



THE CAUSEWAY

## STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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### Minutes of a Meeting of Steventon Parish Council held on Tuesday 2<sup>nd</sup> April 2019 in the Village Hall Millennium Room

#### 1. APOLOGIES FOR ABSENCE

No Apologies had been received. Note: Mr Jon Spiller has officially resigned from the Parish Council

#### 2. PRESENT

Dr C Wilding Chair, Mr J Bennett, Mr R Bosley, Mrs C Brickwood, Mr J Clark, Mrs C Denton, Mr R Green, and Mr R Wilkinson. Mrs A Einon (Parish Clerk), Cllr M Barber (VWHDC) and Cllr M Fox-Davies (OCC) were in attendance. There were eight members of the public present.

#### 3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

Mr Bosley declared a location interest in the Little Green.

#### 4. PUBLIC PARTICIPATION

The Chairman thanked the Parish Council for their work over the past four years. Some will be standing for re-election.

##### 4.1. Mountain bike trail

A meeting with William Haywood has yet to be organised. He has produced and circulated ideas for layouts and design.

##### 4.2. Chicane

There was a head on accident at the chicane last week. The revised version of the chicane is still awaiting money from Linden to OCC. Mike Fox-Davies will follow up.

##### 4.3. Milton Lane footpath

The footpath from Milton Lane to the A34 is very muddy.

##### 4.4. Causeway

Dr Wilding has written to Network Rail, OCC, Vale of White Horse and the Environment Agency to get the reinstatement work promised by Network Rail started. The wait till spring excuse is no longer viable.

##### 4.5. Level Crossings

The road markings on the crossings have been freshened up. No parking is allowed on the crossing slopes or where there is a white line in the middle of the road on the approach. If you observe parked vehicles please send a photo to the Clerk with details of registration, date and time.

##### 4.6. Dropped kerb

A query as to why dropped kerbs had been installed next to the access road to Miller Homes received the response from OCC that it was part of the planning permission and access to the field.

##### 4.7. Reservoir

GARD reported that Affinity had published their plan which incorporates a share of the reservoir. Comments to be lodged by 26<sup>th</sup> April. The plan includes many anomalies details of which will be circulated by GARD.

Dr Wilding attended a Thames Water stakeholder meeting in London, the document will be published later this month, the reservoir is still their preferred option. Ofwat have agreed that 150 million can be spent looking at options. TW admitted in the meeting that there are lots of questions still to be answered. An equivalent amount has been given to Affinity to do a two year study. 2022 will be the decision point.

#### 5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

##### Cllr Mike Fox-Davies

OCC, working in close partnership with South Oxfordshire and the Vale of White Horse district councils, was awarded the funding to support the creation of thousands of new jobs and houses, including affordable homes. The successful outcome of the bid was announced by Chancellor of the Exchequer, Philip Hammond, in the Spring Statement and is part of the Ministry of Housing, Communities and Local Government's Housing Infrastructure Funding (HIF) programme. The package of measures has previously been identified in Local Plans to provide the infrastructure that helps delivers homes. The main schemes for developing Didcot are:

- A4130 widening from A34 Milton Interchange towards Didcot;

- A new “Science Bridge” over the A4130, Great Western Railway Line and Milton Road into the former Didcot A Power Station site;
- A new Culham to Didcot river crossing between the A415 and A4130;
- A Clifton Hampden bypass

All schemes include improved segregated walking and cycling routes which will give people real travel choice. The lack of suitable crossings over the railway line and river coupled with the success of the Science Vale area has resulted in heavy congestion. Construction is currently programmed for mid-2021 and completion is expected by March 2024.

Oxfordshire can expect economic and health benefits from hosting a stage of the prestigious OVO Energy Women’s Tour professional cycling race on Wednesday, June 12. A stage of the high-profile British cycling event has been secured by the county council and five districts in a three-year deal with race organisers.

OCC with Oxford City and Cherwell are cracking down on Blue badge fraud and use abuse.

**Cllr Matthew Barber**

It is great to see the support for the Parish Council illustrated by the number of the public who attend the meetings and contribute, many parishes have little or no interest from their area.

The Vale is delighted to have obtained the funding with OCC as explained by Mike Fox-Davies for improvements to roads and affordable housing.

What’s happening with the bridge? Appeal progress, full appeal yet to be submitted by Network Rail so far they have only lodged an intention. When it is received the Vale will be supporting a full hearing which will take at least 50 weeks after submission.

