



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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Minutes of a Meeting of Steventon Parish Council held on Tuesday 3rd March 2020 in the Millennium Room of Steventon Village Hall

1. APOLOGIES FOR ABSENCE.

Apologies had been received from Mr M Stimpson-Tame, Dr C Wilding, and Cllr M Barber (VWH)

2. PRESENT

Mr R Green, Chair, Mr J Bennett, Mrs C Brickwood, Mr J Clark, Mrs C Denton, Mr J Rice, and Mr M Tucker. Mrs A Einon (Parish Clerk) and Cllr Mike Fox-Davies (OCC) were in attendance. There were nine members of the public present.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

No declarations were received.

4. PUBLIC PARTICIPATION

4.1. The Parish Council welcomed Cllr Mike Fox-Davies back from his sick leave.

4.2. Trees near Pugsden Lane

SSE had responded to the Clerks report of dangerous trees. The trees had been cut back but the debris left to block the footpath. The Clerk would contact them again.

Action 20/03/01: Clerk

4.3. Tree by level crossing in Stocks Lane

Martin Mobbs had cut up the tree that had fallen across the road in the strong winds and would remove the debris as soon as possible. The Parish Council thanked Mr Mobbs for his assistance.

4.4. Level crossing closed times

Instance of an 18 minute wait for the level crossing to open. The public are asked to send details of times and places of delay to the Clerk, who would report to Network Rail. Mr Green had received good responses from the emergency services, except the police, to get contacts and from there procedures for use when the crossings were closed.

4.5. Milton Lane

The dog fouling notice had gone missing from the edge of the Green, at the end of Milton Lane, the post remained.

4.6. Planning application behind 31-33 The Causeway

The notice from the Vale of a planning application near the proposed site is missing.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Mike Fox-Davies reported:

A busy month dealing with storms and flooding

Our Emergency Planning, Fire and Rescue and Highways teams have had a busy February dealing with the local impacts of the storms and flooding that have made national headlines.

Storm Ciara and Storm Dennis hit the UK on consecutive weekends in mid-February and with river levels already high as a result of much higher Autumn and Winter rainfall than the average, the Environment Agency issued scores of Flood Alerts and a number of the more serious Flood Warnings.

Highways teams dealt with more than 150 incidents as a result of Storm Ciara and more than 100 stemming from Storm Dennis. The Storm Ciara incidents largely related to high winds (fallen trees blocking roads, debris) whereas Storm Dennis was also about flooding with some roads closing and surface water causing issues.

Oxfordshire offers new ways to repair and reuse small electrical items

Oxfordshire County Council has launched a new trial service to residents with a way to ensure their unwanted small electrical items can be repaired and reused, reducing what the county would otherwise send to waste. Funded by Valpak, the council is trialling drop off points for unwanted small electrical items that are still in good condition at a number of participating Oxfordshire libraries.

Bicester revealed as start location for prestigious women's cycle race

Bicester is to host the start of the prestigious Women's Tour professional cycling race, which will pedal from the town on Monday 8 June.

Seven recycling centres to close for Spring clean in March and April

This March and April seven of Oxfordshire County Council's Household Waste Recycling Centres will be closing for two days to carry out a deep clean and essential maintenance at the sites.

Only one site will be closed at any one time and all other sites will be open on those days. Residents are asked to plan for these closures, ideally holding on to your waste until the site reopens or if that is not possible visiting one of the neighbouring sites. **Site closure dates: Drayton 28th & 29th April 2020**

Becoming a dementia friendly council

Oxfordshire County Council is implementing plans to become a dementia-friendly organisation. The aim is to develop further awareness, understanding and support for vulnerable residents and staff who are impacted by the health condition.

The number of people with dementia in the UK is expected to rise to 1 million by 2021.

Oxfordshire County Council aims to help people who live with dementia to stay independent and live well in their communities for as long as possible.

The next step in the plan is to help to develop dementia friendly communities across Oxfordshire to help to reduce isolation and support people to be aware of and understand dementia.

