



THE CAUSEWAY

## STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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**A virtual meeting of Steventon Parish Council was held on Tuesday 4<sup>th</sup> August 2020 at 7pm**

### 1. APOLOGIES FOR ABSENCE.

No apologies had been received.

### 2. PRESENT

Dr C Wilding, Chair, Mr J Bennett, Mrs C Brickwood, Mr J Clark, Mrs C Denton, Mr R Green, Mr J Rice, Mr M Tucker and Mr M Stimpson-Tame. Mrs A Einon (Parish Clerk) and Cllr Mike Fox-Davies (OCC) were in attendance. The meeting was joined by four members of the public.

### 3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

### 4. PUBLIC PARTICIPATION

#### 4.1. Play Park

The new surface and additional equipment were praised. It has proved extremely popular with the children and the tables for family picnics. The table-tennis is being well used by adults as well as children.

#### 4.2. Neighbourhood Plan

We intend to continue working on the Neighbourhood plan so that when the Vale is ready to receive applications, we are ready to submit.

### 5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Mike Fox-Davies reported:

#### Full Council - on 14th July

There has been a recognition that there is no point in returning to the way pre Covid we were as we need to recognise new ways of working for the benefit of our residents.

Therefore, a motion was presented to look at the way local authority is organised across Oxfordshire.

That motion was given unanimous support. This now gives Cllr Hudspeth the mandate to work with not just our Local Government colleagues but all public sector areas to rebuild a better Oxfordshire that continues to deliver vital services for our residents but more importantly reduces the inequalities that currently exist.

#### Face coverings

It is now compulsory for everyone to wear a face covering when in a shop, supermarket, bank or post office, or risk a **£100 fine**. Please make sure you comply with this new legislation to help control the virus and save lives. The NHS has information on how to prevent the virus spreading at: [www.nhs.uk/coronavirus](http://www.nhs.uk/coronavirus)

Our phased reopening of Oxfordshire's libraries continues.

Part of our work to enable Oxfordshire's recovery from coronavirus has been to support a shift to walking and cycling so people are able to get around safely and sustainably as lockdown restrictions are eased. This is being partly funded by the Department for Transport through the Emergency Active Travel Fund.

#### New experimental website launched to track journeys in Oxfordshire in real time

Oxford's cyclists, pedestrians, motorists and bus users can now view in real time how they are moving around Oxford's streets on a new website ([Oxbike.co.uk](http://Oxbike.co.uk)) using data collected for Oxfordshire County

Council and partners. The goal in sharing live data is to support **Active Travel** by demonstrating how easy it is to get around the city by cycling.

### **Free parking at Park and Rides**

The City Council is waiving all parking charges at its Pear Tree, Redbridge and Seacourt Park and Ride sites, while the County Council is doing the same for Oxford Parkway and Thornhill Park and Rides.

The free parking, which will be available every day between Saturday 1 August and Monday 31 August, is being done to support businesses across Oxford and protect local jobs.

He had investigated what controls could be used by OCC on the usage of Steventon Storage Facility, but all come under the auspices of the Vale. He had written to Matthew Barber in the hope that he would investigate how the Vale could help, and to attend a meeting to discuss. Dr Wilding would also write requesting assistance and a meeting.

## **6. APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the virtual meeting held on **7<sup>th</sup> July**, were accepted as a true record with the following modifications:

4.1 Capital letters Water Resources South East. GARD add 's.

7.5 Replace after Steventon News with: and newspapers Didcot Herald and Abingdon Herald.

11.4 replace retention with retention. Add punctuation: Clerk, on 6<sup>th</sup> July,

14.1.2. remove 'the' before covenants

14.1.5 insert hyphen in over-development.

15. replace with Manor Farm – conditions of planning approval to remove blue gates and lower the fence height had not been done.

Proposed: Mr Bennett. Seconded: Mrs Denton

## **7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS**

### **7.1 Parish council land**

Dr Wilding had written to the School to request a meeting to discuss an agreement on their use of the field and car parking area.

**Action 20/08/01: Dr Wilding**

Mr Green would ask OALC if they could advise about parking on parish land.

**Action 20/08/02: Mr Green**

## **8. TREES ON THE GREENS**

The Parish Council were in favour of the suggestions by the Tree conservation group for planting. They requested a comprehensive planting plan and maintenance programme.

