



THE CAUSEWAY

## STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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### Minutes of a Meeting of Steventon Parish Council held on Tuesday 4<sup>th</sup> December 2018 in the Village Hall Millennium Room

#### 1. APOLOGIES FOR ABSENCE

No apologies received.

#### 2. PRESENT

Dr C Wilding Chair, Mr J Bennett, Mr R Bosley, Mrs C Brickwood, Mr J Clark, Mr R Green, Mr J Spiller and Mr R Wilkinson. Mrs A Einon (Parish Clerk) and Cllr M Fox-Davies (OCC) were in attendance. There were fourteen members of the public present.

#### 3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

No declarations were made

#### 4. PUBLIC PARTICIPATION

##### 4.1. Dog fouling village green

Dr Wilding demonstrated the reflective signs purchased from Keep Britain Tidy to encourage dog owners to pick up and dispose into the bins provided.

##### 4.2. Hanney Road

The Hanney Road will be closed on 10<sup>th</sup> and 11<sup>th</sup> November between 9.30 and 3.30. Further delays after Christmas when core drilling is proposed. The current roadworks, providing a connection to Milton Park is ongoing but there is uncertainty on which direction they would take in High Street. Contractors for utilities and those digging up the road were responsible for its reinstatement, problems occurring were covered for two years. OCC ensured reinstatement was acceptable and monitored for the two years.

##### 4.3. Steventon Storage traffic

The permissions given by Vale of White Horse DC mean there is no ceiling to the amount of traffic generated. A weight limit on the village would not control the lorries as they require access and as such are exempt. Cllr Fox-Davies agreed to investigate a way forward as the amount and size of vehicle has escalated.

##### 4.4. Network rail damage

Damage by Network Rail contactors had been witnessed to the Causeway south of the railway. A large lorry had reversed into the bank. Dr Wilding would be sent the details and would contact Network Rail. The Parish Council had been assured that any damage caused by work on electrification would be repaired.

##### 4.5. Manor Farm

The fence and work in the conservation area was under investigation by the Vale of White Horse DC enforcement office.

##### 4.6. Flood danger

Concern was expressed that the gullies and ditches had not been cleared and that a recurrence of the 2007 flood damage was likely. Cllr Fox-Davies responded that the gullies were cleared once a year by OCC. Thames Water had been surveying the sewers and ditches around the village. The Parish Council repeatedly requested riparian ditch owners to keep up the maintenance, and would like to be informed of any problems, VWHDC had powers to enforce if necessary.

##### 4.7. Footpaths

Cracks and tree roots were making some footpaths difficult to negotiate particularly for the elderly. These should be reported on Fixmystreet where possible with a photo, also inform the Parish Council. There is no proposal for a footpath to link the Linden Homes footpath to the Hanney Road.

#### 5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

##### Cllr Mike Fox-Davies, Oxfordshire County Council Councillor

The council's initial proposals for the 2019/2020 budget will be reviewed by the Performance Scrutiny Committee during December. A key element is the plan to invest up to £120m in roads and schools – a 'growth dividend' as more households mean more Council Tax revenue in future years. Tough decisions in the past have created a route to financial stability at a time when other councils face financial threats. There are new 'Transformation' plans being

developed to completely redesign the council to reduce running costs. Making financial savings will enable OCC to support the growing number of vulnerable children and adults – more vulnerable children are coming into council care, both locally and nationally, creating financial pressures. Protecting children remains OCC's top priority. OCC calls for public enquiry: Residents' interests come first – that was the resolute message from OCC last month as its cabinet called for a public inquiry on Thames Water's plans for a new reservoir. The council has concerns about the size and need for the proposed reservoir.

50% of OCC budget spent on 1% of the population, child care and social care.

No progress to report on last month's actions: Storage depot, Linden culvert and chicane, area at top of Steventon Hill

## **6. APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 6<sup>th</sup> November, were accepted as a true record, with the following changes.

