18	E	Fwd: Culvert on the Causeway and ph 3 connection to Hanney Road	chris Wilding		
4/10/18	E	Re: 181003/AC09 RE: RE: Dangerous mud at back of Steventon Green	Enquiries, Unit		
8/10/18	E	Enforcement	Planning at Vale		
8/10/18	E	Return forms	Planning at Vale		
10/10/18	E	Re: Enforcement	Planning Vale		
11/10/18	E	Wreaths for 11 November	enquiries abingdon.gov.uk		
16/10/18	E	Re: Falcon Signs - Oxfordshire - Website Enquiry	Sales	5	
18/10/18	E	Fwd: Armistice: bells	Jack Jarvis , Philip Sutton		

18/10/18	E	Re: Armistice: bells	CR Wilding		
18/10/18	E	Re: British Legion?	Paul Francis		
19/10/18	E	Fwd: Risk assessment plan	Robert Green:		
22/10/18	E	Re: Cable laying on Hanney Road?	Robert Green , Chris Wilding		
23/10/18	E	Steventon Burial Ground	Johnson		
25/10/18	E	Re: Cable laying on Hanney Road?	Robert Green , Chris Wilding		
25/10/18	E	Re: Interment of ashes	Didcot Funeral (FU533)	3	
25/10/18	E	Re: Advertising sign	Catherine Brickwood		
31/10/18	E	Meeting	Cllr Mike Fox-Davies		
31/10/18	E	Re: Thames Water's revised draft WRMP19 - an opportunity	Lesley Tait		
1/11/18	E	Fwd: Renewable Energy Workshop - book your place now	Steventon Neighbourhood		
2/11/18	E	Fwd: Urgent - Oxfordshire New Housing and Expressway	Steventon News		
5/11/18	E	Re: WEL Medical - Quotation: E207010	Webster, Stacey		
5/11/18	E	Re: ADYP	Roxy Elford		

## 12. PLANNING MATTERS

### 12.1 Applications

12.1.1 P18/V2674/DIS The Coach House, 41a The Green Steventon Abingdon Oxfordshire OX13 6RR  
Discharge of condition 3 - material details on application ref. P17/V1743/FUL Change of use of land to the rear of The Coach House from agricultural to residential, including landscaping. Erection of garage/log store and greenhouse.

No comment

12.1.2 P18/V2439/HH 7 Castle Street Steventon Abingdon OX13 6SR

Construction of a two bedroom chalet bungalow annexe on land to rear of 7 Castle St. Demolition of existing outbuildings.

No objection but should not become a separate residence, consideration to access for existing and future users.

12.1.3 P18/V2665/DIS 71 The Causeway Steventon Abingdon Oxfordshire OX13 6SQ

Single storey rear extension, partial rebuild of existing extension to improve structure and insulation, replacement of rear elevation ground floor windows and minor internal works not affecting historic structure. P18/V2059/LB Conditions 3 - flues and vents, 4 - roof connection, 5 - windows and 6 - external finish

No comment

12.1.4 P18/V2209/FUL Goose Willow Farm Hanney Road Steventon Abingdon OX13 6AP

Erection of two modest agricultural buildings.

No objection

12.1.5 P18/V2185/LB & P18/V2184/HH Home Farm house 14-16 Milton Lane Steventon Abingdon OX13 6SA Erection of detached carport.

No objection

## 15. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Crossing at Barnett/Hanney Road

## 16. DATE OF NEXT MEETING 4<sup>th</sup> December 2018

The meeting closed at 9.30 pm

**APPROVAL** Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 4<sup>th</sup> December 2018