## **9. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE**

9.1 Bi-annual check to ensure duplicates of critical files are stored away from Clerk's house

No critical files were kept.

## **10. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES**

10.1 **Finance and General Purposes Committee JB, JC, CB, JR, CW, Clerk**

Not met

10.2 **Planning Committee JB, CD, RG, CW, Clerk.**

Not met

10.3 **Burial Ground CD, JC, MT, MST, Clerk**

Not met.

10.4 **Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. JC, CB, CD, RG, JR, MT, MST, CW**

St Michael's Play area had re-opened on 27<sup>th</sup> July and apart from one complaint everyone has been very complimentary. The Covid signs have been installed. It is being very well used including the zip wire and table tennis table. The inspection by Rospa is due the Clerk is waiting to be told of its timing.

**Action 20/08/03: Recreation and Open Spaces**

### Assets of community value

Notification had been received that the application to register the North Star as an asset of community value had been rejected on the basis that insufficient evidence was provided that it was an essential social centre used for a wide variety of village activities.

The extensive tree report for the Green and Little Green had pointed out that urgent work was required to tree 61 to reduce the weight of branches over a split in the trunk. The Clerk and Mr Clark had met Russel Gooding to inspect the tree he had quoted £275 to reduce the load on tree by the Bakery drive and fell the next one. An application had been made by the Clerk to the Vale of permission to do the work in the Conservation area.

The report scheduled work needing to be done at 6 months, 1 year and over periods of time. Quotes had been requested for the work split by these time bands, from Ringrose, Russ Gooding and Trotter Trees suggestions of further companies was requested.

**Action 20/08/04: Clerk**

### 10.5 Village Infrastructure & Resilience – Railway, Roads, Drains JB, RG, JR, MT, CW. Resilience volunteer Simon Holloway

Quotes for the installation of posts held in the allotment building would be obtained.

Proposals for a one-way system and diagonal parking were discussed at the working group meeting.

Further research would be needed into the type of grasscrete, plastic or concrete, and prices.

Response to the questionnaire had been favourable but limited. It was decided to re-post to those who had not responded, no further chances could be given for input. A detailed proposal would then be drafted to use to obtain quotes.

**Action 20/08/05: Infrastructure**

### 10.6 Sarinc CD

No meeting held.

### 10.7 Neighbourhood Plan CB, RG, JC, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Dick Bosley, Nigel Goode, Caroline Miller, Nick Thompson

Slow progress was being made. Analysis of the housing questionnaire had been completed and drafts for Infrastructure and recreation were in progress.

### 10.8 Website group CB, RG, JR, Clerk

The Clerk had spent several hours on filling the website frame. Problems had arisen with size of uploads allowed and lack of a file management system. Town and Parish Websites had provided solutions for both problems, they had also modified the councilor page and amended the contact email address.

### 10.9 Other representative reports

#### 10.9.1 Milton Park Forum CW, CB

No meeting

## 11. FINANCE

### 11.1 Financial report 2020-2021

The report was discussed and agreed. Proposed: Mr Clark: seconded Mr Stimpson-Tame

### 11.2 Cheques for Signature

	Payable	Description	Net amount	Vat	Total	cheque no
1	Mrs. A Turton	Litter collection July £200 Invoice 187 black sacks	£208.00	£0.00	£208.00	2507
2	Angela Einon	July Clerk's salary : £526.57 gross, £421.26 net. Tax 105.3 Office expenses £16.67 pm.	£437.93	£0.00	£437.93	2508
3	Angela Einon	Zoom subscription July	£14.39	£0.00	£14.39	2509
4	Angela Einon	Talk Talk July invoice	£34.96	£0.00	£34.96	2509
5	Angela Einon	Webinar fee C Brickwood five BBONT	£20.00	£0.00	£20.00	2509