9.6 remove after High Street and replace with "installation was scheduled for January".

9.7 Remove from the Vale enforcement and replace with "The Vale enforcement team had investigated the pavement and bus stop relating to the Miller Homes development and had closed their case. They asked to be informed if the work on the open spaces was not completed.

Proposed: Mr Bennett: Seconded: Mr Clark

## **7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS**

### **7.1. Linden snagging**

Dr Wilding had spoken to Mr Hornsby (Solicitor) about signing the deed, and to get clarification on the permitted future use. The status of the land as for education only and that any building would result in a charge payable to the previous owner. Clarification in writing was awaited.

**Action 18/12/01: Dr Wilding**

### **7.2. Registration of Parish Council Land**

Mr Green withdrew from future investigation into registration of parish council land.

### **7.3. Drainage ditches Field Gardens**

The Clerk had written to Mr Tyrrell but had yet to receive a response.

**Action 18/12/02: Clerk**

### **7.4. Dangerous ditch Village Green**

A permanent sign to be erected "Beware deep mud".

**Action 18/12/03: Clerk**

### **7.5. Village Nature trail**

Ongoing.

**Action 18/12/04: Mr Bosley**

## **8. CROSSING AT BARNETT/HANNEY ROAD**

The Clerk to circulate previous email from OCC Highways on the costs of zebra and other crossings. Funding would be investigated with possible approaches for support to the Storage Depot as a gesture of good will, and any other sources. Investigate what exactly is required to take this forward. Include as a community action in the Neighbourhood Plan.

**Action 18/12/05: Clerk/ Council**

## **9. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE**

9.1 Review Register of Council Owned Land annually  
Postponed

9.2 Bi-annual check to ensure the latest [most suitable] anti-virus software is being used.  
Council machines covered by McAfee.

## **10. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES**

10.1. **Finance and General Purposes Committee JB, CB, RB, JC, CW, RW, Clerk**  
Not met

10.2. **Planning Committee RB, CD, RG, JS, CW, Clerk**  
Not met.

10.3. **Burial Ground CD, CB, RW, Clerk**

Met on 18<sup>th</sup> November in the Burial Ground. Generally in good condition. The few unstable headstones were to be posted with a notice to contact the Clerk. There are areas of ground that require additional soil to prevent trip hazards and to stabilize some headstones. A request to spend up to £100 to get topsoil delivered was agreed.

**Action 18/12/06: Clerk**

10.4. **Open Spaces – Trees, Greens, Waterways and Footpaths RB, JC, CB, JS, RW,**

Signs had been purchased method of display and locations to be decided.

A third quote for the tree work required on the village green was still awaited. The quotes received would not be actionable soon.

**Action: 18/12/07: Mr Bosley**

10.5. **Recreation and Leisure** – Playground, Sports Hall RB, CD, RG, CW

Dr Wilding and Mr Bosley had met with representatives from the School and the School Association regarding the requirements for a Sports hall. It had been a positive helpful meeting from which a list of requirements would be put together. The School Association has some possible funds that may help to bring the plans to fruition.

**Action 18/12/08: Dr Wilding/Mr Bosley**

The working group had not had a full group meeting but had formulated policies to go forwards for discussion.

10.6. **Village Infrastructure** – Railway, Roads, Drains JB, RB, RG, JS, CW

Mr Green would call an infrastructure meeting. A meeting of the railway working subgroup would be convened to discuss further content to be submitted to the appeal. The Parish Council could speak at the appeal but may be cross examined. A proposal for the Parish Council to be represented was proposed by Mr Bosley and seconded by Mr Bennett.

Network Rail have asked for written submissions, but the Vale is asking for a public hearing. The Vale has appointed a QC to represent them and were looking for expert witnesses to consult on both engineering and heritage. Historic England would not be involved as they had not objected to the original application. VWHDC are defending the decision by elected members against the recommendation of the Planning Officer.

