



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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A virtual meeting of Steventon Parish Council was held on Tuesday 7th July 2020 at 7pm

1. APOLOGIES FOR ABSENCE.

No apologies had been received.

2. PRESENT

Dr C Wilding, Chair, Mr J Bennett, Mrs C Brickwood, Mr J Clark, Mrs C Denton, Mr R Green, Mr J Rice, Mr M Tucker and Mr M Stimpson-Tame. Mrs A Einon (Parish Clerk) and Cllr Mike Fox-Davies (OCC) were in attendance. The meeting was joined by six members of the public.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

Mrs Brickwood has an interest in the planning application The Briars.

4. PUBLIC PARTICIPATION

4.1. Reservoir GARD

Mr Stork reported that GARD were continuing to monitor and respond to water resources south-east. Their online studies only allow for 255 character responses to each answer, complaints about this have been logged with the regulator. We would, in normal times, have arranged a meeting with interested parishes but at present this is not possible. In the near future it may be that a zoom meeting could be arranged. GARD consultant has run through the proposed models which illustrated many gaps in the results.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Mike Fox-Davies reported:

Over the past few weeks, we have been able to support the gradual easing of lockdown restrictions. This has meant residents have been able to visit their household waste recycling centres, schools have been able to accept more pupils, and town centres and high streets have been able to reopen.

On **4 July** much of the hospitality, culture and leisure sector will restart, albeit with social distancing in place. This will bring more challenges for many of our services. However planning for this is already well underway and we are confident we will be able to support this next phase of recovery.

Libraries and registration offices

We will be gradually reopening our libraries and registration offices during the coming weeks and months. We are planning a phased approach to the reopening of public buildings, with every precaution being taken to make sure this happens safely for our staff who will work in them and members of the public who visit them.

Safety measures to support shoppers

A host of safety measures are in place across Oxfordshire as non-essential shops continue to reopen safely. Government advice requires shops to display a poster in their entrance confirming they have read and implemented its "Five Steps to Safer Working Together". This includes carrying out a COVID-19 risk assessment and taking all reasonable steps to maintain a two-metre distance in the workplace. In the public realm, people will notice signage to remind them to socially distance and changes such as increased pavement space and one-way systems for pedestrians on narrow streets. We have been working closely with Oxfordshire's five district councils and the city council to facilitate changes to the road network to help support our town centres to thrive once again.

Oxfordshire County Council signs agreement for £218m with Homes England

This sum of £218m (towards infrastructure costs of £234m) will deliver:

- Widening the A4130 from A34 Milton Interchange towards Didcot from single to dual carriageway to include a lane for driverless vehicles.
- A new Science Bridge over the A4130, Great Western Railway Line and Milton Road into the former Didcot A Power Station site.
- A new Didcot to Culham bridge between the A4130 and A415; and
- A Clifton Hampden bypass

The new infrastructure not only provides opportunities for sustainable travel along the new routes but enables traffic demand management measures to be implemented elsewhere to prioritise non-motorised traffic, where appropriate. Active travel by walking and cycling has been carefully planned into the schemes and each provides new opportunities to connect areas of employment and housing for those on foot and bike using existing public rights of way.

Chased again on Storage facility had hoped that Matthew Barber would join to find a way to restrict use. Storage would indicate somewhere to hold goods whereas this unit is used as a distribution area. Vehicle movements, particularly large lorries, is excessive for the size of roads available.

Chicane still being chased. Ownership still ongoing but still hope to split so that work can commence.

Dr Wilding thanked Cllr Fox-Davies for his support.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the virtual meeting held on **2nd June**, were accepted as a true record with the following modifications:

4.2 replace 'had' with 'was'.

10.4 Insert full stop after play area. Capital letter for Completion. Insert comma after Steventon,

13.2 insert 'the Parish Council' before felt.

Proposed: Mr Bennett. Seconded: Mr Clark

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. Linden snagging

Richard Hornsby confirmed that the transfer of land from Linden homes had been completed and registration documents provided. Negotiations with the School for an official agreement regarding parking, access, maintenance, lighting, and liabilities for the area could now take place. Dr Wilding would arrange a meeting with the School.

Contact with solicitors regarding outstanding items in the agreement with Linden still ongoing.

Action 20/07/01: Dr Wilding/Mr Green

7.4. Parish council land

Mr Green raised the question of what the Parish could do about parking on their land, which was relevant to Little Green, car park for staff, etc. Further research would be needed to establish our limitations.