Local problems:

Martin Mobbs had agreed to put some hardcore in Byway 16 when it was available.

The new timetable for the railway appeared to be working and hopefully the appeal to demolish the bridge would be withdrawn.

Streetlights in the village reported on Fix my Street but not being repaired. All lights are on a programme to be replaced by LED's. Notify Cllr Fox-Davies of specific problems and he will chase. The chicane on the Hanney Road is still a major hazard.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on **4th February**, were accepted as a true record. With the following modifications:

4.3 Change it to if.

4.2 Change was to were.

4.4 Insert full stop after villagers. Capital I and insert ? at the end.

7.2 Replace has with have.

9.5 Insert at the beginning "At"

9.9.1 Remove text and replace with "The data storage company Cloud HQ will be opening a data centre and campus on a 37 acre site in Sutton Courtenay Lane (adjacent to Didcot B power station) providing over 100 new jobs. This replaces an earlier application, approved in 2014, for warehouses which would have created hundreds of lorry and traffic movements every day."

Proposed: Mr Bennett. Seconded: Mr Rice

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. Little Green

The Clerk had obtained two quotes for repairs. Ayres Tarmacadam were marginally cheaper at £1480 they had also done repairs for the Council previously and proved reliable. It was agreed that an order should be placed for the work to be done as soon as possible. Mr Green would pursue his claim to Biffa relating to erosion of the edge.

Action 20/03/02: Clerk/Mr Green

7.2. Abbotts Meadow Incidents

Mr Tucker had contacted Mr Barber to arrange a meeting but so far had no response. He will follow up. Since Christmas the situation had quietened.

Action 20/03/03: Mr Tucker

7.3. Linden snagging

Ongoing Response from Graham Gregory still awaited. Land still not registered to Parish Council.

Action 20/03/04: Dr Wilding

7.3. Network rail crossing and bridge

Mr Green had not received a detailed response but it would appear that Network Rail are intending to update on the bridge etc. at the May meeting.

Action 20/03/05: Mr Green

7.4. Byway 16 – Station Lane

The state of Byway 16 and its importance in an emergency had been reported to Highways and the Footpaths officer.

7.5. VE day 8th May

Dr Wilding was not present to report on his investigations into any grant funding that may be available.

Action 20/03/06: Dr Wilding

7.6. Footpath through the old factory

This route has been used for many years by villagers, investigate possibility of making it an official route. Further research would be done on this.

7.7. Hedge at School Close

The Clerk had written to Linden homes to ask for the hedge to be trimmed before the end of March. No response had been received. Mr Clark and Mr Stimpson-Tame had trimmed the hedge where it overhung the footpath.

7.8. Parish council land

The Clerk had sent an enquiry to the Land Registry for details of land registered to the Parish the response had confirmed the areas previously recorded. The Land Registry had advised that maps of locations that were to be registered should be sent to them. They would then advise a cost.

Action 20/02/07: Mr Green

8. LEE MAGNUM FACTORY SITE

It is assumed the site will be cleared and proposals submitted to the planning department. The Parish Council recognize that this is an important site in the village with potential for a variety of uses. There are problems that need addressing in the new development, particularly access and parking. We are keen to retain provision for commercial outlets in the form of shops, food supply, or similar.

9. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

9.1 Bi-annual inspection by Council Specialist Tree Working Group

A report from Thinktrees for the main trees roadside on the Green was awaited. A further quote for £785 to do a detailed assessment of the other trees was agreed.

9.2 Annual inspection by the Council of unadopted roads, footpaths and waterways.

The Clerk to provide Mr Clark with the detailed footpath map. He will allocate footpaths to be walked by Councillors.

10. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

10.1 Finance and General Purposes Committee JB, JC, CB, JR, CW, Clerk

Not met

10.2 Planning Committee JB, CD, RG, CW, Clerk.

Not met

10.3 Burial Ground CD, JC, MT, MST, Clerk

Not met.

