



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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Minutes of a Meeting of Steventon Parish Council held on Tuesday 5th June 2018 in the Village Hall Millennium Room

1. APOLOGIES FOR ABSENCE

No apologies had been received

2. PRESENT

Dr C Wilding Chair, Mr J Bennett, Mr R Bosley, Mrs C Brickwood, Mr J Clark, Mrs C Denton, Mr R Green, Mr J Spiller and Mr R Wilkinson. Mrs A Einon (Parish Clerk) and Cllr M Fox-Davies(OCC) were in attendance. There were seventeen members of the public present.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting. There were no declarations.

4. PUBLIC PARTICIPATION

4.1. Speed bump School Close

The rubber speed bump in School Close had been removed and would not be reinstated.

4.2. Caravan in Stonebridge Road

The caravan had been reported to the PCSO who had promised to look into its removal.

4.3. Bridge and electrification

The Planning Committee of the Vale will be discussing the application to demolish the bridge when Network Rail had responded to questions raised. Likely to be the July Planning meeting.

4.4. Development behind Bargas Close

Residents of Bargas Close were very concerned about rumours of development between them and the railway. The Parish Council had no knowledge of any proposals. Dr Wilding agreed to investigate further.

Action 18/06/01: Dr Wilding

4.5. Chicane and potholes

Cllr Fox-Davies informed the meeting that OCC Highways had agreed some resurfacing and for installation of the chicane. However, this would require closure of the Hanney Road for at least a day. He asked for feedback on the best time for a closure. The design of the chicane was raised as the current one is simply run over by the large lorries using the storage depot as there is insufficient space for them to negotiate the turns. The design agreed and funded by the Linden development was for a one lane exit near the current chicane giving priority to those leaving the village. The usefulness of the chicane was raised as it caused speeding to get there first and many near misses. It was stressed that it is essential for accidents to be reported to police as this data is used for decisions on actions relating to roads. No reports no action.

4.6. Truck

The numbers expected had returned to 15000 for this year. The travel plan indicated all traffic to go via Featherbed Lane. Pedestrians and the lost would still be in the village.

4.7. Storage Depot

The Parish had submitted a complaint to the Vale about the large lorries using the Hanney Road to access the Storage Depot at all hours of the day and night. The Vale had acknowledged and were investigating. A Technical Officer who had responded to a resident in Hanney Road had been amazed at the volume of traffic. Authority to use the Storage Depot at its present level was questioned. The traffic monitor would be used in the Hanney Road as near the chicane as possible.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Mike Fox-Davies

OCC and Cherwell District Council (CDC) are considering a proposal for shared service arrangements under a joint chief executive, while retaining separate councillor bodies, budgets and decision-making processes. The County Council had received a good Ofsted rating. Gill Sanders last month became the new Chairman of OCC. Teams are to be set up around people who need care in Abingdon and Wallingford as part of a £100,000 trial to be managed by a specialist Manchester based company called Wellbeing Teams. Only people who live within a five-mile radius of

those for whom they'll care will be recruited to the new teams. They just need to be able to offer up to 21.75 hours of time per week and have a clear commitment and pride in their local area and community.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 1st May, were accepted as a true record, with the following changes.

5.5 The Parish Council would be responding to the Water Resources Management Plan put forward by Thames Water. Replace may with many.

6. Replace a with an.

8.1 Replace first sentence with: The letter concerning outstanding items had not yet been done.

12.8 Replace Clements with Clemence.

Proposed: Mr Bosley: Seconded: Mr Clark.

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. Linden snagging

A questionnaire by a resident concerning future management of Linden had been published in Steventon News. Few replies had been received so far. The traffic monitor would be set up in School Close after its time at the Bridge and in the Hanney Road.

7.2. Registration of Parish Council Land

Ongoing

Action 18/06/02: Mr Green

7.3. Joint Parish Liaison

Ongoing

Action 18/06/03: Dr Wilding

7.4. Causeway bank

Dr Wilding had been in contact with Oxfordshire Highways concerning the Causeway and Mill Street damage.

Action 18/06/04: Dr Wilding

7.5. Bi-annual inspection by the Council of unadopted roads, footpaths and waterways

Mr Bosley had circulated the report to date on footpaths and asked for any further information by those walking the paths to be passed to him.

