



THE CAUSEWAY

## STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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### Minutes of a Meeting of Steventon Parish Council held on Tuesday 5<sup>th</sup> February 2018 in the Village Hall Millennium Room

#### 1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr M Barber.

#### 2. PRESENT

Dr C Wilding Chair, Mr J Bennett, Mr R Bosley, Mrs C Brickwood, Mr J Clark, Mrs C Denton, Mr R Green, Mr J Spiller and Mr R Wilkinson. Mrs A Einon (Parish Clerk) and Cllr M Fox-Davies (OCC) were in attendance. There were eleven members of the public present.

#### 3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

Dr Wilding declared a non-pecuniary interest in the discharge on the Sports and Social Club Planning application.

#### 4. PUBLIC PARTICIPATION

##### 4.1. Hanney Road Crossing progress report

The Parish Council have met with Lee Turner OCC Highways on 10<sup>th</sup> January at the proposed location. Preliminary discussions were favourable. The location was satisfactory providing the speed results from the traffic monitor were within the 85% percentile. The monitor had been deployed and the results were well within the requirements. A pedestrian survey would be organised, to include the school children, to establish usage. OCC would need draft a plan involving measurements and drawings which would then be published for comment. The estimated cost of the plans was £800 and the zebra crossing £20,000.

##### 4.2. Footpath Hanney Road

There are no plans for a footpath to link the Linden access road to the existing path on the Hanney Road. OCC are responsible for footpaths.

##### 4.3. Advertising banners

Concern was expressed at the number of advertising banners at the junction of High Street and Hanney Road, on the railings in front of the village hall. It was agreed they were unsightly and should only be displayed for the duration of an event.

##### 4.4. Reservoir

Derek Stork reported that all surrounding parish councils, with the exception of Marcham, had opposed the reservoir. A meeting in London on 14<sup>th</sup> March may give more information on the likelihood of a public enquiry. Affinity who are now 25% partners with Thames would be presenting their revised plan.

#### 5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

##### Cllr Mike Fox-Davies, Oxfordshire County Council Councillor

Young people and their families in Oxfordshire are now set to benefit from improved community-run youth services if county councillors agree grant funding when they set the council's budget next week. Youth groups will be invited to bid in to a £1m fund over two years, with encouragement to find match-funding from their local communities.

Residents of Oxfordshire will see highway improvements, new school buildings and energy-efficient streetlighting thanks to a £1 billion investment over the next ten years as part of the county council's budget.

Nearly £20m will be invested to increase the provision of school places for children with special needs in the county, including rebuilding Northfield School in Oxford with more pupil places.

Elsewhere in the Capital Programme a £41m street lighting improvement programme continues to be part of the investment plan, with traditional lanterns to be replaced with more energy efficient LED lighting, saving money in the long-run.

To make sure the growing number of children at risk of abuse and neglect are protected, the children's social care budget has increased annually. It was £46m in 2011 and is forecast to be £95m in 2022/23 – more than doubling in ten years.

The council's budget for adult social care could increase by £5m in 2019/20, with further annual increases reaching nearly £6m by 2022/23 to increase support for the growing number of older and disabled people

## 6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 8<sup>th</sup> January, were accepted as a true record, with the following changes.

Heading 8<sup>th</sup> January not 4th December

4.3 remove "repaired" and replace with "reinstate"

5. add "million" after £7.4

7.3 insert "discharge" after Planning Department. Insert "for David Wilson homes," after agreement.

7.6 mud not med

7.7 Defibrillator

10.11 change is to it.

Proposed: Mr Bennett: Seconded: Mr Clark

## 7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

### 7.1. Linden snagging

Dr Wilding would speak to Mr Gregory regarding plans for the use of the land. Ongoing

**Action 19/02/01: Dr Wilding**

### 7.2. Registration of Parish Council Land

Ongoing

### 7.3. Drainage ditches Field Gardens

The Clerk had written to the Planning Department and had received evidence that the ditch between Field Gardens and the David Wilson development was the responsibility of the appointed management company Remus. The discharge agreement can be examined on the Vale website under reference P16/V0378/DIS.

### 7.4. Dangerous ditch Village Green

A permanent sign to be erected "Beware deep mud". The Clerk had yet to order the sign.

**Action 19/02/02: Clerk**

### 7.5. Village Nature trail

Ongoing.

**Action 19/02/03: Mr Bosley**

### 7.6. Crossing at Barnett/Hanney Road

See 4.1 above.

**Action 19/02/04: Clerk/ Dr Wilding**

OCC had suggested that the Parish Council may arrange installation of wooden post 2m in from the carriageway.

These would have to be installed by OCC. OCC Highways had been asked to price for this. Prices still awaited.