Action 20/07/02: Mr Green

7.5. Suggestion to recognize the support of the Co-op during the pandemic

The Clerk had organized a framed certificate which had been, presented to the staff at the Co-op on Friday 19th June by Dr Wilding. Reports and photos had been publicized in the Steventon News and Didcot and Abingdon Herald's.

8. TREE PLANTING ON THE GREEN BY STEVENTON VILLAGE CONSERVATION GROUP

Laura Bosley had started a Tree group as funding was available from the Tree council to encourage tree planting in public spaces. Mrs Brickwood would liaise with the group. Possible areas to be considered

were at the back of the Green and any other suitable public space. A meeting of interested Councillors to be held on the Green on Monday 13th July, to look at the possible areas, which are also relevant to the tree report and felling of four trees on the Green.

9. ASSISTANCE DUE TO COVID-19 TO VILLAGE INFRASTRUCTURE

The Parish Council thanked Steventon News for keeping going during the pandemic. It was hoped that deliveries could resume for the August issue. Financially they were surviving though no income from advertisements was difficult. At present difficult to foresee future income as some advertisers were not renewing their commitment for the future.

The Village Hall has been supported by a grant from the District Council.

Truck were running a charity T-shirt sale the proceeds to go to Darby and Joan and Damascus.

10. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

10.1 Risk Register.

The risk register had been circulated prior to the meeting. No comments were received so it was approved for a further year.

10.2 Check made quarterly to ensure no personal details of the general public are held on computer.

No personal information was kept on the parish computer.

11. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

11.1 Finance and General Purposes Committee JB, JC, CB, JR, CW, Clerk

Not met

11.2 Planning Committee JB, CD, RG, CW, Clerk.

Not met

11.3 Burial Ground CD, JC, MT, MST, Clerk

Not met.

11.4 Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. JC, CB, CD, RG, JR, MT, MST, CW

St Michael's Play area update. The work had progressed well. There were two benches still to be installed as there had been a delay with supply. Some damage had been done to the little house roof while removing and replacing the ground surface. A new roof would be installed by Playground Facilities. The zip wire seat required shortening and the wire to be tensioned. Mr Tucker would talk to Jason Shepherd, Playground solutions, concerning some trip hazards and the zip wire which appeared to have no jump off.

The Heras fencing to be retained at least until 16th July at a cost of £104, reopening will depend on government guidelines. Agreed to order safety signs to state guidelines of use, at a cost of £374.33 installed.

A risk assessment had been done by Dr Wilding, Mr Tucker, and the Clerk, which was agreed by the Parish Council.

Playground facilities had provided costs of maintenance for the zip wire £300 for an annual visit to check and retention wire. They had also quoted £65 per visit for examining all the play area and notifying of any problems. Minor repairs would be done at the time. The Parish Council decided to agree to the annual zip wire charge and to have four visits per year to examine the equipment and provide a report.

Mark Tucker was thanked for the time spend organizing and overseeing the installations.

Action 20/07/03: Mr Tucker/Recreation and Open Spaces

Assets of community value

The North Star: The Clerk had submitted the application.

Footpath 299/18

The footpath alongside the railway to Milton. Received an email from Arthur McEwan-James, OCC footpath officer for the area, to say that the path was overgrown. He also provided information that the parishes of Milton and Steventon were responsible for keeping it clear. Path walked by Dr Wilding and the Clerk on 6th July the path is passable with only some minor overgrowth on Steventon part of the path. Milton have recently cleared the overhanging branches from their part of the path.

While walking the state of the Milton to A34 path was found to be just passable but in bad condition and a report, with photographs, had been submitted on OCC website for footpath problems. An error in the definitive map was also pointed out.

The extensive tree report for the Green and Little Green had pointed out that urgent work was required to tree 61 to reduce the weight of branches over a split in the trunk. The Clerk would contact Russel Gooding to inspect the problem.

The report scheduled work needing to be done at 6 months, 1 year and over periods of time. Quotes would be requested for the work split by these time bands. Decisions on what should be actioned could then be made.

Action 20/07/04: Clerk

11.5 Village Infrastructure & Resilience – Railway, Roads, Drains JB, RG, JR, MT, CW. Resilience volunteer Simon Holloway

Little Green working group had met and looked at the work done by Ayres to fill potholes on the access road from High Street, it was felt that posts should be installed on the corner to prevent the holes being recreated by driving over the verge. Quotes for the installation of posts held in the allotment building would be obtained.