Action 18/06/05: Mr Bosley

8. INTEGRATION OF NEW DEVELOPMENTS WITH VILLAGE

The Sports and Social Club were arranging a fun day at the August Bank Holiday. A suggestion that the Parish Council arrange a marquee, or the village hall, for all the clubs and societies in the village to have a table to advertise their group.

9. DEFIBRILLATOR TO SOUTH OF RAILWAY

The Parish Council agreed to fund a defibrillator to be installed south of the railway to give cover for the whole village. St Michael's and all the Angels would be asked if it could be situated at the Church Hall.

10. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

10.1 Publication Scheme under the Freedom of Information Act.

Adopted.

10.2 Review Register of Ownership annually.

Under review 7.2. The Clerk raised registration of the Linden land. No registration documents had been received or visible on the Land Registry website. Mr Green/ Dr Wilding agreed to raise with Mr Hornsby.

Action 18/06/06: Mr Green/Dr Wilding

11. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

11.1. Finance and General Purposes Committee JB, CB, RB, JC, CW, RW, Clerk

Not met

11.2. Planning Committee RB, CD, RG, JS, CW, Clerk

Not met.

11.3. Burial Ground CD, CB, RW, Clerk

Not met.

11.4. Open Spaces – Trees, Greens, Waterways and Footpaths RB, JC, CB, JS, RW,

The report from Thinktrees of work required should be sent to the Arboriculture Officer at the Vale for consideration and to ask if he would like to meet to discuss the programme.

The plane tree by the church was affecting the wall, a quote for remedial work to be obtained.

Ken Organ would supply some sample pictures for a walking trail around the village.

11.5. Recreation and Leisure – Playground, Sports Hall RB, CD, RG, CW

Ongoing visit to sports halls.

11.6. Village Infrastructure – Railway, Roads, Drains JB, RB, RG, JS, CW

Traffic monitor to be set up at the railway bridge, followed by Hanney Road and then School Close.

11.7. Houses and Planning JC, CD, RG, JS, CW

Not met.

11.8. Sarinc RW, CD

The access gate to the allotments from Hanney Road had been inspected and work to rectify would be done in the autumn. There was a dead tree in Field Gardens which would be removed. The Trust cuts the Causeway but due to mechanical problems it had not yet been done.

11.9. Neighbourhood Plan RB, CB, RG, JC, JS, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel Goode, Caroline Miller, Nick Thompson

A meeting had been arranged for 7th June at the North Star at 6 pm.

11.10. Resilience group JB, JC, RG, CW

Publicity in Steventon News report.

11.11. Other representative reports

11.11.1. Mr Clark reported that Mr Hall had been unwell so the proposed walk through the Copse to check for Ash dieback had been postponed.

11.11.2. Mrs Brickwood reported on the Social Media course attended by the Clerk and herself. The course expounded the problems that could ensue from Facebook and Twitter accounts that were not closely monitored by a Parish Council member. She had examined a number of Facebook pages run by Parish Councils and would be willing to progress this further. The Parish Council discussed the need to have a Facebook or Twitter account and decided that there was insufficient demand at present. The website should be used more extensively, and a review of its content was overdue. Mrs Brickwood and the Clerk would investigate updating the website.

12. FINANCE

12.1. FINANCIAL REPORT 2018-19

The financial report was discussed and agreed. Proposed: Mr Bosley. Seconded: Mr Bennett

12.2. FINAL ACCOUNT 2017-18 – Annual return Sections 1 and 2

Audit return: Section 1 was discussed, and each question answered to the affirmative and signed by the Chairman and the Responsible Officer. Section 2 The figures and report on significant variance was agreed and signed.