10.4 Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. JC, CB, CD, RG, JR, MT, MST, CW

St Michael's Play area update

The S106 application had been submitted to the Vale of White Horse DC for funding and a response had been promised by the end of this week, 8 March. The quote from Playground Facilities had been agreed as the favourite at a cost of £62,912.86

Action 20/03/08: Mr Tucker/Recreation and Open Spaces

Assets of community value

The North Star: Recreation to meet to complete the application form. Submission was not required until April as it is not possible to renew, a new submission is be made.

Action 20/03/09: Recreation

As a result of the recent storms the village was visited by two ladies from the Environment Agency who met with Mr Bennett, Mr Clark and the Allotment Warden, Andrew, who were clearing ditches of blockages to keep the flood water moving. They explained to the EA representatives the problems experienced in the village and showed them around. The main problem being the flow under the A34 and out to the flood plains on the other side. The blockage of the Ginge is on the Milton parish side and it is causing a build-up of water in Steventon. They promised to communicate with Milton to resolve the problem.

The Parish Council thanked Mr Bennett, Mr Clark and Andrew Bolton for their help in keeping the village from being flooded.

Little Green verges

Martin Reade had found the copy of a bylaw relevant to the verges stating that a strip twenty five feet wide from the front boundaries of the houses would be for vehicles to use. Markers could be installed if agreed by the Parish Council.

There were trees down in the area between the Little Green and Abbots Meadow. The area belongs to Kibswell builders.

Ditch clearance

Add to risk register items for October.

10.5 Village Infrastructure & Resilience – Railway, Roads, Drains JB, RG, JR, MT, CW. Resilience volunteer Simon Holloway

Simon Holloway wrote an item for Steventon News asking for expertise and resources with a view to finding out what is already available and where further work is required. Unfortunately, the Clerk had not received any responses.

Action 20/03/10: Infrastructure

Pedestrian crossing

The zebra crossing had been installed but was not yet operational. Lighting was still to be installed.

10.6 Sarinc CD

A figure of £100 had been agreed by Sarinc for Andrew Bolton to mow the verges on the corner of Hanney Road/Stonebridge and Stonebridge/St Michael's way. Nothing more to report.

10.7 Neighbourhood Plan CB, RG, JC, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Dick Bosley, Nigel Goode, Caroline Miller, Jon Spiller, Nick Thompson

The Neighbourhood plan steering group had met on 2nd March and planned further meetings on 9th, 16th and 30th March. The questionnaire results were yet to be analyzed but we had 253 returns a 27% return rate. Mrs Brickwood asked for spare copies to be returned to enable a true percentage to be calculated.

10.8. Website group CB, RG, JR, Clerk

Draft now available to be populated.

10.9. Other representative reports

10.9.1. Milton Park Forum CW, CB

No meeting

11. FINANCEFINANCIAL REPORT 2018-19

The accounts for this month were discussed and approved

Proposed Mr Bennett. Seconded Mr Tucker

11.2. CHEQUES FOR SIGNATURE

13. CORRESPONDENCE

13.1. Received

4/2/20	E	Design new council offices Crowmarsh	Communications		
4/2/20	E	Protecting green spaces Neighbourhood	Roselle Chapman		
4/2/20	E	St Michael's play area	Sarinc		
/2/20	E	Little Green potholes	Martin Read		
5/2/20	E	Ticket local environment group conference	eventbrite		
6/2/20	E	OCC Brexit briefing	Oxfordshire stakeholders		