## 12. CORRESPONDENCE

### 12.2. Received

8/7/20	E	Martin Reade	Re: Minutes	
8/7/20	E	Eleanor Mayhew	FW: OxCam LNCP -an introduction webinar	
8/7/20	E	Joanne Myers	Dolly's Den (drugs found)	
9/7/20	E	CPRE	CPRE Oxfordshire Parish Council Members	
10/7/20	E	Oxfordshire Travel Choices	Science Vale Cycle Network Update - July 2020	
10/7/20	E	Joelle Mailloux	Response to survey on little green	
11/7/20	E	Calum McGregor, CPRE	Let's regenerate the countryside	
11/7/20	E	Christopher Wilding	Fwd: AVC Nomination - North Star Public House	
11/7/20	E	steventonnews	STEVENTON NEWS - Mon.20 July	
13/7/20	E	linda joyce	Parking on Little Green	
13/7/20	E	Ian Shirley	Providing safeguard monitoring	
13/7/20	E	Val Thomas	Little Green parking survey	
13/7/20	E	Donna Shepherd	Order Acknowledgements	10
13/7/20	E	Jane Bevan	Little Green parking questionnaire	
13/7/20	E	Mary Reade	Parking on the Little Green	
14/7/20	E	harwell.ssg (MAG)	Magnox Briefing - July 2020	
14/7/20	E	CPRE	Regeneration of the Countryside	
14/7/20	E	Came and Co - Renewals	Steventon Parish Council - Pre-Renewal Message	
15/7/20	E	OALC	OALC job advert - Benson PC South Oxfordshire	
15/7/20	E	Lesley Lovell	voles	
16/7/20	E	Richard Bosley	parking	
16/7/20	E	harwell.ssg (MAG)	Harwell SSG members update 2	
16/7/20	E	Vale of White Horse District Council	Help shape our work	
16/7/20	E	John Jarvis	letter	
17/7/20	E	John Jarvis	Re: letter	
17/7/20	E	Communityenablement	ACV Nomination Decision for the North Star Pub	
17/7/20	E	Ann ASHTON	David Wilson Homes Steventon - maintenance	
17/7/20	E	Sarinc	Re: Little Green etc	4
17/7/20	E	Christopher Wilding	Re: letter	
17/7/20	E	John Jarvis	photo's	
18/7/20	E	Martin Stimpeson-Tame	MUGA basket ball hoops	
18/7/20	E	Jason Shepherd	Re: Steventon Playground	
20/7/20	E	Christopher Wilding	Steventon News	
20/7/20	E	Joseph Bennett	Matthew Dickinson / bench on the green	
21/7/20		G Brewer	Little Green survey response	
21/7/20	E	Martin Stimpsontame	Basketball MUGA	
21/7/20	E	Steve Rush	Re: Basketball MUGA	
21/7/20	E	The Berks, Bucks and Oxon Wildlife Trust	You're invited to Wild Parishes Webinar series	
21/7/20	E	Catherine Brickwood	Re: You're invited to Wild Parishes	
21/7/20	E	Ahier, Helena	P20/V1197/HH 1 Tatlings Road, Steventon	
23/7/20	E	noreply@oxfordshire.gov.uk	Thank you for submitting	
23/7/20	E	noreply@oxfordshire.gov.uk	Thank you for submitting	
23/7/20	E	registration@southandvale.gov.uk	Planning Decision Notice - P20/V1247/HH	

23/7/20	E	Lorraine Atkins	Verges and drivers	
24/7/20	E	Reeves memorials	Re: memorial application	2
24/7/20	E	Matthew Barber	Police & Crime Bulletin July 2020	
27/7/20	E	lu bo	Mill street stream	
27/7/20	E	Planning Vale	Re: Tree work in conservation area	
27/7/20	E	Causeway Trust	Causeway bridge repairs	
27/7/20	E	Graham2, Robert - E&E	FW: TTRO (T7559) Temporary Road	
27/7/20	E	Walker, Mike - Communities	DMMO Application forms	
28/7/20	E	Winter Service - E&E	Winter Preparedness	
28/7/20	E	Tom Hartley	Steventon Village Green	
28/7/20	E	Leigh B	Steventon WI use of the Green	
29/7/20	E	Eventbrite	Order Confirmation for Wild Parishes Webinar	
29/7/20	E	Lorraine Atkins	Re: Verges	
29/7/20	E	Robert Green	Re: Playground Complaint	
30/7/20	E	Darby, John	Re: Tree work in conservation area	3
30/7/20	E	Oxfordshire Neighbourhood Plans Alliance	July mailing from ONPA	
30/7/20	E	Ahier, Helena	Re: P20/V1197/HH 1 Tatlings Road, Steventon	
30/7/20	E	The Berks, Bucks and Oxon Wildlife Trust	Wild Parishes Webinar Series - links	
30/7/20	E	Graham2, Robert - E&E	Re: TTRO (T8047) Temporary Road Closure	
30/7/20	E	S.M. Rees	Steventon News - August issue	
31/7/20	E	OALC	OALC July Update	
31/7/20	E	Meryl Wilcox	Re: Causeway bridge repairs	
31/7/20	E	Travellers - E&E	Re: Distribution list	
1/8/20	E	Lesley Lovell	planning app behind me	2
2/8/20	E	Heather Saunders	table tennis	
3/8/20	E	Ebsworth, Sam	Monthly Updates - August	
3/8/20	E	TVERC	TVERC News Update   August 2020	
3/8/20	E	Police and Crime Commissioner for Thames Valley	Police and Crime Commissioner Alert	