S106 consistently problematic. Sports Club still not received the funding. Vale legal department appear to be overloaded and unable to process the payment. It has been eight months so far and still not resolved.

**6. APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the meeting held on **5<sup>th</sup> March 2019**, were accepted as a true record, with the following clarifications

4.3 Spelling correction principle not principal

4.5 A specific Council was not mentioned.

Proposed: Mr Bennett: Seconded: Mrs Denton

**7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS**

**7.1. Linden snagging**

Dr Wilding had not yet spoken to Mr Gregory regarding plans for the use of the land. Ongoing

**Action 19/04/01: Dr Wilding**

**7.2. Registration of Parish Council Land**

Ongoing

**7.3. Dangerous ditch Village Green**

A permanent sign to be erected “Beware deep mud”. The Clerk had collected the sign.

**Action 19/04/02: Clerk**

**7.4. Village Nature trail**

Mr Bosley said that details of the actions so far would be passed to his successor.

**Action 19/04/03: Open spaces**

**7.5. Crossing at Barnett/Hanney Road**

The pedestrian survey had been rearranged to 26<sup>th</sup> April. The school would be providing children probably between 1.30 and 3pm. Volunteers were required, contact the Clerk.

**Action 19/04/04: Dr Wilding**

**7.6. Defibrillator and Training**

The defibrillator training session on March 26<sup>th</sup> had been very useful and enjoyed by those who attended

**7.7. Little Green parking**

Mr Lifac had provided figures to cost the installation of grasscrete at the Little Green. It was unclear exactly what area this covered and quotes from registered suppliers would be needed. The Parish Council agreed that further investigations and quotes should be obtained. Mrs Brickwood and Mr Bosley agreed to take this further.

**Action 19/04/04: Mrs Brickwood/Mr Bosley**

**7.8. Tree at the entrance to Field Gardens**

The Diocese accepted that the tree was their responsibility and had arranged for it to be trimmed. At the end of nesting season, they proposed to have it felled. The Parish Council were reluctant for the tree to be completely removed and the Clerk was requested to write and ask if it could be trimmed and retained.

**8. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE**

8.1 Councillors to be reminded annually of need to read and understand Procedural Documents

- 8.2 Check made quarterly to ensure no personal details of the general public are held on computer.  
 8.3 Bi-annual check of Headstones by Council Member(s) any problems.

The check of headstones was deferred until the new Parish Council was elected.

**9. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES**

**9.1 Finance and General Purposes Committee JB, CB, RB, JC, CW, RW, Clerk**

Not met

**9.2 Planning Committee RB, CD, RG, JS, CW, Clerk**

Not met.

**9.3 Burial Ground CD, CB, RW, Clerk**

Not met. Mr Tyrrell had removed the bank of earth, as promised, and there was now no fence behind the cremation plots.

**9.4 Open Spaces – Trees, Greens, Waterways and Footpaths RB, JC, CB, JS, RW,**

The Clerk had received a response from Mr Gristwood regarding the grass cutting contract that they had yet to plan a schedule.

**9.5 Recreation and Leisure – Playground, Sports Hall RB, CD, RG, CW**

Feedback from the School Association was still awaited. A further meeting had been postponed. The surface of the play area will require major attention and a request had been received for an intermediate climbing frame and a zip wire. Concern expressed by Parish Council that the existing frame was used by very young children without parental supervision another may increase the problem.

**Action 19/04/05: Dr Wilding/Mr Bosley**

**9.6 Village Infrastructure – Railway, Roads, Drains JB, RB, RG, JS, CW**

Not met.

**9.7 Houses and Planning JC, CD, RG, JS, CW**

Not met.

**9.8 Sarinc RW, CD**

For sale and to let signs removed from Field Gardens. Fly tipping in allotments bins a major problem.

**9.9 Neighbourhood Plan RB, CB, RG, JC, JS, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel Goode, Caroline Miller, Nick Thompson, Jon Spiller**

A Neighbourhood Plan Steering group meeting with Sharon Brentnall had yet to be reorganised. The application for a locality grant had yet to be completed as the procedure for the year had not opened.

**Action 19/04/06: Mr Green**

**9.10 Resilience group JB, JC, RG, CW volunteers Rosemary Howden, Simon Holloway.**

The template had been downloaded.