10.7. **Houses and Planning** JC, CD, RG, JS, CW

Not met.

10.8. **Sarinc** RW, CD

Mr Temple's period as nominative trustee for the Parish Council comes to an end in January. Mr Temple is willing to continue in the role for a further period of four years. The Parish Council thanked Mr Temple for the work he has done on their behalf and accepted his offer to continue.

10.9. **Neighbourhood Plan** RB, CB, RG, JC, JS, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel Goode, Caroline Miller, Nick Thompson.

A quote has been received from Bluestone Planning to facilitate the production of the Neighbourhood Plan to submission for a sum of £5425. A further quote to support the grant funding application to Locality £225. The Locality grant of £10,000 would cover this and the existing expenditure to Bluestone for the character assessment already completed. The Parish Council unanimously agreed to accept the quotes based on obtaining the grant. If Bluestone required any additional hours, it would be quoted and agreed before action.

**Action 18/12/09: Mr Green**

The Neighbourhood Plan timetable for its completion and ultimate approval by the residents of Steventon is as follows:

**By end of February**

Final drafting

Preparation of basic conditions and consultant statements

**By Easter (mid April)**

Consultation with statutory bodies & stakeholders

Submission of all Plans & statements to the Vale

**By end of May**

Submit for external Examination & consider recommendations

**Before School Holidays (mid July)**

Referendum organised by the Vale

10.10. **Resilience group** JB, JC, RG, CW volunteers Rosemary Howden, Simon Holloway.

It is intended for the whole group plus volunteers to attend the meeting at Kidlington Fire Station on 15<sup>th</sup> January. Mr Green has booked three places.

**Action 18/12/10: Mr Green**

10.11. **Other representative reports**

No other reports

**11. FINANCE**

### 11.1. FINANCIAL REPORT 2018-19

The financial report was discussed and agreed. Proposed: Mr Bosley. Seconded: Mr Bennett

### 11.2. CHEQUES FOR SIGNATURE

## 12. CORRESPONDENCE

### 11.1 Received

07/11/18		Invite to lighting of Armistice beacon	Anthony Mockler		
07/11/18	E	Autoreply	Planning Vale		
07/11/18	E	NALC Newsletter	National Association of Local Councils		
07/11/18	E	Re: church tree and wall	Jack Jarvis		
09/11/18	E	Thames Water's draft water resources management plan	STEVE EATON		
10/11/18	E	Thames Water's draft water resources management plan	Mary Eaton		
10/11/18	E	Planning Decision Notice - P18/V2044/FUL	registration southandvale		
11/11/18	E	Re: Dark Nights = Double the Dog Poo	Dr C Wilding		
13/11/18	E	FW: Network Rail Appeal P17/V1154/LB	Robert Green	3	
13/11/18	E	Re: P17/V1154/LB	Smith, Tracy		
14/11/18	E	Revised Parish Council report	Dr C Wilding		
19/11/18	E	Milton Park Liaison Group meeting	Regwwaite		
20/11/18	E	Your invitation to Oxford to Cambridge expressway	Highways England Events		
20/11/18	E	SARINC trustees	Bill Temple		
21/11/18	E	Energy Recovery Tour	Bunn, Eleanor		
21/11/18	E	Police & Crime Bulletin for November 2018	Matthew Barber		
21/11/18	E	Re: Energy Recovery Tour	Dr C Wilding		
22/11/18	E	Planning Consultation - P18/V2814/D	registration southandvale		
22/11/18	E	Planning Decision P18/V2184/HH	registration southandvale		
22/11/18	E	Re: Oxford to Cambridge Expressway - Oxfordshire Parish Engagement	OxfordToCambridgeExpressway		
22/11/18	E	Thames Water's draft water resources management plan	Dr C Wilding		
23/11/18	E	Sales Invoice INV_S003961	Keep Britain Tidy		
25/11/18	E	Re: FW: P17/V1154/LB	Glynn Davies		
25/11/18	E	Re: FW: P17/V1154/LB	Mark Wells		
26/11/18	E	Re: Village hall car park	S.M. Rees		
26/11/18	E	Abingdon DAMASCUS Youth Project	Rita Atkinson		
26/11/18	E	Re: P17/V1154/LB	Nick and Mary Thompson		
27/11/18	E	Re: Thames Water's revised draft WRMP19 - an opportunity for further	Lesley Tait		
27/11/18	E	Re: [EXT] FW: P17/V1154/LB	Rob Kinchin-Smith		
28/11/18	E	Re: January meeting	steventonvillagehall bookings		
01/12/18	E	Electoral Register Data	Elections		
02/12/18	E	Wooden bridges across stream in open space beside the allotments.	Susan Knox		