### 7.7. DEFIBRILLATOR AND TRAINING

The Clerk had ordered the additional defibrillator from WEL medical this would be delivered towards the end of March. The Trainer had agreed to do a presentation on the use of defibrillators. The date to be arranged when the village hall had a vacant space. The cost for the training would be £150 which the Parish Council had previously agreed to fund.

## 8. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

### 8.1 Code of Conduct (Practice.)

The code of conduct was circulated and agreed for a further year.

### 8.2 Review and agree Grants/Donations to be made for the year and check against current Regulations.

Applications for funding had been received from:

South and Vale Carers Centre Didcot	Advice, information and practical support for young carers
Home Start Southern Oxfordshire	Visit families in the home providing support for those with at least one child, help and advice
Oxfordshire South and Vale Citizens Advice	50% funded by District Council raise the remainder
Thames Valley Air Ambulance	No funding from government
Oxfordshire Association for the Blind	County Council funding reduced Support people to live independent and active lives increasing need.
Wantage Independent Advice Centre	Wantage Independent Advice Centre provides a range of services to residents

	<p>living in the Vale of White Horse district. Although our office location is in the centre of Wantage, our services are very much geared towards being “In” the Vale and “For” the Vale. Provides advice, support, transport</p>
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A donation of £250 to each was agreed.

8.3 Bi-annual check to ensure duplicates of critical files are stored away from Clerk’s house.

There were no critical files. It was agreed that the Clerk should purchase two back up devices for the computer system.

**9. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES**

9.1 **Finance and General Purposes Committee** JB, CB, RB, JC, CW, RW, Clerk

Not met

9.2 **Planning Committee** RB, CD, RG, JS, CW, Clerk

Not met.

9.3 **Burial Ground** CD, CB, RW, Clerk

Not met

9.4 **Open Spaces – Trees, Greens, Waterways and Footpaths** RB, JC, CB, JS, RW,

Mr Bosley had received the quote for the tree work required on the village green from the report by Think Trees. Oaktree quoted £7425, Russ Gooding £7,000 and Ringrose £4800. The Parish Council agreed to ask Ringrose to do the work and for them to suggest the most appropriate time. They would also liaise with the Tree Officer from the Vale. It was suggested that each tree should be marked with what had been recommended before the work as done. A note in Steventon News informing the village of the mark up.

**Action: 19/02/05: Clerk**

The Clerk to contact Mr Gristwood regarding grass cutting contract for this year.

9.5 **Recreation and Leisure – Playground, Sports Hall** RB, CD, RG, CW

Feedback from the School Association was still awaited. A further meeting was scheduled for later in the month.

**Action 19/02/06: Dr Wilding/Mr Bosley**

9.6 **Village Infrastructure – Railway, Roads, Drains** JB, RB, RG, JS, CW

Not met.

9.7 **Houses and Planning** JC, CD, RG, JS, CW

Not met.

9.8 **Sarinc** RW, CD

Nothing to report. Sarinc would collect the wood from the Green created by the tree work.

9.9 **Neighbourhood Plan** RB, CB, RG, JC, JS, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel Goode, Caroline Miller, Nick Thompson.

A Neighbourhood Plan Steering group meeting with Sharon Brentnall was scheduled for 7<sup>th</sup> February.

**Action 19/02/07: Mr Green**

9.10 **Resilience group** JB, JC, RG, CW volunteers Rosemary Howden, Simon Holloway.

Dr Wilding Mr Green and Mr Clark had attended a very useful meeting at Kidlington Fire Station on 15<sup>th</sup> January.

Mr Green would circulate the document to be populated by the Resilience group.

**Action 19/02/08: Mr Green**

9.11 **Other representative reports**

Mr Bosley reported that the new bollards had been installed on the Little Green by Martin Read. The Parish Council thanked Mr Read for his assistance.

**10. FINANCE**

10.1. **FINANCIAL REPORT 2018-19**

The financial report was discussed and agreed. Proposed: Mr Bosley. Seconded: Mr Bennett