Proposals for a one-way system and diagonal parking were discussed at the working group meeting. Further research would be needed into the type of grasscrete, plastic or concrete, and prices. A Questionnaire to be distributed to those houses affected by this, to get a clear steer from residents on their preferences.

Action 20/07/05: Infrastructure

11.6 Sarinc CD

No meeting held.

11.7 Neighbourhood Plan CB, RG, JC, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Dick Bosley, Nigel Goode, Caroline Miller, Nick Thompson

SEA had been approved. Virtual meeting scheduled for 8th July, planned meetings two weekly thereafter.

11.8 Website group CB, RG, JR, Clerk

No progress had been made.

11.9 Other representative reports

11.9.1 Milton Park Forum CW, CB

No meeting

12. FINANCE

12.1 Financial report 2020-2021


The report was discussed and agreed. Proposed: Mr Bennett: seconded Mrs Denton

12.2 Cheques for Signature

13. CORRESPONDENCE

13.2. Received

Received	From	Subject	
3/6/20	Thames Water, Tania Christie	Looking to the future	
3/6/20	Corporate	Shielding the vulnerable	
4/6/20	Edward Carter Funerals	Application for ashes plot for D Wilson	
4/6/20	Bill Temple	Storage facility	
4/6/20	Jane Hornsby	Recognition of help	
5/6/20	Cllr M Fox Davies and Cllr M Barber from Dr C Wilding	Steventon Storage Facility	
5/6/20	Grants south and vale	New Assets of Community Value Nomination	
5/6/20	Highways	Science Vale Cycle network update	

5/6/20	Sarinc	St Michael's play area	
7/6/20	Michael Tucker to Playground facilities	Position of zip wire	
7/6/20	Jason Shepherd	Position of zip wire	
8/6/20	G Ayres	Little Green	
8/6/20	Sally-Ann Worsley VWHDC	Erection of 1 new residential dwelling to be named and numbered: Steventon Edge, 77 Abingdon Road, Steventon ABINGDON OX13 6RW	
9/6/20	Oxon SA	Acknowledgement of receipt of Agar 3 for external audit	
9/6/20	Planning registration	Planning Decision Notice - P20/V0306/HH	
10/6/20	OALC	Risk assessment guide	
12/6/20	Community enablement	ACV Nomination 20V06/1 - North Star Public House	
12/6/20	Planning registration	Planning Decision Notice - P20/V0179/FUL	
13/6/20	CPRE	How is your view of the stars	
14/6/20	Rospa playsafety	Notification of inspection in July	
16/6/20	CPRE	South Oxfordshire local plan	
16/6/20	G Ayres	Work on little green commence 22 June	
17/6/20	OCC	People urged to wear face coverings and stay alert	
17/6/20	Joe Bennett	Plans for cricket club nets	
17/6/20	Lucy Perkins	sssc plan for use of green to assist of reopening	
18/6/20	Set in Stone	Memorial application	
18/6/20	Parish and Town websites	Progress check	
18/6/20	Paul Melarange	Tree report	
19/6/20	Planning registration	Planning Decision Notice - P19/V2459/O	
19/6/20	Police commissioner	Newsletter	
19/6/20	Lesley Lovell	Planning Decision Notice - P19/V2459/O	
19/6/20	J Button	Strange emails entitled "STEVENTON NEWS	
19/6/20	Community enablement	ACV Nomination - North Star Public House	
20/6/20	Sarinc	Little Green	
20/6/20	bgggardenandtreecare	RE: Verge Cutting and General Grounds Maintenance 2020-2021	
26/6/20	G & I Ayres	Invoice for work on Little Green	
27/6/20	Matthew Barber	Police & Crime Bulletin June 2020 	
27/7/20	Cllr Catherine Brickwood	Agenda item for July	
28/6/20	Lesley Lovell	Le Magnum application	
29/6/20	Community connectors South and vale.	Fwd: Community partner update from South and Vale District Council	
29/6/20	Emily Ford	Didcot Gateway invitation to view and comment	
30/6/20	Robert Green to working group	Little Green information for todays meeting	
30/6/20	Jane Bevan	Bracket fungus on the village green	
1/7/20	Arthur McEwan-James	Footpath from Steventon to Milton	
1/7/20	Mary Reade	Little Green	
2/7/20	Cllr Mark Tucker	Maintenance pack re play area	
2/7/20	Liz Foley SLCC	Play area signage	
2/7/20	Adrian Drozd	Little Green	