02/12/18	E	Re: Wooden bridges across stream in open space beside the allotments.	Sarinc		
03/12/18	E	Re: Steventon Storage Depot	Jason Sherwood OCC	2	
03/12/18	E	Distribution (NOTICE) T6155 Steventon & East Hanney, Hanney road	Rahaman, Mohammad - E&E		
03/12/18	E	Oxfordshire Plan 2050 - Statement of Community Involvement	Have your say		
03/12/18	E	Re: Steventon Storage Depot	Sherwood, Jason - Communities		
03/12/18	E	Re: December agenda	Cllr Mike Fox-Davies		
04/12/18	E	Re: Steventon Storage Depot	Jason Sherwood OCC		

11.1.1 Mr Wilkinson confirmed that Sarinc had the problem with the allotment wooden bridge in hand.

#### 11.2 Sent

07/11/18	E	church tree and wall	Jack Jarvis		
07/11/18	E	return forms	Planning at Vale		
08/11/18	E	Event Invitation Reply (Accepted): Oxford to Cambridge Expressway	OxfordToCambridgeExpressway		
08/11/18	E	armistice	Robert Green: , Robin Wilk		
08/11/18	E	Armistice beacon	aj bjwatson		
20/11/18	E	Re: SARINC trustees	Bill Temple		
20/11/18	E	Oxford Cambridge expressway	Chris Wilding		
22/11/18	E	Re: Energy Recovery Tour	Bunn, Eleanor		
22/11/18	E	Order attached Dark nights	keepbritaintidy		
26/11/18	E	Village hall car park	Chris Wilding , Eric Webb, Sue Rees		
26/11/18	E	Precept	Rita Atkinson		
26/11/18	E	Re: Thames Water's revised draft WRMP19 - an opportunity for further	Lesley Tait		
26/11/18	E	Re: Village hall car park	S.M. Rees		
28/11/18	E	December agenda	Cllr Mike Fox-Davies		
29/11/18	E	Fwd: FW: Energy Recovery Tour	Chris Wilding		
29/11/18	E	Land ownership	property southandvale		
02/12/18	E	Re: Wooden bridges across stream in open space beside the allotments.	Susan Knox		
02/12/18	E	Fwd: Wooden bridges across stream in open space beside the allotments	Sarinc , Robin Wilkinson		

### 13. PLANNING MATTERS

13.1 P18/V2814/D Unit 103,105, 116 Steventon Storage Facility Hanney Road Steventon Abingdon OX13 6DJ Proposed demolition.

No objection

#### 13.2 Other

Sheepwash Lane pre-application consideration of proposed bungalow.

The Parish Council discussed the plans and details provided on a proposed bungalow in Sheepwash Lane. The Council agreed that they had no objections to the plans as provided but could not comment on future Parish Councillor's opinions after the elections in May 2019.

### 14. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Defibrillator and training

### 15. DATE OF NEXT MEETING 8<sup>th</sup> January 2019

The meeting closed at 9.00 pm

**APPROVAL** Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 8<sup>th</sup> January 2019