12.3. CHEQUES FOR SIGNATURE

13. CORRESPONDENCE

13.1 Received

2/5/18	E	Jonathan Spiller	Bellway Application		
2/5/18	E	Christopher Wilding	Re: Tree report		
2/5/18	E	Jonathan Spiller	Re: Bellway Application		
2/5/18	E	Guy Fielding	Truck Festival		
2/5/18	E	Guy Fielding	Re: Truck Festival	4	
2/5/18	E	Planning Vale	Autoreply		
2/5/18	E	Catherine Brickwood	Re: Bellway Application & Conservation Officer		
2/5/18	E	TTRO Requests	TTRO (T5654) Road Closure at Steventon, Stocks Lane &		
2/5/18	E	Roxy Elford	Re: PC Meeting	2	
3/5/18	E	Rob Kinchin-Smith	Re: Steventon Railway Bridge		
4/5/18	E	Dr C Wilding	Re: Steventon Railway Bridge		
4/5/18	E	Rob Kinchin-Smith	Re: [EXT] Re: Steventon Railway Bridge		
4/5/18	E	CPRE Campaigns	CPRE latest: shaping the new planning policy		
6/5/18	E	Steventon News	STEVENTON NEWS - Monday 14 May is the deadline for		
8/5/18	E	Robert Green	FW: GARD Mailing List: Important Changes		
8/5/18	E	Sue Hunt	CFO Newsletter Spring 2018		

9/5/18	E	Dr C Wilding	Re: Stocks Lane crossing	3	
10/5/18	E	Dr C Wilding	Re: planning		
10/5/18	E	Veronica Reynolds	Milton Park Shuttle Bus available for use by local residents		
10/5/18	E	Stewart Lilly	Liaison Group meeting for Bridge		
10/5/18	E	Paul Melarange	Invoice Overdue		
10/5/18	E	Steve Baines	Steventon Railway Bridge		
11/5/18	E	rbosley@talktalk.net	Re: Fwd: Milton Park Shuttle Bus available for use		
11/5/18	E	Catherine Brickwood	Re: Fwd: OALC Social Media training 16th May 10am		
13/5/18	E	playsafety	Notification of play area inspection in #date for Steventon		*
13/5/18	E	SARINC	Office Expiry Date of Nominative Trustee	2	
14/5/18	E	Dr C Wilding	Fwd: Grass verge on Hanney Rd- Stonebridge Rd	3	
14/5/18	E	Ben Gristwood	Re: grass cutting		
15/5/18	E	Dr C Wilding	Re: Last night's Planning Committee meeting		
15/5/18	E	Dr C Wilding	Network Rail		
15/5/18	E	harwell.ssg (MAG)	Harwell SSG minutes from meeting 26 April		
15/5/18	E	Steventon News	Re: Milton Park Shuttle Bus available for use by residents		
15/5/18	E	Alison Jarratt	Re: Audit		
16/5/18	E	CLlr Matthew Barber	Latest Vale news May 2018 - Outdoor pool set to re-open,		
16/5/18	E	Steventon Webmasters	Fwd: Grass Cutting		
16/5/18	E	Robert Green	FW: Last night's Planning Committee meeting		
18/5/18	E	SLCC Membership	Your SLCC Membership Renewal Notice		
20/5/18	E	Dr C Wilding	Stocks Lane Barrier crossing	3	
20/5/18	E	Dr C Wilding	Stewart Lilley		
20/5/18	E	Dr C Wilding	Steventon Bridge		
21/5/18	E	Dr C Wilding	Re: Steventon bridge		
21/5/18	E	Stewart Lilly	Re: Steventon Railway bridge.		
22/5/18	E	Nadia Brown	Funding for Victims of Abuse		
22/5/18	E	Rachael McCarthy-Vivian	Hanney Road Traffic		
22/5/18	E	Riddle, Maya	Re: Network Rail - Level Crossings	17	
22/5/18	E	Dr C Wilding	Fwd: Network Rail - Level Crossings	6	
23/5/18	E	The Baker at Farmhouse Bakery &	We've Moved!		
23/5/18	E	Ridgeway - E&E	JUST IN CASE YOU MISSED IT The Ridgeway Spring Newsletter		
23/5/18	E	Robert Green	Re: Speed device.		
23/5/18	E	John Clark	Copse	2	
24/5/18	E	Matthew Barber	Policing in the Thames Valley May 2018 - Policing the Royal Wedding,		
24/5/18	E	Nigel & Paul Carter	Ashes Interment		
24/5/18	E	Milton Matters	June Milton Matters		
24/5/18	E	Oxfordshire Community and Voluntary Action	Introducing OCVA Membership		
24/5/18	E	Dr C Wilding	Hanney Road		
25/5/18	E	CLlr Mike Fox-Davies	Councillor Priority Fund		
26/5/18	E	Christopher Robert Wilding	Steventon Hanney Road		
29/5/18	E	Nigel & Paul Carter	Re: Ashes Interment	4	
30/5/18	E	Stenning, Keith - E&E	Re: Fwd: Grass Cutting		
30/5/18	E	OALC	OALC May Update and more...	4	
31/5/18	E	Kirby Gary	Re: Caravan on road		