**Action 19/04/07: Mr Green**

**9.11 Other representative reports**

No reports

**10. FINANCE**

**10.1. FINANCIAL REPORT 2018-19**

The financial report was discussed and agreed. Proposed: Mr Bennett. Seconded: Mr Wilkinson

**10.2. CHEQUES FOR SIGNATURE**

**11. CORRESPONDENCE**

**11.1 Received**

6/3/19	E	registration southandvale	Planning Appeal Consultation - P18/V0759/FUL - STV		*
6/3/19	E	Chris Wilding	Dead Tree Milton Lane		
6/3/19	E	The Office of the Police and Crime Commissioner	Police and Crime Commissioner newsletter - March 2019		
6/3/19	E	Chris Wilding	Re: Dead Tree Milton Lane	2	
6/3/19	E	South Oxfordshire and Vale of White Horse district	Comment on Oxfordshire Plan 2050 consultation		
7/3/19		Russell Gooding	Invoice for removing dead tree		
7/3/19	E	Campaigns (Corp Comms)	Message of thanks from Thames Valley Police		
7/3/19	E	Grove Funeral (FU521)	Re: Request for 29 March		
7/3/19	E	Sales	FW: Deep mud sign	3	

7/3/19	E	Steve Miles	Re: Request for 29 March		
7/3/19	E	Lesley Tait	Thames Water's Water Resources Forum,		
8/3/19	E	SLCC Membership	News Bulletin 8th March 2019		
8/3/19	E	National Association of Local Council	Chief executive's bulletin	7	
8/3/19	E	neighbourhoodalert	Figures Released On Seat Belt Deaths Ahead Of Enforcement Week Of Act		
8/3/19	E	Clare Tooley	Defib	2	
9/3/19	E	Steventon News	STEVENTON NEWS - Mon. 18 March is the deadline		
11/3/19	E	TTRO Requests	TTRO (T6451) Temporary Road Closure - Steventon, The Causeway		
11/3/19	E	TTRO Requests	TTRO (T6252) Temporary Road Closure - Steventon, Hanney Road		
11/3/19	E	Tracey Finn (Magnox)	Harwell SSG meeting - 25 April		
12/3/19	E	Chris Wilding	Fwd: Affinity Water would like to invite you to the first stakeholder	2	
12/3/19	E	neighbourhoodalert	Neighbourhood Policing Newsletter 12/03/2019		
12/3/19	E	Tony Kerry	Re: 73 Field Gardens Steventon		
12/3/19	E	Mario Lifac	Grasscrete		*
12/3/19	E	Chris Wilding	Sports and Social Club Lease		
12/3/19	E	Ware, Shona	Re: V NHB 2018-19	2	
12/3/19	E	OALC	Invitation - Peer review of Oxfordshire County Coun	4	
12/3/19	E	Chris Wilding	Re: V NHB 2018-19		
13/3/19	E	Parish Councillors	Re: Grasscrete	5	
13/3/19	E	Mario Lifac	Re: Grasscrete		
13/3/19	E	Chris Wilding	Fwd: Sports and Social Club Lease		
13/3/19	E	Chris Wilding	Little Green		
13/3/19	E	Chris Wilding	Hanney Road pedestrian survey	2	
13/3/19	E	Nieto Pacheco, Lina	Re: Affinity Water Stakeholder meeting		
13/3/19	E	Becky Crockett	DIDCOT from Village to Garden Town - A Talk - Tuesday 9th April 2019.		
13/3/19	E	Chris Wilding	Re: Fwd: RE: Affinity Water Stakeholder meeting		
13/3/19	E	ESE	Sales Invoice From ESE Direct : EWEB7040977		
14/3/19	E	R Bosley	Little Green		
14/3/19	E	Richard Inman	Rural Services Network call on Government for a Rural Strategy		
14/3/19	E	Planning Vale	Re: Enforcement on website		
15/3/19	E	Healthwatch Oxfordshire	Healthwatch Oxfordshire Briefing, March 15 2019		
15/3/19	E	Matthew Barber	Police & Crime Bulletin March 2019 - knife crime, Thames Valley alert		
15/3/19	E	Lesley Tait Thames Water	Water Resources Forum 14 March 2019 - slides		
16/3/19	E	CPRE Campaigns	A litter-free future: are you ALL IN?	3	
18/3/19	E	Chris Wilding	Steventon News report		
18/3/19	E	David Hickman	PAD Defibrillator Information		
19/3/19	E	A Mew	Re: Vacant times	4	