3/7/20	Dick Bosley	Little Green	
3/7/20	Came and Co Insurance	Read the latest insights from Came & Company Local Council Insurance	
3/7/20	Mario Lifac	Little Green	
3/7/20	Cllr Mark Tucker	Forward Signs and fence details from Playgroundsolutions	
3/7/20	OALC	Re opening of play areas	
3/7/20	SLCC	SLCC - Urgent update on the re-opening of playground guidelines	
6/7/20	Clerk Milton	Footpath from Steventon to Milton	
6/7/20	Donna Shepherd	Maintenance pack	
6/7/20	Catherine Brickwood	Agenda item 8 Tree planting	
6/7/20	Cllr Mike Fox-Davies to M Barber	Steventon Storage facility joint approach	

13.1.1 Invoice from Thomas and Jarvis

An invoice for the repair of a section of the church wall had been received, for the sum of £756. The Parish Council discussed and felt that the tree which had caused the wall to crack was not on land owned by the parish, and therefore not their responsibility. Any work to be charged to the parish required three estimates before acceptance by an official order. Parish income could not be used to support or maintain church property. The Clerk to write a response.

Action 20/07/06: Clerk

13.2 Sent

4/6/20	Bill Temple	Storage facility
4/6/20	Jane Hornsby	Recognition of help
5/6/20	Grants south and vale	New Assets of Community Value Nomination
5/6/20	Highways	Science Vale Cycle network update
5/6/20	Sarinc	St Michael's play area
19/6/20	Parish Councillors	Presentation of certificate
19/6/20	Lesley Lovell	Planning Decision Notice - P19/V2459/O
19/6/20	J Button	Strange emails entitled "STEVENTON NEWS"
19/6/20	Community enablement	ACV Nomination - North Star Public House
19/6/20	Sarah Williams BGG	Grass cutting contract
20/6/20	Sarinc	Little Green
20/6/20	bgggardenandtreecare	RE: Verge Cutting and General Grounds Maintenance 2020-2021
29/6/20	Michael Jarvis	Tree by the Church invoice
6/7/20	Donna Shepherd	Maintenance pack
7/7/20	Highways	Fwd: Science Vale Cycle network
7/7/20	Arthur McEwan-James	Footpath Milton Lane

14. PLANNING MATTERS

14.1. Applications

14.1.1. P20/V1341/FUL 67 Abingdon Road Steventon Abingdon Oxfordshire OX13 6RW

Demolition garden outbuildings; erection two storey detached dwelling with associated parking.

Object. The proposal is to build in the back garden not in the building line, creating a precedent. The access onto the busy main road is unsuitable.

14.1.2. P20/V1272/HH 29 Joyce Way Steventon Abingdon OX13 6GA

Move an existing garden wall towards the highway boundary to enlarge the rear garden.

No objection in principal but suggest not permissible the under covenants of the estate.

14.1.3. P20/V1199/DIS Manor Farm (Cart Shed) Church Road Steventon Abingdon OX13 6SN

Discharge of Conditions 3 (Materials), 4 (Submission of Details), 5 (Landscaping Scheme), and 9 (Floodlights Installation) of planning application P18/V1484/FUL. Change of use and alterations to the 'Cart Shed' from agricultural use to Class B1 use.

14.1.4. P20/V1247/HH The Briars 6 Pugsden Lane Steventon Abingdon OX13 6RY

Single storey front extension, modifications to existing bay window, and new window opening to east elevation

No objection. Previously circulated by email for comment before submission deadline.

14.1.5. P20/V0642/FUL Apple Cottage 4 The Green Steventon Abingdon OX13 6RP

Construction of detached house and garage. (Amended Ownership certificate and plans received 28 April 2020). (Tree report and survey received 10 June 2020).

The land ownership on certificate B is incorrect the area crossed to access Apple Cottage belongs to Steventon Parish Council and is a registered Village Green.

In one area the plans say the access will be the same as current and another that it will be widened to allow emergency vehicles access to the proposed house.

The proposed house is over development of a small plot which does not fit with the conservation area in which it is sited

14.1.6. P20/V1197/HH 1 Tatlings Road Steventon Abingdon OX13 6AT

Extension to rear of bungalow

Object on the basis that the plans do not show a true picture of the current property. Dormer windows and stairs to access not included.

15. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Manor Farm – Blue gates and fence changes to which was part of the planning approval has not been done.

Proposed that cricket will resume on the Green from 11th July.

Agenda item Trees on the Green

16. DATE OF NEXT MEETING Virtual meeting to be held on 4th August 2020

The meeting closed at 9.30 pm

APPROVAL Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 4th August 2020