### 12.1.1 Matthew Dickenson

A request to place a plaque in memory of Matthew Dickenson on a bench by the Sports and Social Club had been agreed by all members of the Parish Council.

### 12.1.2 Causeway Trust application

The footbridge at the bottom of Milton Lane from the Causeway had collapsed and proved to be a more extensive job than initially thought. The foundation and large stone had broken. The Trust are asking for a contribution to the costs. The Trust has no fundraising capabilities but rely on grants from various sources. Sarinc have funded extensive repairs to the pitchings in the past year. It was agreed to contribute 50% of the cost £615. Agreed to vire this amount from special projects expenditure.

12.1.3 Manor farm ditch. Concerns had been raised at the weed killer which had very obviously been used on the ditches bordering Mill Street and Church Lane. Contamination of the water was inevitable with danger to water voles and the environment. The Clerk was asked to write to Mr Tyrrell.

**Action 20/08/09: Clerk**

## 12.2 Sent

8/7/20	E	crwilding	Re: Fwd: Steventon village hall - URGENT	
8/7/20	E	Catherine Brickwood	Re: Tree meeting on the green	2
8/7/20	E	Robert Green	Re: Meeting 7 July	
8/7/20	E	Jason Shepherd	Orders etc.	
9/7/20	E	Planning at Vale	return forms	
14/7/20	E	Donna Shepherd	Re: Order Acknowledgements	
16/7/20	E	thomasandjarvis@hotmail.co.uk	Invoice 276	
17/7/20	E	John Jarvis	Re: letter	
20/7/20	E	Christopher Wilding	Re: Steventon News	
21/7/20	E	Cllr Christopher Wilding	chuch wall	
21/7/20	E	steventon news	Re: Parish Council report attached	
22/7/20	E	John Jarvis	Re: letter	
23/7/20	E	Jason Shepherd	Playpark	4
26/7/20	E	Planning at Vale	Tree work in conservation area	4
27/7/20	E	meryl.wilcox	Re: Causeway bridge repairs	
27/7/20	E	Countryside Records	Re: Who to contact	
28/7/20	E	Sarinc	Play park	
28/7/20	E	Lorraine Atkins	Re: Verges and drivers	
28/7/20	E	Darby, John	Re: Tree work in conservation area	
29/7/20	E	Sarah Williams	Grass cutting	
29/7/20	E	Cllr Catherine Brickwood	Fwd: Order Confirmation for Wild Parishes Webinar	
30/7/20	E	Darby, John	Re: Tree work in conservation area	
30/7/20	E	S.M. Rees	Re: Steventon News - August issue	
31/7/20	E	meryl.wilcox@gmail.com	Re: Causeway bridge repairs	
31/7/20	E	info@sarinc.org.uk	Re: Play park	
31/7/20	E	Travellers@oxfordshire.gov.uk	Distribution list	
2/8/20	E	enquiries@parish-council.website	Re: Steventon website	

## 14. PLANNING MATTERS

### 14.1. Applications

- 14.1.1. P20/V1853/AG Manor Farm Church Lane Steventon Abingdon OX13 6SN Agricultural store.  
No objection. Request screening from Hanney Road and Linden developments.

## 15. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Cycle route linking to Drayton.

Truck had raised £14700 over the weekend when the event would have been held. This would be distributed between Damascus, cricket team and Darby and Joan.

## 16. DATE OF NEXT MEETING Virtual meeting to be held on 1<sup>st</sup> September 2020

The meeting closed at 8.45 pm

**APPROVAL** Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 1<sup>st</sup> September 2020