7/2/20	E	PN1 result	Land Registry		
10/2/20	E	Forest school	Office St Michaels		
10/2/20	E	Didcot Garden Town sounding board	didcotgardentown		
11/2/20	E	Dangerous trees	Robin Wilkinson		
12/2/20	E	Ashes interment	Nigel Carter		
12/2/20	E	Condition of road on Little Green	Peggy Gentle		
12/2/20	E	Getting started with website	Town and Parish Council		
13/2/20	E	Tree contact SSE	OCC		
14/2/20	E	Reporting weather related incidents over weekend	Emergency Planning		
17/2/20	E	Environment Agency	Joe Bennett		
17/2/20	E	Quick quote	Cclsurfacing		
17/2/20	E	Your site is ready for editing	Parish-council website		
17/2/20	E	Environment Agency	Nicola Whittle		
18/2/20	E	Tree cutting job raised	SSE		
18/2/20	E	Oxfordshire County Council CAMs Web System PROW545214	Oxfordshire footpaths		
18/2/20	E	By laws	Martin Reade		
18/2/20	E	SARINC landscape management and wildlife opportunities	M Habermehl		
20/2/20	E	Re: Contact details for Barnett Road Housing Association	Adrian Ford		
20/2/20	E	RE: S106 application - ref: P20/V0159/106	David Cookson		
20/2/20	E	RE: St Michael's play area	Sarinc		
20/2/20	E	Mowing	Sarinc		
24/2/20	E	Planning Consultation - P20/V0179/FUL - STV	Vale		
28/2/20	E	Newsletter	OALC		
28/2/20	E	Temporary Road Closure at Sutton Courtenay, Brook Street and Drayton Road	TTRO		
2/3/20	E	Footway outside 57 and 59 The Causeway	Kathryn Mendus		
2/3/20	E	Re: Meeting 3rd March	Cllr Mike Fox-Davies		
2/3/20	E	2-6 High Street, Steventon	Joe McDermott		
3/3/20	E	Re: Storm-damaged fence, Barnett Road OX13 6AJ	Adrian Ford		
3/3/20	E	Re: "Falling" tree at Stonebridge Rd jnct with Hanney Road	R Green		

13.1.1 Falling tree Stonebridge Road

A report of a falling tree at the junction of Stonebridge Road and Hanney Road had been investigated by Mr Clark. The tree was quite stable but had grown slanted.

13.1.2 **Didcot Garden Town** sounding board. A request for a representative to attend meetings of the Didcot Garden Town committee had been received. Dr Wilding had agreed to attend.

13.2 Sent

4/2/20	E	Mowing	Sarinc		
4/2/20	E	Return form re P20/V0179/FUL	Planning		
4/2/20	E	Potholes	Lee Turner OCC		
4/2/20	E	Little Green	Martin Reade		
5/2/20	E	Your Tickets for Local Environment Groups' Conference, 28 March 2020	C Brickwood		
7/2/20	E	Re: Memorial in the cemetery	Abingdon funeralcare		
7/2/20	E	Fwd: Community Emergency Planning Survey	Resilience group		
8/2/20	E	FWD Little Green	R Green		
9/2/20	E	Forest School	St Michaels office		
12/2/20	E	Dangerous Trees	Robin Wilkinson		
12/2/20	E	Re: Quick Quote Request from website	cclsurfacing		
20/2/20	E	Re: S106 application - ref: P20/V0159/106	Dave Cookson		
21/2/20	E	Dangerous tree SSE	Alex, Richard		
24/2/20	E	Trees in Steventon	Paul Melerange Think trees		

27/2/20	E	Grave for Sunday	BD Tonks		
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14. **PLANNING MATTERS**

14.1. **Applications**

14.1.1. P20/V0306/HH Franks Lane Cottage Franks Lane Steventon Abingdon OX13 6SF

Proposed single and double storey front and rear extensions and internal modifications to existing cottage. Conversion of garage to create Granny Annex over.

No objection. Annexe not to become a separate residence. Concern over narrow access and possible need to restrict vehicle delivery size to prevent damage to footpath and verges.

15. **MATTERS FOR FUTURE DISCUSSION AND INFORMATION**

Coppicing was scheduled for this Sunday 9th March. All welcome.

Corona virus to be dealt with by Resilience working party.

16. **DATE OF NEXT MEETING 7TH APRIL 2020**

The meeting closed at 9.25 pm

APPROVAL Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Vice-Chairman of the Parish Council

Signature:

Date: 7th April 2020