## 10.2. CHEQUES FOR SIGNATURE

### 11. CORRESPONDENCE

#### 11.1 Received

9/1/19	E	Defibrillator training	Joseph Bennett		
10/1/19	E	Fwd: Diffusion tubes	C R Wilding		
10/1/19	E	Hanney Road - Pedestrian Crossing	C R Wilding		
11/1/19	E	Re: Hanney Road - Pedestrian Crossing	C R Wilding		
13/1/19	E	Visit to OCC Highways Drayton	C R Wilding		
13/1/19	E	Emergency services	C R Wilding		
14/1/19	E	Pressurized canisters	C R Wilding		
14/1/19	E	Re: Precept return	Parish Precepts		
15/1/19	E	A new future for the Stackhouse Poland Group	Came & Company		
15/1/19	E	Waste tour dates	Waste Team		
15/1/19	E	Re: Waste tour dates	Joseph Bennett		
16/1/19	E	Ditch/waterway near Bakery	Earl Ashford		
16/1/19	E	Re: TTRO (T6294) Temporary Road Closure - Steventon	TTRO Requests	2	
16/1/19	E	Invitation to Thames Water's Water Resources Forum on Thursday 14 Mar	Lesley Tait		
18/1/19	E	Re: Network Rail Reference Number: SR190107-000110	C R Wilding		
20/1/19	E	Fw: Urgent attention required flood risk due to culvert damage	Emma Drozd		
22/1/19	E	Question	clerk@milton-pc	3	
22/1/19	E	Re: Question	clerk@milton-pc		
22/1/19	E	Police & Crime Bulletin January 2019 - Chief Constable	Matthew Barber		
23/1/19	E	Re: V NHB 2018-19	C R Wilding	14	
28/1/19	E	May 2019 elections	Steven.Corrigan		
28/1/19	E	Great British Spring Clean 2019	Waste Team		
29/1/19	E	Re: May 2019 elections	Corrigan, Steven		
29/1/19	E	Re: Defibrillator training	Allan Mew		
29/1/19	E	Grass Cutting Tender	A&G Landscapes Ltd		
30/1/19	E	The Workplace Depot: New Order # 152520695	The Workplace Depot		
30/1/19	E	no_subject	Phil Sutton	4	
1/2/19	E	Re: Bollards	Martin Reade	2	
4/2/19	E	SSSC Land registry	C R Wilding		
4/2/19	E	Re: Next meeting	Cllr Mike Fox-Davies		
5/2/19	E	Re: Defibrillator	Chris Butcher		

12.1.1 Little Green culvert request update from Emma Drozd. Mr Bennett concerned that a plastic pipe had been used to repair the hole in the brick culvert.

**Action 19/02/09: Clerk**

12.1.2 Survey about design of new offices for Vale and South Oxfordshire. No guidance or information on comparative costs or reasons to build rather than continue renting.

#### 11.2 Sent

9/1/19	E	Re: Meeting tomorrow at 10.00	C R Wilding		
11/1/19	E	Re: Hanney Road - Pedestrian Crossing	Robert Green, crwilding		
11/1/19	E	Return forms for applications	Planning at Vale		

11/1/19	E	Fwd: RE: P14/V1952/FUL - Laura Hudson	Planning at Vale	4
14/1/19	E	Precept return	parish.precepts	
14/1/19	E	Re: Parish Council Report	C R Wilding	3
15/1/19	E	Re: Waste tour dates	Waste Team	
15/1/19	E	Fwd: RE: Waste tour dates	Joe Bennett	2
16/1/19	E	Fwd: Re: P14/V1952/FUL - Laura Hudson	C Wilding, C Brickwood	2
16/1/19	E	Fwd: RE: TTRO (T6294) Temporary Road Closure	Steventon News	2
17/1/19	E	Re: Fwd: Re: P14/V1952/FUL - Laura Hudson	Catherine Brickwood	
18/1/19	E	Steventon Friendly Association	Pat Hemmings	
22/1/19	E	Re: Question	clerk@milton-pc	
24/1/19	E	Re: FW: Steventon Crossing	Turner, Lee - Communities	
26/1/19	E	Fwd: Re: FW: Steventon Crossing	Chris Wilding	
29/1/19	E	Re: May 2019 elections	Corrigan, Steven	
29/1/19	E	Defibrillator training	Alan Mew	
30/1/19	E	Next meeting	Cllr Mike Fox-Davies	
30/1/19	E	Defibrillator	orders@welmedical	
30/1/19	E	Re: no_subject	Philip Sutton	3
1/2/19	E	Bollards	Dick Bosley, Martin Reade	
2/2/19	E	Re: Bollards	Martin Reade	
4/2/19	E	Re: SSSC Land registry	C R Wilding	
5/2/19	E	Re: Defibrillator	Chris Butcher	

## 12. PLANNING MATTERS

12.1.1. P18/V3110/DIS Steventon Sports and Social Club Milton Lane Steventon Abingdon OX13 6SA  
Discharge of condition 4(surface water) on P18/V2044/FUL (Provision of a storage facility to replace existing deteriorating sheds. The storage facility will fit in the existing footprint of the current sheds).

No comment required.

12.1.2. P19/V0215/FUL 3 Brind Close Steventon Abingdon OX13 6FG  
Change of use of land from agricultural to residential garden use.

No objection

12.1.3. P19/V0233/FUL 4 Brind Close Steventon Abingdon OX13 6FG  
Change of use from agricultural land to residential garden land

No objection

## 13. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Future of website

Projection at meetings

**14. DATE OF NEXT MEETING 5<sup>th</sup> March 2019**

The meeting closed at 9.10 pm

**APPROVAL** Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 5<sup>th</sup> March 2019