19/3/19	E	Graham2, Robert - E&E	FW: TTRO (T6294) Temporary Road Closure - Steventon, Stocks Lane Leve		
19/3/19	E	Hanna Jenkins	Ock Catchment Partnership Meeting Agenda		
19/3/19	E	Caroline Miller	Re: Defib course	2	
19/3/19	E	rachel hopkins	defibrillator training	2	
19/3/19	E	Nicola Derek	Milton Park Local Liaison Group - Provisional date for		
20/3/19	E	1&1 IONOS Customer Service	Upcoming Domain Renewal		
20/3/19	E	Nigel & Paul Carter	Edward Carter Funeral Directors		
20/3/19	E	Helena Soteriou	Re: Ock Catchment Partnership Meeting Presentatio		
20/3/19	E	Corrigan, Steven	Notices of election		
21/3/19		Thames Valley Air Ambulance	Thank you for donation		
21/3/19	E	Jeffery Smith	integral garage		
22/3/19	E	John Tabor	Grant Donation - Be Free Young Carers		
22/3/19	E	registration southandvale	Planning Consultation - P19/V0671/FUL		
22/3/19	E	registration southandvale	Planning Consultation - P19/V0675/HH		
22/3/19	E	Edward Carter Wantage	Re: Re Steventon Burial Ground		
23/3/19		Planning Vale	ApplicationP19/V0675/HH 4 Castle Street		
23/3/19		Planning Vale	Application P19/V0671/FUL Barns Hanney Road		
23/3/19	E	Jon Spiller	Parish Council		
24/3/19	E	Chris Wilding	Fwd: Village Plan		
25/3/19		Home Start	Thank you for donation		
25/3/19	E	John Rice	Standing for the parish council - advice	3	
25/3/19	E	Blazdell, Tina	WEL Medical Ltd.: Invoice #1226925		
25/3/19	E	Robert Green	New contact details for Robert Green		
25/3/19	E	Mariah Splawska CAB	Donation Thank you		
26/3/19		Oxfords Association for the Blind	Thank you for donation		
26/3/19	E	Chris Wilding	Re: Village Plan		
26/3/19	E	Jon Spiller	Re: Parish Council		*
27/3/19	E	Kathryn Blofield	Notification of Road Closures: A34/M4 Junction 13		
27/3/19	E	Milton Matters	April Milton Matters		
27/3/19	E	Smith, Tracy	Re: Enforcement Investigation VE18/506		
27/3/19	E	Sue Gristwood	Re: cutting contract		
27/3/19	E	Oxon Sa	THIS EMAIL IS YOUR OFFICIAL NOTIFICATION TO SUBMIT YOUR AUTHORITY		
28/3/19	E	Cookson, David	Steventon Section 106 funding, expiry March 2020		
28/3/19	E	Campaign to Protect Rural England Oxfordshire	CPRE Oxfordshire News March 2019: Fears over Ox-Cam plan/ Local Elect		
28/3/19	E	Guy Langton	HGV traffic		
28/3/19	E	Corrigan, Steven	Nomination forms		
28/3/19	E	Robert Green	Re: April meeting		
28/3/19	E	Chris Wilding	Miller Homes - dropped kerbs		
29/3/19	E	Oxon Sa	AGAR 2019 Supporting Information		
29/3/19	E	Emergency Planning	2019 Community Emergency Planning Survey		
29/3/19	E	rex.powell	Hanney Rd pedestrian survey		
29/3/19	E	S.M. Rees	Application for funding - Steventon News	2	*

29/3/19	E	Chris Wilding	Fwd: Grass verge cutting		
1/4/19	E	Chris Wilding	Fwd:Network Rail damage to verge on Causeway	3	
1/4/19	E	Kelman, Gordon - Communities	Re: Miller Homes - dropped kerbs		
1/4/19	E	Adrian.Drozd Frost	Damage to road, little green		*
1/4/19	E	South Oxfordshire District Council	South Oxfordshire Local Plan 2034 - submission		
1/4/19	E	halia joyce	grave plot		
1/4/19	E	Cllr Mike Fox-Davies	Re: Meeting 2nd April		
1/4/19	E	Chris Wilding	Re: Miller Homes - dropped kerbs	2	
2/4/19	E	Belcher, Gavin - Communities	Re: Miller Homes - dropped kerbs		

11.1.1 An application for funding had been received from Steventon News. They required to purchase a new printer which would print in colour and provide more revenue from advertising. The request is to fund the running of the News for the sum of £1,983 for the coming year. This would enable them to generate more income and restock the funds to be independent ongoing. The Parish Council were inclined to support the Steventon News as a great facility provided to the village used by all, and a great way to communicate. They agreed that the balance of other expenses money not spent in the previous year should be donated to the News. The amount of £1800 would hopefully be enough. They had other possible sources of funding should they run short. A show of hands gave a unanimous decision to award the money.