31/5/18	E	rbosley	footpaths		
31/5/18	E	Maddocks, Jonah	Amber rainfall and surface water flooding warnings		
31/5/18	E	Ed Vaizey MP	Local News from Ed Vaizey MP		
31/5/18	E	Campaign to Protect Rural England	CPRE Oxon News May 2018: Vale Local Plan update		
3/6/18	E	REX POWELL	Re: Grass cutting		
3/6/18	E	Dr C Wilding	Ginge Brook		
4/6/18	E	Cllr Mike Fox-Davies	Re: Minutes and Agenda		
4/6/18	E	Elections	Electoral Register Monthly Changes - June 2018		
5/6/18	E	Thompson Matthew	Network Rail - Level Crossings		
5/6/18	E	Robert Green	FW: Network Rail - Level Crossings		

13.1.1 Playsafety playground inspection. Agreed to pay extra for Parish Council to attend inspection.

13.2 Sent

2/5/18	E	Jonathan Spiller, Chris	Re: Bellway Application		
2/5/18	E	Christopher Wilding	Re: Tree report		
2/5/18	E	Guy Fielding	Re: Truck Festival	3	
2/5/18	E	Planning at Vale	Return forms		
2/5/18	E	Roxy Elford	Re: PC Meeting		
10/5/18	E	Chris Wilding	planning		
10/5/18	E	Steventon News	Fwd: Milton Park Shuttle Bus available for use by residents of local		
10/5/18	E	Dr C Wilding	Re: planning		
10/5/18	E	Catherine Brickwood	Fwd: OALC Social Media training 16th May 10am Didcot Civic Hall		
10/5/18	E	Paul Melarange	Re: Invoice Overdue		
13/5/18	E	SARINC	Re: Office Expiry Date of Nominative Trustee		
14/5/18	E	bgggardenandtreecare	grass cutting	3	
14/5/18	E	crwilding, rbosley	Re: Fwd: Grass verge on Hanney Rd- Stonebridge Rd	2	
15/5/18	E	Alison Jarratt	Audit		
22/5/18	E	Dr C Wilding	Re: Fwd: Grass verge on Hanney Rd- Stonebridge Rd		
27/5/18	E	Nigel & Paul Carter	Re: Ashes Interment	5	
29/5/18	E	Kirby Gary	Caravan on road		
30/5/18	E	Cllr Mike Fox-Davies	Minutes and Agenda		
30/5/18	E	Stenning, Keith - E&E	Re: Fwd: Grass Cutting		
30/5/18	E	rex powell	Grass cutting		
30/5/18	E	revphil damascus	Various subjects		
4/6/18	E	emailscams@tsb.co.uk	Fwd: Reference: TSB78187Online (Notice)		

14. PLANNING MATTERS

14.1 Applications

14.1.1 P18/V1207/LDE The Annexe Brook House Station Yard Steventon ABINGDON OX13 6RX
The use and occupation of the Annexe as a separate dwelling from Brook House.

No objection

14.1.2 P18/V1118/AG Manor Farm Church Lane Steventon Abingdon OX13 6SN

Agricultural store with toilets and canteen area and associated septic tank providing welfare facilities for farm contractors.

No objection

14.1.3 P18/V1038/HH 35 The Green Steventon Abingdon OX13 6RR
Improvements to extend room in roof space with front velux and side gable window.

Agree comments of Conservation Officer, concerns at velux window to the front as no other property in the Conservation area has this.

14.1.4 P18/V0749/HH 6 The Green Steventon Abingdon OX13 6RP
Proposed oak framed garage extension with loft room above

No objection

15. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Plan in the event of the bridge being demolished

16. DATE OF NEXT MEETING 3rd July 2018

The meeting closed at 9.10 pm

APPROVAL Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 3rd July 2018