#### 11.1.2 Damage to Little Green road

Mr Drozd Frost had expressed his concern about the edges of the road on Little Green north. The Parish council agreed that it would investigate repairs to the major rut on the corner, but were not prepared to repair the verges where lorries had run over the grass edges, due to the residents parking their cars in front of their houses on the grass verge and creating a narrow road.

#### 11.1.3

#### 11.1.4 .

#### 11.2 Sent

5/3/19	E	Will Haywood	Re: mountain bike jumps		
6/3/19	E	Chris Wilding	Re: Dead Tree Milton Lane		
6/3/19	E	grove.funeral midcounties.coop	Request for 29 March		
11/3/19	E	Clare Tooley	Re: Defib	2	
13/3/19	E	Tony Kerry	Re: 73 Field Gardens Steventon		
13/3/19	E	Mario Lifac	Re: Grasscrete		
13/3/19	E	lina.nietopacheco affinitywater	Affinity Water Stakeholder meeting		
13/3/19	E	Chris Wilding	Re: Little Green		
14/3/19	E	rbosley	Re: Little Green		
18/3/19	E	David Hickman	Re: PAD Defibrillator Information		
19/3/19	E	Caroline Miller	Defib course		
19/3/19	E	rachel hopkins	Re: defibrillator training		
20/3/19	E	Nigel & Paul Carter	Re: Edward Carter Funeral Directors		
20/3/19	E	S.M. Rees	Re: FW: Crisp packet recycling		
23/3/19	E	Edward Carter Wantage	Re: Re Steventon Burial Ground		
23/3/19	E	Clare Tooley	Re: Defib		
26/3/19	E	Parish Councillors	Resignation		
26/3/19	E	John Rice	Standing for the parish council - advice a	2	
26/3/19	E	Jon Spiller	Re: Parish Council		
26/3/19	E	Turner, Lee - Environment and Economy, Drayton D	Fwd: 9094Re: Zebra Crossing - Hanney Road, Steventon		
26/3/19	E	Sales Falcon	Re: Deep mud sign		

26/3/19	E	Sue Gristwood	cutting contract		
26/3/19	E	OALC	Elections		
26/3/19	E	A Mew	Re: Vacant times	3	
26/3/19	E	Cllr Mike Fox-Davies	Meeting 2nd April		
26/3/19	E	Robert Green	April meeting		
28/3/19	E	Smith, Tracy	Re: Enforcement Investigation VE18/506		
29/3/19	E	OALC	Re: Elections	2	
29/3/19	E	Sales	Re: YOUR SIGN		
29/3/19	E	rex.powell	Re: Hanney Rd pedestrian survey		
30/3/19	E	S.M. Rees	Re: Application for funding - Steventon News		
1/4/19	E	halia joyce	Re: grave plot		

## 12. PLANNING MATTERS

### 12.1.1. P19/V0675/HH 4 Castle Street Steventon Abingdon OX13 6SR

Proposed demolition of rear bay projection and pitch roof. Replace with single storey rear extension to form new dining area with roof lantern, side door and bi-folding doors to rear garden

No objection

### 12.1.2. P19/V0671/FUL Barns At Hanney Road Steventon Abingdon OX13 6AW

Change of use of buildings from agricultural and B1 (c) light industrial uses to a flexible use within Classes B1(c), B2 general industrial or B8 storage and distribution uses. (Amended plans received from agent 22 March 2019).

Object. Storage and distribution would generate even more traffic, large HGV's, on an unclassified road already supporting the Storage depot and fish retailer. Access via the High Street for HGV already causes damage and delays. Change of use would remove a farm facility needed in the area as illustrated by a previous application to erect a barn.

## 13. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

## 14. DATE OF NEXT MEETING 7<sup>th</sup> May 2019

The meeting closed at 8.45 pm

**APPROVAL** Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 7<sup>th</sup> May 2019